

**PUTNAM COUNTY HEALTH DEPARTMENT**

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January 9, 2013

A regular quarterly meeting of the Putnam County Board of Health was held at Putnam County Health Department on January 9, 2013.

Those attending were:

District: Dr. David Harvey, District Director  
 Mr. Chuck McLean, Administration  
 Mrs. Debbie Liby, Nurse Director

Board: Mrs. Glenda Ridley, Chairperson      Dr. Steve Hersey  
 Mayor John Reid                              Dr. Thomas Brown  
 Ms. Yvonne Harrell                            Ms. Charlotte Griffin  
 Mr. Erick Arina (Covering for Marsha Clanton)

Staff: Ms. Charlotte Green, RN Nurse Manager  
 Mrs. Irene Mitchell, Office Manager  
 Mrs. Kathryn Hill, Environmental Health

Mrs. Ridley called the meeting to order.

Mrs. Ridley asked for any corrections to the November Board minutes that were circulated through e-mail. Ms. Yvonne Harrell made a motion to accept the minutes, Dr. Thomas Brown seconded and all approved.

Dr. Harvey installed new Board of Health Member Dr. Steve Hersey whom replaced Mr. Tom Thompson.

Mrs. Ridley asked for any Old Business?

Mrs. Kathryn Hill reported Environmental Health personnel were back in their office after repairs. Mrs. Hill also reported Travis Sheppard found Black Mold during his inspection of the trunk lines.

Dr. Brown asked Dr. Hersey if he had any input as to update on Putnam County Health Department location future. Dr. Hersey stated the Board of Commissioners looking at splost 6 & 7 for funds to relocate PCHD. However, Dr. Hersey stated as he was new to the Commissioners he would like to get more educated on this matter. Dr. Hersey did say he was not sure what would happen to the present building. Dr. Harvey stated to Dr. Hersey to please allow for further growth with PCHD.

Mrs. Ridley asked for new Business?

Ms. Charlotte Green is retiring as of February 1, 2013.

District Report:

Dr. Harvey: The flu season this year as of date is the worst in many years. School Base Flu program which was a great success; and many thanks to Board of Education for allowing Health

Department to go into schools and administer the flu vaccines. District Office is to move to BBT building by the first of April. .

Administration: Chuck McLean No Report

Nursing: Debbi Liby Thanks to all at PCHD as of date 873 vaccines given in SBF program. Mrs. Liby report uncertainty with FP as of to date, not sure what the Legislature is going to approve.

Nursing Report PCHD: Ms. Charlotte Green Looking forward to retirement!!

Administration: Irene Mitchell

Mrs. Irene Mitchell stated PCHD was slightly under budget at this time.

Dr. Tom Brown made a motion to adjourn. Mayor John Reid seconded. The meeting was adjourned.

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Chairperson

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Secretary