

## MEETING NOTICE

**A regular scheduled meeting of the Eatonton Putnam Water & Sewer Authority will be held on Wednesday, December 19, 2012 at 4:30 p.m. at the Eatonton Putnam Water & Sewer Authority, 663 Godfrey Road, Eatonton GA 31024**

1. Call to Order by Chairman Reid
2. Invocation
3. Announcement of Sign Ups for Public Comments & Agenda Items  
Reading of Rules for Public Comments
4. Public Comments & Agenda Items
5. Approval of Minutes, November 27, 2012 Meeting
6. Approval to advertise for At-Large Member position
7. Consideration of adding New Year's Eve 2012 as a holiday for employees
8. Staff Reports
9. Board Member Reports
10. Motion to enter closed session as allowed by O.C.G.A.A. 50-14-4, if necessary, for the purpose of personnel, litigation, or acquisition of land
11. Motion to reopen meeting and execute affidavit concerning the subject matter of the closed portion of the meeting
12. Action, if any, resulting from closed session
13. Adjournment