



PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

A Land Disturbance Permit is required for the following:

- Any land disturbance within a common development with an NOI dated August 1st, 2000, or after, is required to obtain a land disturbance permit, which shall be submitted to the GSWCC in Athens reviews.
- Any land disturbance totaling less than one acre within 200 feet of state waters and is not within a common development must have an erosion control plan. The plan must be prepared by a design professional and must be on-site at all times. One copy of the plans must be submitted with the building permit.
 - If a state water determination is needed, please contact Lisa Jackson or Anthony Smith at 706-485-2776.
- When disturbing one acre or more, a land disturbance permit is required which shall be submitted to the GSWCC in Athens reviews.
- No land-disturbing activities occur within 25 feet of a warm water stream unless such activity is permitted or exempt according to a state EPD buffer variance.
- All land disturbance applications and local fees should be submitted to the Putnam County Planning and Development office.
- Please follow the LDA process below for all submittals.
- **LDP'S must be approved and issued before the issuance of a building permit**



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LAND DISTURBANCE APPLICATION PROCESS

1. Please submit the Land Disturbance Permit Application to Planning and Development Office or pdsu mittals@putnamcountyga.us along with a copy of:

Copy of completed EPD Notice of Intent (Send original to EPD)

Copy of Certified mailing receipt for NOI and payment check

Copy of check sent to EPD

All plans must be submitted to Georgia Soil and Water Conservation Commission (see #2 below)

Pay the applicable Land Disturbance Fee and Notice of Intent Fee to Putnam County Planning & Development.

Land Disturbance Fees:

\$100.00 x first 5 acres =

\$60.00 x next 5 acres =

\$20.00 x remaining acres =

Example for disturbing 14 acres

○ Permit Fees= 5 X (\$100) + 5 X (\$60) + 4 X (\$20) = \$880

○ NOI Fees = 14 X (\$40) = \$560

Notice of Intent Fee = \$40.00 X Total Disturbed Acres

2. Please submit **two sets** of plans for review and approval to (Contact number below for **submittal instructions**)

Georgia Soil and Water Conservation Commission

4310 Lexington Road

Athens, GA 30605

(706) 552-4470

***** Please provide a shipping account number for delivery service (i.e. UPS, FedEx, USPS etc.) or generate/send a pre-paid label (preferably) electronically to forward approved plans on to the LIA (Local Issuing Authority).**

3. **Link to download Notice of Intent for EPD (instructions are included)**

<https://epd.georgia.gov/storm-water-forms>

- Notice of Intent for Primary Permittees
- Read and follow instructions carefully

4. Upon approval of the Erosion & Sediment Control Plan Review by the Georgia Soil and Water Conservation Commission, the Director of Planning and Development will **schedule a pre-construction meeting prior to the approval and issuance** of the Land Disturbance Permit.



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APPLICATION FOR LAND DISTURBANCE PERMIT

LD # 202 - _____ NRCS PROJECT FILE # _____

PROJECT NAME: _____

LOCATION: _____
(STREET) (CITY) (ZIP)

PROJECT: _____ **COMMON DEVELOPMENT:** PRIMARY SECONDARY TERTIARY
 STAND ALONE INFRASTRUCTURE

MAP & PARCEL # _____ / _____ **ZONED:** _____ **ACREAGE:** _____ / _____
(DISTURBED) (TOTAL)

APPLICANT: _____
(NAME) (TELEPHONE #)

ADDRESS: _____
(STREET) (CITY) (ZIP)

EMAIL ADDRESS _____

LANDOWNER (if different): _____
(NAME) (TELEPHONE #)

ADDRESS: _____
(STREET) (CITY) (ZIP)

DESIGN PROFESSIONAL _____
(NAME) CERTIFICATION #

CONTACT: _____
(PHONE) (EMAIL)

ADDRESS: _____
(STREET) (CITY) (ZIP)

I, _____, fully understand the regulations of the Putnam County Erosion and Sediment Control Ordinance and Program, and that I accept responsibility for carrying out the Erosion and Sediment Control Plan for the above-referenced project as approved by the County.

I further grant the right-of-entry onto this property, as described above, to the designated personnel of Putnam County for the purpose of inspecting and monitoring for compliance with the aforesaid Ordinance.

Approved: _____ Date _____
Director of Planning & Development

Approved as is _____
Approved/Notes _____ Expiration Date _____

Supporting Documents:

- Copy of NOI Mailed to EPD
- Copy of check/money order payment of NOI
- Mailing/tracking documentation to EPD

FOR OFFICE USE

LDP Fee _____ NOI Fee \$ _____ Date _____

Total Payment received: Amount \$ _____ Check No _____ Cash _____ Credit Card _____