



Your Tax Dollars at Work

A Financial Report to the Citizens of
Putnam County for Fiscal Year 2019

October 1, 2018 – September 30, 2019

ABOUT THIS REPORT

On behalf of Putnam County Board of Commissioners, we are pleased to present our fourth Popular Annual Financial Report (PAFR) for the year ended September 30, 2019. Similar to the U.S. Government and State of Georgia, Putnam County runs its budget on a “fiscal year,” from October 1 to September 30. The purpose of this report is to provide readers with an overview of the County, its different departments, and financial information. However, it does not provide information regarding Funds or Component Units.

As part of the county’s commitment to be transparent to its citizens, the report will also provide an overview of the county’s organizational structure, services offered to its citizens, and financial state. The information in this report is extracted from the County’s CAFR (Comprehensive Annual Financial Report), which gives further detailed information.

Both the **CAFR and **PAFR** are available online at :

<http://www.putnamcountyga.us/departments/financial-administrations/>

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FY 2019 Financial Information

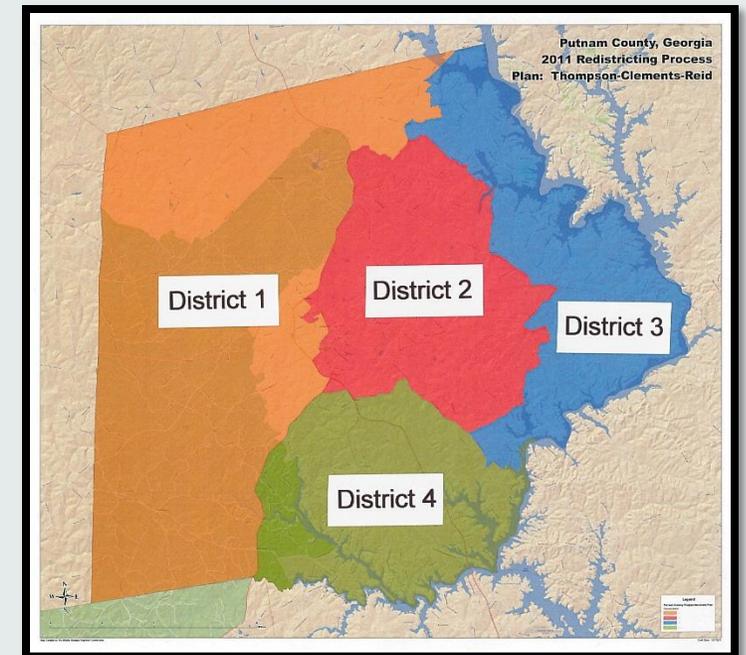
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Our Commissioners



The Board of Commissioners is a policy making body that oversees the executive functions of the county and assigns the day-to-day duties of the executive role to the county manager.

(Left to Right): Daniel Brown, District 2; Billy Sharp, District 3; Trevor Addison, District 4; Billy Webster, Chairman; Kelvin Irvin, District 1



Our Mission and Purpose

“The mission of Putnam County government is to provide courteous, responsive, innovative and cost effective services.”

Putnam County government exists to:

- P** – Properly administer the affairs of Putnam County
- U** – Understand we must maintain a high level of professionalism
- T** – Transparency will be paramount without exception
- N** – Nonpartisanship with the understanding that all voices must be heard
- A** – Actively promote public confidence in county government
- M** – Maintain a positive image





Paul Van Haute
County Manager

To the Greatest Citizens of the Greatest County in Georgia:

On behalf of the Putnam County Staff, I am pleased to present our Popular Annual Financial Report (PAFR) for the fiscal year ended September 30, 2019. This report is designed to increase awareness throughout our county relative to the financial operations of Putnam County and provide you with information on how your tax dollars are managed.

The financial information within this report is derived, in large part, from Putnam County's independently audited set of financial statements that are prepared in accordance with the Generally Accepted Accounting Principles (GAAP). The information is part of the County's 2019 Comprehensive Annual Financial Report (CAFR). We are proud to say that our efforts regarding the County's CAFR have earned Putnam County's Finance Department the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association for the past six years. Putnam County received its first ever rating from the Moody's Investment Service this year and is rated Aa3.

I am very proud of all that has been accomplished in the past year. The Board of Commissioners and staff strive to provide the highest and best possible services at the least possible cost. There is a lot of positive news in Putnam County and the following are some of the highlights.

