

Sinclair Water Authority
Monday, June 15, 2015
5:00 p.m.

A meeting of the Sinclair Water Authority was held Monday, June 15, 2015 at 5:00 p.m., at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, with Chairperson Joan Minton presiding.

Board Members Present: Joan Minton, Sammy Hall, Stephen Hersey, Tommy Jefferson & David Waddell

Others Present: Joey Witcher, Alex Wiseman of Carter & Sloope & Greg Gease of GEBCorp

Call to Order

Chairperson Joan Minton called the June 15, 2015 meeting of the Sinclair Water Authority to order at 5:12 p.m.

Approval of Minutes

Member, Tommy Jefferson moved to approve the April 13, 2015 meeting minutes. Member, Sammy Hall seconded the motion and it passed unanimously.

Old Business

1) Greg Gease from GEBCorp presented retirement plan scenarios. Greg to present a plan design at the August 2015 meeting with target freeze and effective date of Sept. 01, 2015. Tommy Jefferson made a motion to accept the Spin Off Resolution provided by GEBCorp, signed by Stephen Hersey of Putnam Board of Commissioners on May 19, 2015. Sammy Hall seconded the motion, and it passed unanimously. Resolution copies attached.

2) The Purchasing Policy draft was discussed. A motion by David Waddell to table for further research, the motion was seconded by Sammy Hall, approved with Stephen Hersey voting no. David Waddell to research the By-Laws vs the Policy draft and give findings at the August meeting.

3) Alex Wiseman gave an update on the Filter Project

New Business

The NPDES Renewal notice was provided and Alex Wiseman of Cater & Sloope will be assisting with the submission of the renewal.

Report from Plant Manager

Joey Witcher, the Plant Manager, discussed the following plant activities:

A facility report was provided covering the following topics:

- EPD Sanitary Survey

- South Metering Project
- Employee Class grade change
- Lightening Strike

Production Report:

The Board was provided with Monthly Billable Gallons and Monthly Flow Rate graphs, Plant Flows Report and Meter Readings for April and May 2015.

Financial Reports

The Board received the updated 2015 Billing Budget & copies of the May & June 2015 invoices for Baldwin and Putnam counties.

Next Meeting

The next Authority meeting is scheduled for August 17, 2015 at 5:00 p.m. at the plant site, 126 Cay Drive.

Adjournment

Member, Sammy Hall moved to adjourn the meeting. Member, David Waddell seconded the motion and it passed unanimously.

The meeting was adjourned at 5:57 p.m.

Respectfully submitted,

Christina Patterson
Administrative Assistant
Sinclair Water Authority