

PUTNAM COUNTY HEALTH DEPARTMENT

103 North Washington Street
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 (706) 485-8591
 June 12, 2013

A regular quarterly meeting of the Putnam County Board of Health was held at the Health Center on June 12, 2013

Those attending were:

District: Dr. David Harvey Mrs. Debbie Liby Mrs. Carla Coley
 Ms. Mary Alexander Mr. Curt Reynolds
 Dr. Jimmie Smith, Health Promotion Co-coordinator

Board: Mayor John Reid Mrs. Glenda Ridley
 Dr. Thomas Brown
 Ms. Yvonne Harrell Ms. Charlotte Griffin

Staff: Mrs. Kathryn Hill, Environmental Health (Steven Yungerberg w/EH)
 Mrs. Peggy Petitt, Nurse Manager
 Ms. Irene Mitchell, Office Manager

Mrs. Glenda Ridley called the meeting to order.

Mrs. Ridley asked for any corrections to the April 10, 2013 Board minutes that were circulated through the e-mail. Dr. Tom Brown motioned to approve minutes. There was one correction. Change Mr. Tom Thompson to Dr. Steve Hersey on the second page. All approved with the above correction.

Mrs. Ridley asked for any Old Business? None

Mrs. Ridley asked for new Business?

Mrs. Ridley proposed BOH consider an "Alternative Voting"

1. Mayor Reid questioned Open Record Law and the effect this would have.
2. Dr. Harvey questioned "quorum"

After discussion on this matter Dr. Brown made a motion that this be tabled and each BOH member take to material presented home and study. All approved. The BOH will discuss further at the next BOH meeting in October.

Mrs. Ridley discussed GPHA accreditation for all BOH

1. Will need a copy of By-Laws
2. Copy of Policy and Procedures

At this time Putnam County Health Department does not have a copy of By-Laws or an updated version of Policy and Procedures.

Mrs. Ridley asked Ms. Irene Mitchell to discuss the proposed budget for FY2014. Ms. Mitchell stated FY2014 was slightly below FY2013. The total budget requested for FY2014 \$637, 302.00 Ms. Mitchell stated the reduction was due in part to two nurses retiring and being replaced at a lower rate of pay. Also there was a slight reduction in supplies.

Dr. Brown made a motion to approve the proposed FY2014 budget. The motion was seconded by Ms. Charlotte Griffin. All approved.

District Reports:

Mrs. Carla Coley, Environmentalist

Mrs. Coley discussed National Certification of Registered Environmentalist. Mrs. Coley stated Mrs. Kathryn Hill had received this certification several years ago and was among a very small group in Georgia to have completed this certification. Mrs. Coley stated there are several Environmentalists taking this course every Friday in our District at this time.

Dr. David Harvey:

Dr. Harvey announced the District office has relocated to the BBT building in downtown Macon Georgia. The main floor is floor 11 for registration. Dr. Harvey stated billing was preparing for new ICD10 coding system.

Mrs. Debbie Liby: Nursing Manager

Mrs. Liby stated she was hopeful FP funds may be able to purchase a computer for each health department, but not sure at this time.

Health Department reports:

Mrs. Kathryn Hill, Environmental reported a waiver for 115 Welch Road has been approved. A request was previously sent to the BOH members for approval of this waiver. The septic system will be upgraded from a 55 gallon drum to a real septic system. A copy of this is on file with planning and zoning. Ms. Charlotte Griffin made a motion the BOH accept this waiver.

Mrs. Peggy Petitt, Nurse Manager reported a shortage of TB solution for TB skin test state wide. Currently if a patient needs for work we can only give this a letter stating we do not have the needed solution to do this test. At this time Green County Health Department has solution and we have referred out patients to them.

Ms. Irene Mitchell. Office Manager reported as to date PCHD is slightly below budget for FY2013.

Mrs. Yvonne Harrell made a motion to adjourn.

Chairperson

Secretary