

MEETING NOTICE

A regular scheduled meeting of the EATONTON PUTNAM WATER AND SEWER AUTHORITY will be held October 17, 2012 at 4:30 p.m. at the Eatonton Putnam Water & Sewer Authority, 663 Godfrey Road, Eatonton GA

AGENDA

1. Call to Order by Chairman Reid
2. Invocation
3. Announcement of Sign-Ups for Public Comments & Agenda Items
Reading of Rules for Public Comments
4. Public Comments & Agenda Items
5. Approval of Minutes, September 19, 2012 Meeting
6. Presentation by Carter & Sloope of GEFA water main improvement project
7. Approval of **a.** EPWSA employee evaluation form, **b.** job descriptions and **c.** pay scale as recommended by the Middle Georgia Regional Commission
8. Discussion and possible action on recommended IRS Commuting Rule as recommended by the Auditor
9. Approval to change Bad Debt Write-Off Policy to reflect sixty (60) days instead of ninety (90) days
10. Approval of amended EPWSA Personnel Policy
11. Presentation and discussion of proposed 2013 EPWSA Budget
12. Staff Reports
13. Board Member Reports
14. Motion to enter closed session as allowed by O.C.G.A. 50-14-4, if necessary, for the purpose of personnel, litigation, or acquisition of land
15. Motion to reopen meeting and execute affidavit concerning the subject matter of the closed portion of the meeting
16. Action if any, resulting from closed session
17. Adjournment