

Sinclair Water Authority
Tuesday, May 16, 2016
5:00 p.m.

A meeting of the Sinclair Water Authority was held Monday, May 16th, 2016 at 5:00 p.m., at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, with Chairperson Joan Minton presiding.

Board Members Present: Joan Minton, Sammy Hall, Donna Van Haute, David Waddell & Steven Hersey

Others Present: Joey Witcher, Alex Wiseman of Carter & Sloope

Call to Order

Chairperson Joan Minton called the May 16th, 2016 meeting of the Sinclair Water Authority to order at 5:05 p.m.

Approval of Minutes

Member, Sammy Hall moved to approve the February 23, 2016 meeting minutes. Member, Steven Hersey seconded the motion. The voting was as follows:
Ayes-Sammy Hall, David Waddell, Steve Hersey & Joan Minton
Abstaining-Donna Van Haute

Old Business

- A copy of the written decision from the Ocmulgee Judicial Circuit appointing Joan Minton as the continuing Chairperson is attached and made an official part of the minutes.
- Member, Sammy Hall made a motion for The Chairperson to execute the presented Resolution for the 2014 GEFA project closeout as approved in the February 23, 2016 meeting. Member, David Waddell seconded the motion. The voting was as follows:
Ayes-Sammy Hall, David Waddell & Joan Minton
Nays-Steven Hersey & Donna Van Haute

Report from Plant Manager

Joey Witcher, the Plant Manager, discussed the following plant activities:

A facility report was provided covering the following topics:

- Raw Water Quality
- Sludge Removal-An update from Alex Wiseman of Carter & Sloope on the requesting of bids for the removal of the accumulated sludge on the property. The bids deadline has been extended until June 7th and will be presented at the next meeting.

Production Report:

The Board was provided with Monthly Billable Gallons and Monthly Flow Rate graphs, Plant Flows Report and Meter Readings for February, March & April 2016.

Financial Reports

The Board received the 2016 Billing Budget & copies of the March, April & May 2016 invoices for Baldwin & Putnam counties.

Items requested for next meeting agenda:

- Member Steve Hersey requested that Management prepare a User Rate Ordinance based on current budget and 2016 production estimates with the cost allocated as follows:
FIXED=Debt service only (Principle & Interest on USDA & GEFA loans)
VARIABLE=all other cost of production
- Member David Waddell requested that Management prepare rates of cost if Baldwin County were to purchase all water from the City of Milledgeville

Next Meeting

The next Authority meeting is scheduled for Monday July 18, 2016 at 5:00 p.m. at the plant site, 126 Cay Drive.

Adjournment

Member, Steven Hersey moved to adjourn the meeting. Member, Donna Van Haute seconded the motion and it passed unanimously.

The meeting was adjourned at 5:38 p.m.

Respectfully submitted,

Christina Patterson
Administrative Assistant
Sinclair Water Authority