

HOSPITAL AUTHORITY MEETING
17 SEPTEMBER 2012

Called to order: 6:30 PM

Adjourned: 8:55 PM

PRESENT:

JT Gregory, Chairman
David Malm, Vice Chairman
Glenda Ridley, Secretary/Treasurer
Judy Fain
George Jordan
Barry Sanders
Tony Franklin

ABSENT:

OTHERS PRESENT:

Darrell Oglesby, Administrator
Anita Culberson, Compliance Officer
Billy Webster, County Commissioner

Brenda Jarrett, Chief Financial Officer
Pam Douglas, Chief Nursing Officer

CHIEF OF STAFF REPORT:

There was no Chief of Staff report.

COMPLIANCE REPORT:

Ms. Culberson reported on recent physician billing activities, including managed care credentialing status updates, reporting procedures, patient visits and projected revenue from recent claims billed.

Ms. Culberson and Ms. Douglas discussed information regarding meaningful use progress for both the hospital and physicians office. Ms. Culberson discussed the status of indigent care funds as it relates to illegal aliens and recent activity from RAC audits within the State.

Ms. Culberson and Ms. Jarrett reported on the status of the business office clean-up project. Progress is being made and ongoing education is being conducted with staff.

Ms. Jarrett reported that an account had been discovered with a large amount of bad debt. Upon audit of the account it was determined over \$1,000,000.00 had been transferred to Credit Bureau Associates for collection without Hospital Authority approval. A motion was made by Mr. Franklin and seconded by Mr. Sanders to provide Sheriff Howard Sills with a detailed copy of the account, along with a copy of the current Credit Bureau Associates agreement to determine if there was any criminal activity that took place. Motion approved. A report of the findings will be presented to the Hospital Authority upon completion of the investigation.

MINUTES:

Minutes of the 20 August 2012 meeting were presented with a motion made for approval by Mr. Sanders and seconded by Mr. Jordan. Motion approved.

OLD BUSINESS:

Chest Pain Accreditation

Ms. Douglas reported that the critical access hospital designation for chest pain accreditation is no longer available. We will now apply for accreditation under regular hospital standards. Ms. Douglas stated the entire process will take approximately twelve months to complete. A HRSA grant is available and a grant writer will be onsite Wednesday, September 19, 2012 to meet with the team. We will partner with Piedmont Hospital as our transferring facility, Putnam County EMS, and possibly a Phase III Cardiac Rehab Program through BodyPlex. There are no financial advantages of achieving chest pain accreditation; however, this will be an added benefit to our community.

NEW BUSINESS:

Drs. Manto, Baehler and Abernathy

Mr. Oglesby updated the Authority regarding the physician office.

Dr. Ensley and Byrd

Mr. Oglesby reported to the Authority that Drs. Ensley and Byrd had expressed interest in employment with Putnam General Hospital. Dr. Ensley also expressed an interest that we purchase his practice. It was determined by the Authority that more information would be needed in order to move forward with these requests. Mr. Oglesby will contact Dr. Ensley for information needed to perform a financial analysis. Dr. Byrd will be visiting October 1, 2012. We will wait for further information about Dr. Byrd's visit before moving forward with his request for employment.

Del Webb Health Fair

Mr. Oglesby reported that a successful health fair was held at Del Webb on September 15, 2012 with Dr. Chronos, sleep studies, cardiac rehab, mammography and ultrasound personnel present.

Silver Moon Fundraiser

The PGH Foundation will receive a percentage of all sales from the Silver Moon for the month of September. The Foundation hosted a successful event on September 10, 2012 at the Silver Moon, which included prize drawings.

HR Director

A new HR Director, Joe Simmons, has been selected by an interview panel and will begin employment on September 24, 2012.

Strategic Plan

The hospital's strategic planning session will be held in the hospital classroom on October 10, 2012, with Cindy DuPree and Charles Horne of Draffin & Tucker, LLC facilitating.

Flu Campaign

Ms. Douglas stated that the flu drive would be held on October 20, 2012.

County Budget Update

Mr. Webster stated that the County Commission would conduct a final vote on the County budget on September 18, 2012 and that the hospital would receive \$500,000 for FY 2013.

PERFORMANCE IMPROVEMENT COMMITTEE:

Ms. Ridley briefly discussed performance improvement activities at the hospital.

COMMITTEE MINUTES:

Ms. Ridley noted that the first dose of tPA was given successfully to a stroke patient meeting tPA criteria.

FINANCIAL REPORT:

Ms. Jarrett presented the FY2013 operating budget, capital budget, minor equipment budget, financial report and summary to the Authority. A discussion took place among Authority members regarding a cost of living increase for hospital employees. It was determined that a 2% cost of living increase would be granted, effective October 1, 2012, to employees with greater than one year of service and that employees with less than one year of service would receive the 2% cost of living increase upon their annual hire date, pending a satisfactory performance review. A motion was made by Ms. Ridley and seconded by Mr. Franklin to grant the cost of living increase. Motion approved. A motion was made by Ms. Ridley and seconded by Ms. Fain to approve the FY2013 operating, capital and minor equipment budgets. Motion approved.

WRITE OFFS:

Ms. Jarrett presented the total bad debt write-off with a motion made for approval by Ms. Fain and seconded by Mr. Malm. Motion approved.

ADJOURNED

Without any further business to discuss, a motion was made to adjourn by Ms. Ridley and seconded by Ms. Fain. Motion carried.

Respectfully submitted,

Glenda Ridley, Secretary-Treasurer