The Putnam Development Authority (PDA) is actively promoting the South Industrial Park's new "pad" ready site to prospective businesses. The PDA is also involved with the Georgia Entertainment Commission, Tytan Productions, and has experienced additional opportunities for filming this year. Recently, a Chevrolet Camaro commercial was filmed in the city along with an episode of "The Resident". The PDA is actively involved with the movie industry and we are looking forward to more projects coming into the county.

The voters recently approved the Local Transportation Special Purpose Local Option Sales Tax (TSPLOST). These funds will provide additional road paving and improvements. The Board of Commissioners recently approved the TSPLOST projects. Striping and/or repaving over 80 miles of roads has begun. The county is in the second year of this project, which is scheduled to be completed in 2020.

There is much more happening in Putnam County and we are looking forward to sharing those successes with you in the months and years to come. Your Commissioners, staff, and I thank you for your continued trust and faith in us. We are proud to report to you that, as the economy continues to improve, so will Putnam County.

Sincerely,
Paul Van Haute,
County Manager

Putnam County has a rich history with several well-known connections. Our county is named after General Israel Putnam, a hero of the Revolutionary War. William H. Seward, a Secretary of State under President Abraham Lincoln, served as rector for Eatonton's first school known as Eatonton Academy.

Some of our other well-known connections are also pictured here. Maybe you've heard of them?



Pulitzer Prize Winning Author and Women's Rights Activist, Alice Walker, was born in Putnam County.



Joel Chandler Harris, fiction writer and folklorist, was born in Putnam County.



Vincent Hancock, two-time Olympic gold medalist, grew up in Putnam County.



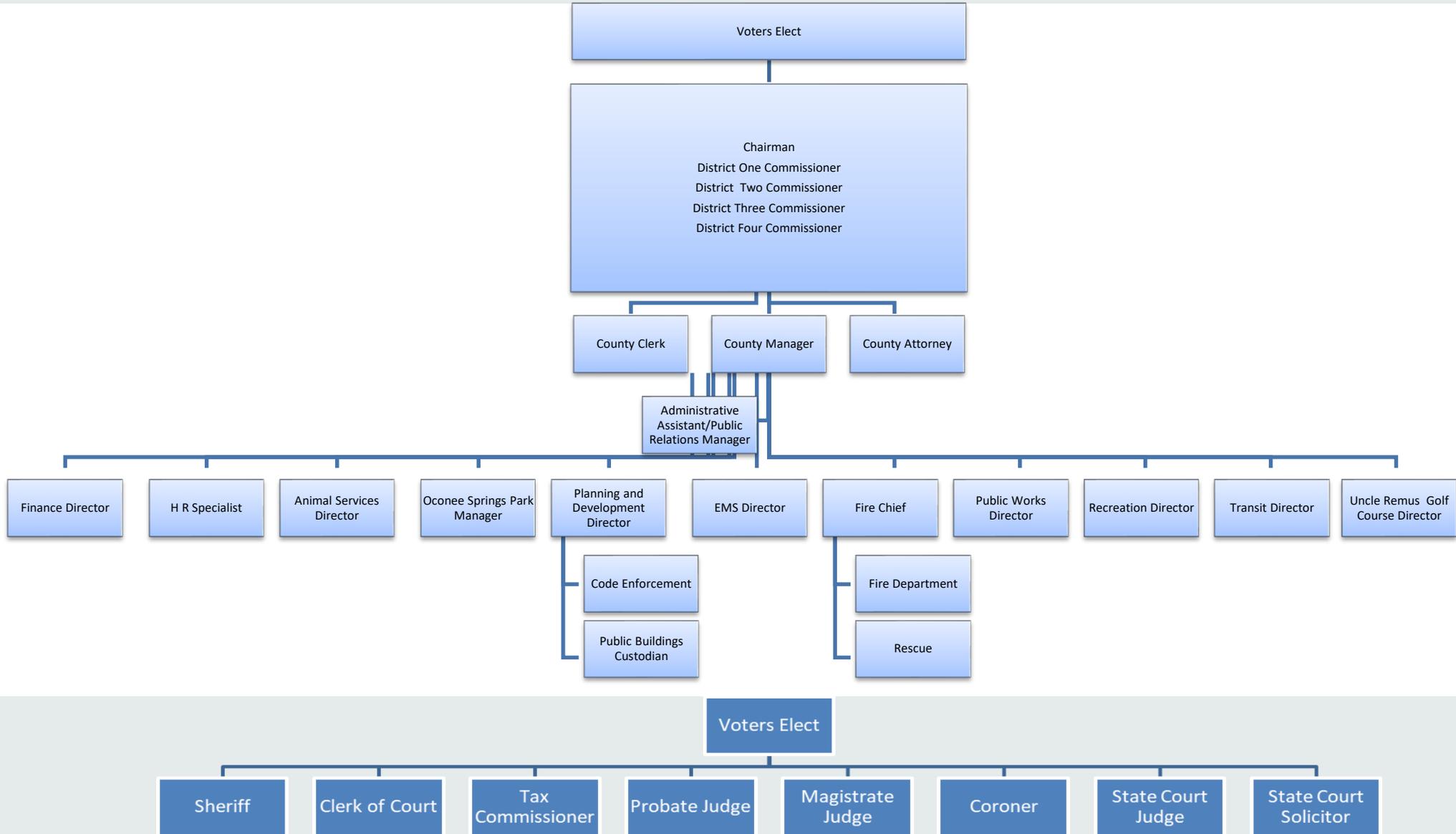
Truett Cathy, founder and chairman emeritus of Chick-fil-A, was born in Putnam County.

