

**PUTNAM COUNTY BOARD OF TAX ASSESSORS  
PUTNAM COUNTY COURTHOUSE  
100 S JEFFERSON AVE STE 109  
EATONTON, GEORGIA 31024**

TENTATIVE AGENDA

Tuesday  
August 9, 2022

- 1) Meeting call to order: 3:00 pm
- 2) Review/Approve Minutes from July 12, 2022 regular business meeting
- 3) Old Business:  
None
- 4) New Business:
  - a) Review correspondence from taxpayers
  - b) Review Homestead Applications
  - c) Continue Review of 2022 Appeals
  - d) Review Appraisals submitted with Appeals
  - e) Review Appeal Waiver & Release Requests
  - f) Approve Mailing of 2<sup>nd</sup> Notices (“30 Day”)
  - g) Approve Mailing of “No Change” Notices
  - h) Approve Release of Property Folders to Clerk’s Office and forward  
“No Change” Appeals to BOE
  - i) Review Late Appeals (postmarked past deadline)
  - j) Review 2021 DOAA Sales Ratios
  - k) Review 2022 Final Internal Ratios
  - l) Review Policy & Procedures
- 5) Any additional business to come before the board not known at the time this agenda was prepared
- 6) Adjournment