



PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

MASTER/ INDIVIDUAL SIGN PERMIT (INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED)

Application Date _____ Permit # S202- _____
 Map and Parcel No. _____ Zoned _____
 Property Address (Sign Location) _____ District: _____
 Name/Signature of Property Owner _____
 Property Owner's Mailing Address _____
 Email _____
 Property Owner's Phone: home/business: _____ cell: _____
 Applicant Name _____
 Applicant Mailing Address _____
 Applicant Phone: home/business _____ cell: _____
 Applicant E-Mail Address: _____
 Applicant's Signature _____

Please answer the following questions:

Is there a building on this property of at least 1,000 square feet? _____ yes _____ no
 Are there any other signs on this property? _____ yes _____ no
 Is this a corner lot with double road frontage? _____ yes _____ no
 Is this property on the lake? _____ yes _____ no
 Linear foot of road frontage _____

Type of Sign:

_____ Master Free Standing	Total Square Footage _____
_____ Individual Free Standing	Total Square Footage _____
_____ Wall Sign	Total Square Footage _____
• _____ Wall Area	Total Square Footage _____
_____ Awning, Canopy, Marquee	Total Square Footage _____

Type of Work: _____ New _____ Remodel

SETBACKS:

Front _____ Back _____ Right _____ Left _____

Additional Information required:

- Recorded copy of plat (general location of sign on property and setback distances indicated on the plat)
- Drawing of sign dimension and height.
- An electrical permit is required if applicable

The issuance of this permit does not allow or imply the right to violate any ordinance adopted by the City of Eatonton or Putnam County. All work must commence within 6 months.

PLEASE CALL 811 BEFORE YOU DIG

CONTRACTOR/OWNER SHALL REMAIN RESPONSIBLE FOR CODE COMPLIANCE OFFICE USE ONLY			
Approved by: _____	Date _____		
Conditions of Approval (if any) _____			
Fee: _____	Check # _____	Cash _____	Credit Card _____

PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

Sign Permits	
Master Signage Plan Application	\$250.00
Individual Sign Permit	\$100.00
Temporary Sign Permit	No Charge
Appeals	\$125.00