

**Putnam County Board of Tax Assessors – Minutes – August 11, 2020**

**Members Present:** Ron Gilpin, John Chaklos, Evan Reese, John Richter, Shelby Storey  
**Also Present:** Paula Spivey, Chuck Anglin

The Putnam County Board of Tax Assessors held a regular business meeting on Tuesday, August 11, 2020 in the Tax Assessors office. Chairman Gilpin called the meeting to order at 3:02pm.

Minutes from the regular business meeting held on July 14, 2020 were reviewed. In a motion made by Storey and seconded by Reese, the minutes were unanimously approved.

The board reviewed a letter from a taxpayer representative requesting reimbursement of taxes paid on parcel #124-004, citing discrepancy over acreage and legal description. Chief Appraiser Anglin advised the board that the acreage is correct, but the legal description is incorrect. A correction was made, and taxpayer's representative will be advised in writing (letter attached in minutes).

The board reviewed two CUVA applications (#042-016 and #064-015) submitted in lieu of appeal. In a motion made by Storey and seconded by Richter, both applications were unanimously approved.

The board then reviewed Appeal Waiver and Release requests. In a motion made by Chaklos and seconded by Reese, the board unanimously accepted waivers on #020-019, #037-001 and #102A-018, thereby resolving these appeals. Copies of signed waivers are attached in the minutes.

Chief Anglin presented a newly received complete appraisal on parcel #120A-036. In a motion made by Storey and seconded by Richter, the board unanimously accepted the appraisal value, thereby resolving the appeal.

The board then resumed reviewing 2020 appeals. In a motion made by Storey and seconded by Chaklos, the board unanimously accepted and approved the mailing of one (1) 45-Day Notice of Assessment for a personal property late return. In a motion made by Chaklos and seconded by Richter, the board accepted and approved the mailing of ninety-three (93) 30-Day Notices of Assessment. In a motion made by Storey and seconded by Richter, the board then accepted and approved the mailing of sixty (60) No Change Notices of Assessment, thereby forwarding these appeals to Board of Equalization. Approved lists of all notices are attached in the minutes.

The board reviewed an appeal (#057A-002) filed by a party other than the taxpayer, but containing no Agent Authorization or signature. In a motion made by Storey and seconded by Reese, the board unanimously rejected this appeal as invalid.

The board then reviewed appeals received past the deadline. In a motion made by Richter and seconded by Chaklos, the board rejected the following eight (8) appeals for the reasons cited:

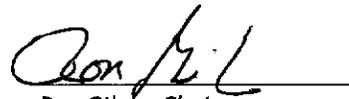
#47725(Marine) – postmarked 7/14/2020	#095-034-002 – postmarked 7/20/2020
#069-001-003 – postmarked 7/20/2020	#102B-013 – postmarked 7/17/2020
#087B-027 – postmarked 7/16/2020	#102D-056-012 – postmarked 7/17/2020
#088B-093 – postmarked 7/14/2020	#126C-043 – Walk-in 7/14/2020

Chief Anglin advised the board that the appeal to Superior Court on parcel #057C-206 was dismissed by the judge, and our office should receive the official documentation soon.

Each board member was given a copy of the Department of Revenue order approving the 2019 Putnam County Tax Digest. A copy is attached in the minutes.

The board scheduled its next regular meeting for Tuesday, September 8, 2020 at 3:00pm. There being no further business, meeting adjourned at 3:40pm in a motion made by Chaklos and seconded by Reese.

Submitted for approval  
  
Paula Spivey  
Secretary

  
Ron Gilpin, Chairman  
Date Approved 9/8/2020