

Putnam County Board of Tax Assessors – Minutes – May 24, 2016

Present: Eugene Smith, Donald Cottrell, Shelby Storey, John Chaklos and Charles Anglin
Absent: Dorothy Rayfield
Also Present: Lesia Reid

The Putnam County Board of Tax Assessors held their meeting on Tuesday May 24, 2016 in the Tax Assessors office. Chairman Smith called the meeting to order at approximately 2:30 p.m. The minutes of May 3, 2016 were reviewed by the board and a motion to approve was made by Storey, seconded by Cottrell and passed unanimously by the board.

The board read a letter requesting exempt status on parcel 088-007. The board agreed unanimously to grant exempt status.

The board read a letter requesting exempt status on parcels E006-251 & E006-254. The board will send a letter requesting information how property is being used before making a decision.

It came to the Boards attention that the owner of parcel 123B-026 has been claiming homestead exemption in Putnam County as well as another county for the same past three years. All Board members agreed unanimously to send a letter to the Putnam County Tax Commissioner requesting the tax payer be billed for the additional amount of taxes due for 2013, 2014 and 2015.

The Board approved the Periodic Verification of Exempt Status letter and application form. It was previously presented to the Board at their October 22, 2015 meeting.

Chief Appraiser Charles Anglin presented the methodology used for appraising properties for fair market value to the board for their input.

Homestead exemption was removed from 43 parcels for 2016 due to an address change. Taxpayers were sent a letter to notify them. A list of parcels are attached and incorporated into these minutes.

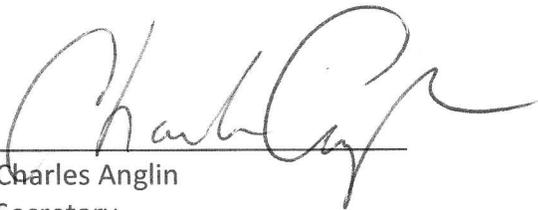
Lesia Reid presented Freeport exemption applications to the board. A list of approved Freeport is attached and made a part of these minutes.

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Chief Appraiser Charles Anglin presented the Change of Assessment list for both Real and Personal Property to the board for their review and approval. The Board was unanimous in their approval with a planned mailing date of June 3, 2016.

The board scheduled their next meeting for Tuesday June 14, 2016 at 2:00 p.m. With no further business before the board, Chairman Smith adjourned the meeting 4:10 p.m.

Submitted for approval:



Charles Anglin
Secretary



Eugene Smith
Chairman

Date Approved: June 14 - 2016