Award for Outstanding Achievement in Popular Annual Financial Reporting

An award for Outstanding Achievement in Popular Annual Financial Reporting is valid for a period of one year only. Putnam County Board of Commissioners has received a Popular Award for the last four consecutive years (fiscal years ended 2015-2018). We believe our current report continues to conform to the Popular Annual Financial Reporting requirements, and we are submitting it to GFOA to determine its eligibility for another Award.



Putnam County Government



Putnam County Emergency Services



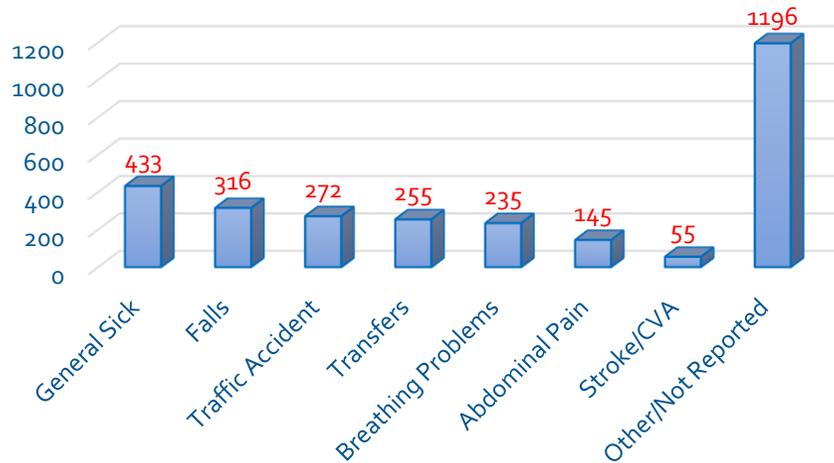
In 2019, Putnam Fire-Rescue responded to a total of 1,361 calls. The men and women of Putnam Fire-Rescue participate in the NFPA Fit for Duty wellness program, ensuring that our firefighters are fit to perform the strenuous details of their jobs.

In 2019, Putnam Fire-Rescue retired four apparatus from the fleet because they were deemed not up to the standard to serve our citizens.

Putnam Fire-Rescue also provides the following services to our citizens:

- Fire and life-safety education programs for the community
- Smoke detector checks and installations
- Station walk-ins for blood pressure/wellness checks
- Partner with the water authority to test and maintain optimum functionality of hydrants

