

Sinclair Water Authority  
Monday, January 13, 2014  
5:00 p.m.

A meeting of the Sinclair Water Authority was held Monday, January 13, 2014 at 5:00 p.m., at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, with Chairperson Joan Minton presiding.

Board Members Present

Joan Minton  
Sammy Hall  
Stephen Hersey

Staff Present

Joey Witcher  
Terry Jackson

Others Present

Alex Wiseman, Carter & Sloope

Call to Order

Chairperson Joan Minton called the January 13, 2014 meeting of the Sinclair Water Authority to order at 5:05 p.m.

Approval of Minutes

Member, Stephen Hersey moved to approve the November 18, 2013 meeting minutes. Member, Sammy Hall seconded the motion and it passed unanimously.

Report from Plant Manager

Joey Witcher, the Plant Manager, made a presentation on the following plant activities:

- 1) Plant Flow Report through January 12, 2014.
- 2) Provided up to date information on all plant activities to address the water crisis due to extreme cold.

Alex Wiseman, Carter & Sloope presented a graph from GE, explaining the effects of the colder temperatures on water production with a membrane system.

Production Report:

The Board was provided with December 2013 Monthly Billable Gallons and Monthly Flow Rate graphs, Plant Flows Report and Meter Readings.

Financial

Joan Minton, Chairperson presented the 2013 Financial Audit Proposal from David Giddens, CPA. Member, Sammy Hall moved to accept the proposal from David Giddens CPA for the 2013 Financial Audit. Chairperson Joan Minton seconded the motion and it passed unanimously.

Minton informed the board that the Financial Committee will be working on and presenting a draft of a Credit Card Policy for the board's approval.

Old Business

Alex Wiseman, Carter & Sloope provided the board with Cost Estimate for the South Putnam Meter.

Witcher informed the board, that the owner of Lot #53 contacted SWA offering to sell the lot for \$5,000.00.

Member, Stephen Hersey made a motion authorizing Joey Witcher to offer \$3,000 and split closing cost for the acquisition of Lot #53. Member, Sammy Hall seconded the motion and it passed unanimously.

New Business

Minton informed the board of Baldwin County's new appointment of David Waddell to serve as a SWA Board Member.

Financial Reports

The Board received the December 2013 unaudited P & L, Balance Sheet, Cash Flow, invoices for Baldwin and Putnam counties and Billable Gallons Report. The 2013 Approved Budget was included with "actuals" being reflected for January through December 2013.

Next Meeting

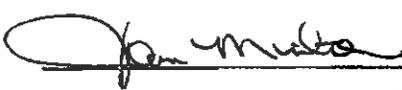
At the request of the Board, the next Authority meeting originally scheduled in March has been moved to Monday February 24, 2014 at 5:00 p.m. at the plant site, 126 Cay Drive.

Adjournment

Member, Stephen Hersey moved to adjourn the meeting. Member, Sammy Hall seconded the motion and it passed unanimously.

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

 2/24/14

Joan Minton  
Chairperson

Date

 2/24/14

Terry Jackson  
Board Secretary

Date