

HOSPITAL AUTHORITY MEETING
16 JULY 2012

Called to order: 6:32 PM

Adjourned: 8:00 PM

PRESENT:

JT Gregory, Chairman
David Malm, Vice Chairman
Glenda Ridley, Secretary/Treasurer
Judy Fain
George Jordan
Tony Franklin

ABSENT:

Barry Sanders

OTHERS PRESENT:

Darrell Oglesby, Administrator
Angelique Pratt, HR Director
Anita Culberson, Compliance Officer

Brenda Jarrett, Chief Financial Officer

Billy Webster, County Commissioner

CHIEF OF STAFF REPORT:

There was no report.

COMPLIANCE REPORT:

Ms. Culberson reported on recent compliance program activities, including annual education, reporting procedures, and enforcement and discipline of the program.

MINUTES:

Minutes of the 18 June 2012 meeting were presented with a motion made for approval by Mr. Jordan and seconded by Mr. Franklin. Motion approved.

OLD BUSINESS:

Laboratory

Mr. Oglesby reported the status of the Cowles Clinic laboratory acquisition.

Pharmacy

Mr. Oglesby updated the Authority on the pharmacy transition and Healthland training.

NEW BUSINESS:

Physicians Office

Mr. Oglesby updated the Authority regarding the physician office.

Salary and Wage Reinstatement

Ms. Jarrett presented reinstating previously reduced salaries/hours. The decision to approve the reinstatement effective pay period ending 21 July 2012 was presented with a motion made for approval by Ms. Fain and seconded by Mr. Jordan. Motion approved.

Ms. Jarrett presented a proposal to implement a hospital-wide cost of living increase. The decision to table the topic until the next fiscal year budget was presented with a motion made for approval by Ms. Ridley and seconded by Mr. Franklin. Motion approved

Laboratory Employee Replacement

Mr. Oglesby presented a request from Ms. Marci Lee, laboratory director, to hire a medical technologist with the intent to train the person as her replacement in three years. The decision to table the topic until further notice was presented with a motion made for approval by Ms. Ridley and seconded by Mr. Jordan. Motion approved.

Purchasing Employee

Mr. Jarrett presented a request from Mr. Jeffery Hodge, purchasing director, to hire a purchasing clerk/courier. The decision to table the topic until the next fiscal year budget was presented with a motion made for approval by Ms. Ridley and seconded by Ms. Fain. Motion approved.

Community Disaster Drill

Mr. Oglesby announced a planned community disaster drill in which the scenario will be that a tornado hits the outpatient wing of the hospital. Emergency Medical Services, Putnam County Sheriff's department and other local organizations will be participating. The drill will be conducted on 18 August 2012 from 3:00 – 5:00 p.m.

PERFORMANCE IMPROVEMENT COMMITTEE:

Ms. Ridley briefly discussed performance improvement activities at the hospital.

COMMITTEE MINUTES:

There were no comments regarding committee minutes.

FINANCIAL REPORT:

Ms. Jarrett presented the financial report and summary to the Authority.

WRITE OFFS:

Ms. Jarrett presented the total bad debt write-off with a motion made for approval by Mr. Jordan and seconded by Ms. Fain. Motion approved.

ADJOURNED

Without any further business to discuss, a motion was made to adjourn by Mr. Franklin and seconded by Mr. Jordan. Motion carried.

Respectfully submitted,

Glenda Ridley, Secretary-Treasurer