Putnam EMS Calls – FY 2019



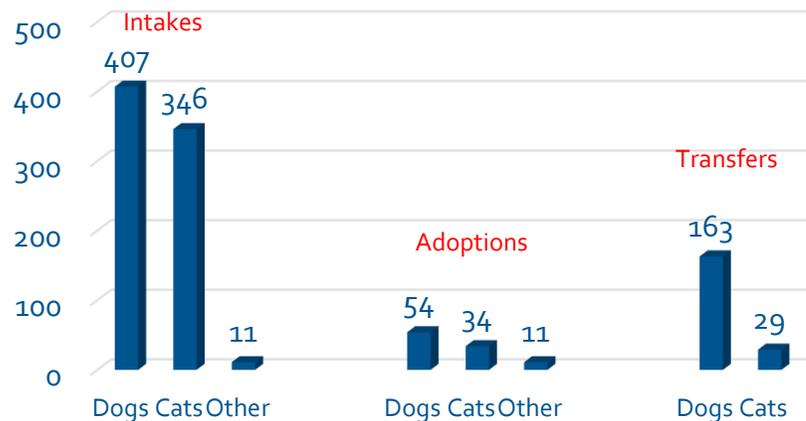
Animal Services and Recreation



Animal services logged a total of 1590 calls, 105 of those being after-hours calls. A total of 112 written warnings were issued and a total of 64 citations were issued.



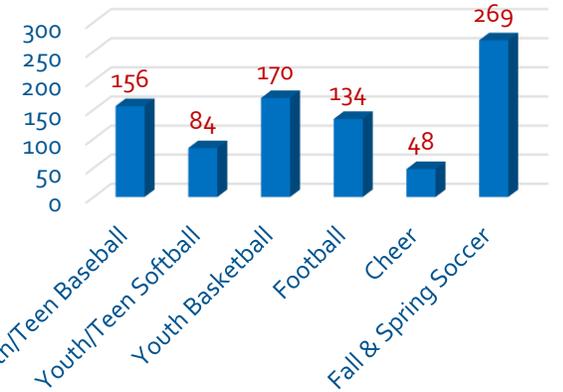
FY 2019 Animal Services Data



In 2019, Putnam's Recreation department had nearly 1,000 participants in youth programs. There were also more baseball/softball tournaments hosted on weekends at the rec department. A highlight from Recreation's FY '19 year was Putnam County's Dixie Boys Team representing Georgia in the Dixie Boys World Series in Aiken, SC in July.



Participants in Recreation Sports



Oconee Springs Park and Uncle Remus Golf Course

Oconee Springs Park

In July 2019, Oconee Springs Park kicked the fun up a notch by adding Aquaglide Inflatables. The inflatables have caught the attention of park-goers and passerby boaters alike.

As shown on the chart, when the inflatables were added, the park's revenue increased by almost \$30,000 from the month of June and almost \$10,000 from May. Regardless of season, Oconee Springs Park continues to be an inviting and fun place for people of all ages to have fun and relax.

