

PUTNAM COUNTY BOARD OF ELECTIONS AND REGISTRATION  
GENERAL MEETING MINUTES  
COURTHOUSE – BER CONFERENCE ROOM, SUITE 217  
February 4, 2014  
5:00 PM

- I. Call to order: 5:00 PM.
- II. Roll Call
  - a) Mr. Frank Ford: present
  - b) Mr. Kelvin Irvin: present
  - c) Ms. Annie Parker: present
  - d) Mr. Emory Walden, Vice-Chairperson: present
  - e) Ms. Janet Pearson, Chairperson: present
  - f) Mr. Gary Sanders, Supervisor of Elections and Registration: present
- III. Public Comments
  - a) None.
- IV. Approval of Agenda
  - a) Ms. Parker moved to approve the agenda.
  - b) Mr. Irvin seconded the motion.
  - c) Vote: all in favor.
- V. Recommended Consent Agenda
  - a) Approval of Minutes – January 7, 2014
    - i) Mr. Irvin moved to approve the minutes as presented.
    - ii) Mr. Ford seconded the motion.
    - iii) Vote: all in favor.
- VI. Discussion Items
  - a) 2014 budget
    - i) Mr. Sanders provided the Board an update on the 2014 budget, including year-to-date expenditures.
    - ii) Mr. Sanders informed the Board that the Express Poll batteries were replaced and that Easy Vote equipment and software was purchased for use at the consolidated precincts.
  - b) Update on the precinct consolidation process
    - i) Mr. Sanders informed the Board that the VR system work is complete for the precinct consolidations; all voters have been assigned to their new precincts.
    - ii) Mr. Sanders informed the Board that he is waiting on the SOS office to process the request for precinct cards.
  - c) Update on the 2014 election calendar
    - i) Mr. Sanders informed the Board that state law now provides for two separate runoff dates following the General Election for state/county offices and federal offices. For the 2014 election cycle, the state/county runoff will be held on December 2; the federal runoff will be held on January 6, 2015.
- VII. Action Items
  - a) Setting of qualifying dates for county surveyor
    - i) Mr. Ford moved that qualifying for county surveyor will be held March 3 – 7, 2014.
    - ii) Mr. Irvin seconded the motion.
    - iii) Vote: all in favor.
  - b) Discussion and possible action regarding an agreement with the Georgia Soil and Water Conservation Commission
    - i) By consensus, the Board decided to present the proposed agreement to the Board of Commissioners for approval due to the possible extra costs involved.
  - c) Discussion and possible action regarding the final order for the relocation of the satellite Advance Voting location

- i) Mr. Sanders informed the Board that the proposed change was properly advertised and that no objections have been filed to date.
- ii) Mr. Ford moved to adopt the change to the location of the satellite site for Advance Voting.
- iii) Mr. Irvin seconded the motion.
- iv) Vote: all in favor.

VIII. Business and Information from Board Members and Staff

- a) Mr. Ford: none.
- b) Mr. Irvin: none.
- c) Ms. Parker: none.
- d) Mr. Walden: none.
- e) Ms. Pearson:
  - i) Reminded the Board that the next meeting will be held on March 4, 2014 at 5:00 PM.
  - ii) By consensus, the Board decided to hold its meetings at 5:30 PM on election/runoff days in 2014.
- f) Mr. Sanders:
  - i) Reminded the Board that the GEOA/VRAG conference will be held March 30 – April 2.

IX. Adjournment – 5:23 PM.

- a) Mr. Ford moved to adjourn.
- b) Mr. Walden seconded the motion.
- c) Vote: all in favor.

ATTEST:

  
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Gary Sanders  
Supervisor of Elections & Registration

  
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Janet C. Pearson  
Chairperson