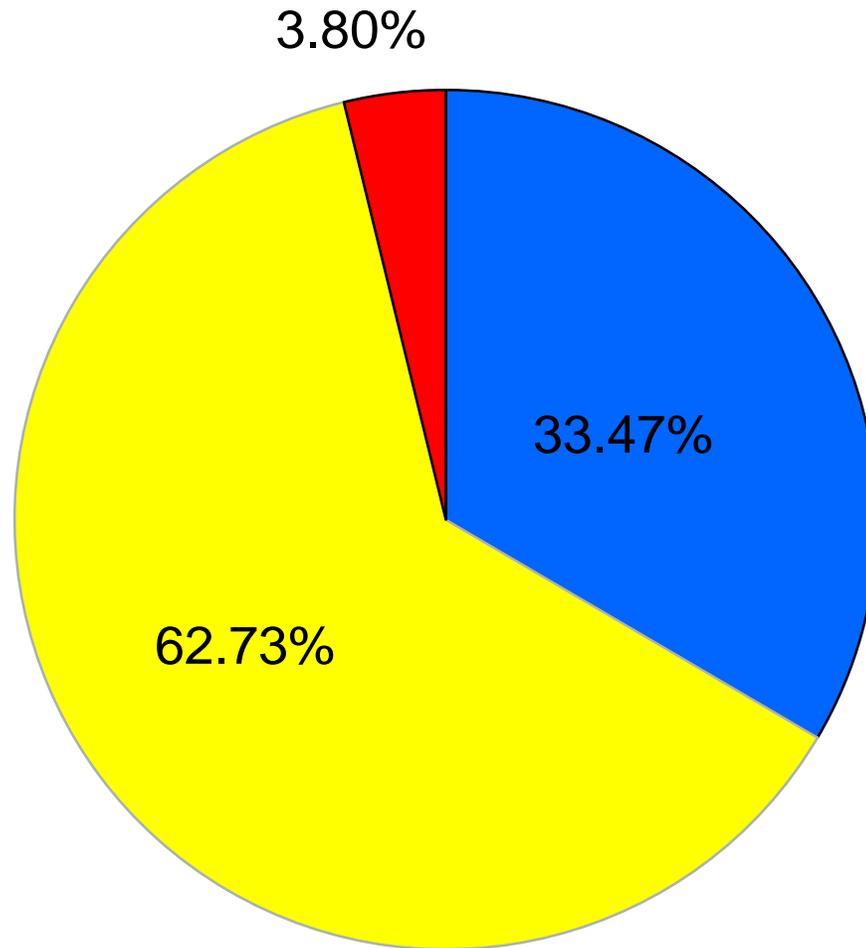


Uncle Remus Golf Course

The golf course was designed by Bubba Ellis and opened in 1961. In FY'19, the golf course welcomed approximately 7,492 visitors. These visitors enjoyed 12,786 rounds of golf on the 9-hole course.



I pay my taxes...what am I paying for?



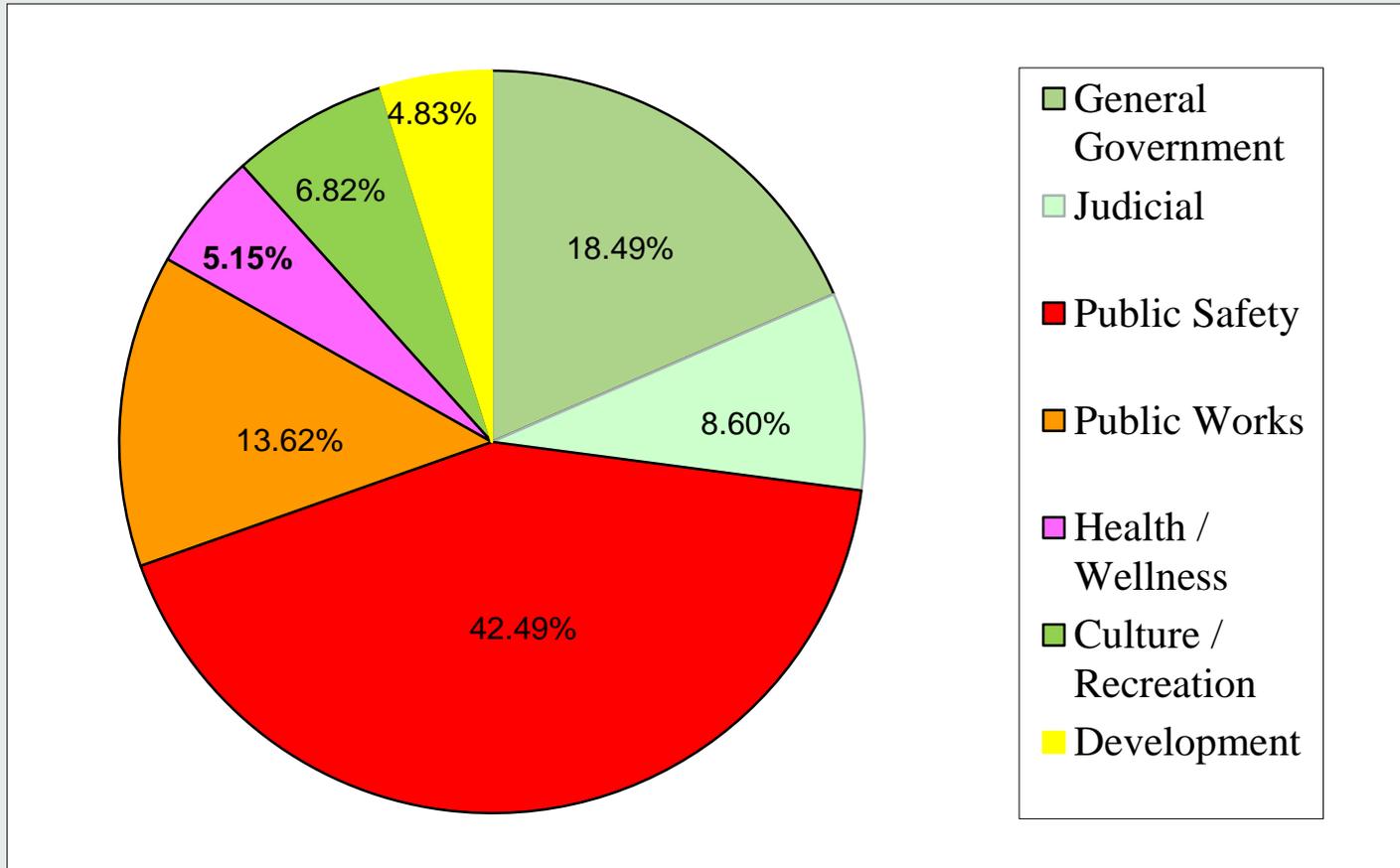
As a citizen of Putnam County, you have a right to know how your tax dollars are spent. As you can see from the pie chart, close to 63% of every dollar goes to support the schools here in Putnam County.

A little over 33% of every tax dollar collected funds the county and its operations (further illustrated on the next page).

Finally, almost 4% of every tax dollar goes to the city.

■ County ■ School ■ City

Okay, so how does that 33.47% break down?



This pie chart breaks down how the county uses the 33.47% of your tax dollar. Over 42% of it goes to Public Safety (Sheriff, Fire, EMS). Over 18% pays various government expenses. The third largest portion of your dollar funds the County's Public Works which helps maintain the roads and rights-of-way throughout Putnam County. Almost 7% of your tax dollar helps to support Recreation and Culture.

What was the county's net position compared to FY 2018?

Net position refers to the county's "bottom line" after all financial transactions have been reported. Therefore, a change in net position is the difference from one year to the next.

The table to the right provides a comparison for the changes in net position in governmental and business-type activities for the fiscal years ended September 30, 2019 and 2018.

Governmental and business-type activities increased the County's net position by \$885,734 for the year ended September 30, 2019. As in years past, Putnam County continues to be in a sound position moving forward.

| | <u>Governmental Activities</u> | | <u>Business-type Activities</u> | | <u>Total</u> | |
|--|--------------------------------|--------------|---------------------------------|------------|---------------------|--------------|
| | <u>2019</u> | 2018 | <u>2019</u> | 2018 | <u>2019</u> | 2018 |
| Revenues | | | | | | |
| Program Revenues | | | | | | |
| Charges for Services | \$ 3,658,485 | \$ 3,060,704 | \$352,644 | \$ 383,843 | \$ 4,011,129 | \$ 3,444,547 |
| Operating Grants and Contributions | 357,566 | 457,368 | - | - | 357,566 | 457,368 |
| Capital Grants and Contributions | 128,541 | 1,448,143 | - | 13,242 | 128,541 | 1,461,385 |
| General Revenues | | | | | | |
| Taxes | 22,229,681 | 19,455,928 | - | - | 22,229,681 | 19,455,928 |
| Other | 335,537 | 27,501 | 19,323 | 8,939 | 354,860 | 36,440 |
| Total Revenues | 26,709,810 | 24,449,644 | 371,967 | 406,024 | 27,081,777 | 24,855,668 |
| Expenses | | | | | | |
| General Government | 5,036,163 | 4,609,147 | - | - | 5,036,163 | 4,609,147 |
| Judicial | 1,909,279 | 1,963,467 | - | - | 1,909,279 | 1,963,467 |
| Public Safety | 9,601,540 | 8,616,420 | - | - | 9,601,540 | 8,616,420 |
| Public Works | 4,714,765 | 4,667,442 | - | - | 4,714,765 | 4,667,442 |
| Health and Welfare | 1,745,041 | 1,352,833 | - | - | 1,745,041 | 1,352,833 |
| Culture and Recreation | 1,448,663 | 1,442,045 | - | - | 1,448,663 | 1,442,045 |
| Housing and Development | 1,251,747 | 916,641 | - | - | 1,251,747 | 916,641 |
| Interest on Long-Term Debt | - | - | - | - | - | - |
| Oconee Springs Park | - | - | 412,524 | 377,139 | 412,524 | 377,139 |
| Solid Waste | - | - | 76,321 | 39,283 | 76,321 | 39,283 |
| Total Expenses | 25,707,198 | 23,567,995 | 488,845 | 416,422 | 26,196,043 | 23,984,417 |
| Change in Net Position Before Transfers | 1,002,612 | 881,649 | (116,878) | (10,398) | 885,734 | 871,251 |
| Transfers | (76,321) | (39,283) | 76,321 | 39,283 | - | - |
| Increase (Decrease) in Net Position | 926,291 | 842,366 | (40,557) | 28,885 | 885,734 | 871,251 |
| Net Position, Beginning | 36,515,212 | 35,672,846 | 667,254 | 638,369 | 37,182,466 | 36,311,215 |
| Net Position, Ending | \$37,441,503 | \$36,515,212 | \$626,697 | \$ 667,254 | \$38,068,200 | \$37,182,466 |

How is the county using its assets?

The County's government-wide investment in capital assets as of September 30, 2019 is \$31.5 million. The schedule below summarizes capital assets used in both governmental and business-type activities at year-ends 2019 and 2018. Assets used in governmental activities comprise the bulk of Putnam County's capital assets. Currently, and for many prior years, Special Local Option Sales Tax proceeds have funded most of these acquisitions.

| | <u>Governmental Activities</u> | | <u>Business-type Activities</u> | | <u>Total</u> | |
|----------------------------|--------------------------------|---------------------|---------------------------------|-------------------|----------------------|----------------------|
| | <u>2019</u> | <u>2018</u> | <u>2019</u> | <u>2018</u> | <u>2019</u> | <u>2018</u> |
| Land | \$ 1,151,640 | \$ 1,170,746 | \$ 116,395 | \$ 116,395 | \$ 1,268,035 | \$ 1,287,141 |
| Buildings and Improvements | 9,325,322 | 10,077,511 | 138,831 | 155,885 | 9,464,153 | 10,233,396 |
| Machinery and Equipment | 1,927,722 | 1,962,944 | 67,004 | 60,021 | 1,994,726 | 2,022,965 |
| Infrastructure | 18,796,386 | 15,111,405 | - | - | 18,796,386 | 15,111,405 |
| Construction in Progress | 34,552 | 51,005 | - | - | 34,552 | 51,005 |
| | <u>\$ 31,235,622</u> | <u>\$28,373,611</u> | <u>\$ 322,230</u> | <u>\$ 332,301</u> | <u>\$ 31,557,852</u> | <u>\$ 28,705,912</u> |

Major capital asset activities in the current fiscal year included the following:

- 5.4 million of infrastructure improvements primarily related to road resurfacing
- Purchase of public safety and public works vehicles of \$571,419.

Glossary of Terms

- **Assets:** Items of ownership. Assets can include cash, stock, land, buildings, machinery, furniture, and other equipment. There are several categories of Assets:
- **Capital Assets:** Assets of a long-term character (beyond the current year) that are intended to continue to be held or used, such as land, buildings, vehicles, machinery, furniture, and other equipment.
- **Net Position:** The difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources.
- **Restricted Assets:** Assets that may not be used for normal operating purposes because of the requirements of regulatory authorities, provisions in bond contracts, or other legal agreements, but do not have to be accounted for in a separate fund.
- **Unrestricted Assets:** Funds established to account for assets or resources that may be utilized at the discretion of the Board of Commissioners.
- **Expenditures:** Government purchases which can be financed by revenue and/or government borrowing, i.e. bonds, tax anticipation, notes, etc.
- **Fund Balance:** The portion of fund revenue over expenditures available for use.
- **General Fund:** A fund used to account for the ordinary operations of the County government that are financed from taxes and other general revenue.
- **Liabilities:** Future spending of revenue as a result of past transactions and other past events. Liabilities are reported on a balance sheet and are divided into two categories:
- **Current Liabilities:** These liabilities are reasonably expected to be liquidated within a year. They usually include payables such as wages, accounts, taxes, accounts payable, unearned revenue when adjusting entries, portions of long-term bonds to be paid this year, short-term obligations, and others.
- **Long-term Liabilities:** These liabilities are reasonably expected not to be liquidated within a year. They usually include long-term bonds, notes payable, long-term leases, pension obligations, and long-term product warranties. In these liabilities, the County has to pay after a fixed period of time, usually longer than a year.
- **Revenue:** Financial resources other than from interfund transfers and debt issue proceeds. Putnam County receives Revenue through property taxes, sales and other taxes, licenses and permits, grants, fines and forfeitures, charges for service, administration fees, investment income, and miscellaneous sources.