

**PUTNAM COUNTY, GEORGIA**  
**COMPREHENSIVE ANNUAL**  
**FINANCIAL REPORT**  
**FISCAL YEAR ENDED SEPTEMBER 30, 2013**

Prepared by:  
Finance Department

**PUTNAM COUNTY, GEORGIA**

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# PUTNAM COUNTY BOARD OF COMMISSIONERS



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Tel: 706-485-5826 ♦ Fax: 706-923-2345 ♦ [www.putnamcountyga.us](http://www.putnamcountyga.us)

The Putnam County Board of Commissioners  
and the Citizens of Putnam County, Georgia

We present Putnam County's Comprehensive Annual Financial Report for the year ended September 30, 2013. This report is submitted to meet the requirements of local ordinances and state statutes. Those requirements state that the County must issue a complete set of financial statements annually presented in conformity with generally accepted accounting principles (GAAP) and audited by an independent firm of certified public accountants.

Responsibility for the accuracy of the data and the completeness and fairness of the presentation, including disclosures, rests with management. Because the cost of internal controls should not outweigh their benefits, the objective is to present reasonable rather than absolute assurance that the financial statements will be free from material misstatement. Management hereby asserts that, to the best of its knowledge and belief, the financial report is complete and reliable in all material respects. All disclosures necessary to enable the reader to gain an understanding of the County's activities have been included.

Putnam County's financial statements have been audited by McNair, McLemore, Middlebrooks & Co., LLC. The auditor's report on the basic financial statements is included in the Financial Section of this report and expresses an unmodified opinion.

This letter should be read in conjunction with the Management's Discussion and Analysis (MD&A) which follows the independent auditor's report. The MD&A is an analysis of the County's financial activities.

## ***Profile of the Government***

Putnam County was created by the Georgia General Assembly on December 10, 1807. Putnam County is located in north central Georgia about 75 miles southeast of Atlanta. The County has a land area of 345 square miles and serves a population of 21,218. The County is empowered to levy property tax on both real and personal property located within its boundaries.

Policy making and legislative authority are vested in the governing Board of Commissioners consisting of four Commissioners elected by district and a Chairman elected at large. The Board's responsibilities include passing ordinances, adopting an annual budget, appointing committees, establishing tax rates, and hiring a County Attorney, County manager and County clerk. The County operates under a county-manager form of government. The County Manager is responsible for carrying out the policies and ordinances of the Board of Commissioners and for overseeing the day-to-day operations of the County. The Chairman and County Commissioners are elected for a four-year term with the current term expiring on December 31, 2016.

We strive to provide more effective and efficient local government services to our citizens. The County provides a full range of services including law enforcement, fire protection, 911 emergency communications, ambulance services, appraisal services, animal control, senior citizens program, transit system, judicial functions, planning and development, recycling services, recreational activities, maintenance of highways and streets, and general administrative services.

The annual budget serves as the foundation for financial planning and control. All departments and agencies of Putnam County submit budget requests to the Finance Department each July. Work sessions are held for the department heads and agencies to formally present their budget requests to the Board and for the Board to gain input from citizens. After the work sessions, the staff presents a proposed budget to the Board of Commissioners in August. The Board of Commissioners advertises the proposed budget and holds public hearings on the proposed budget as required by law in order to adopt a budget no later than September 30, the close of Putnam County's fiscal year. The County maintains extensive budgetary controls. The budget is prepared by fund and department. Transfers of appropriations between personnel and operating accounts within departments, transfers between departments, and appropriation of additional funds all require approval of the Board of Commissioners.

### ***Local Economy***

Putnam County is nestled in the heart of *Georgia's Lake Country*. Within a short drive southeast of Atlanta and a few hours to the coastline, residents boast the County is "Close to everything and next to perfect." Emerging from its agricultural past, Putnam has become an important center of industry and recreation. A different lifestyle is emerging in the County with the establishment of golf resorts, gated communities and new businesses. Putnam is also home to many retirees. The 2010 census reported 41 percent of the population is over 50 years of age.

Lake Sinclair with 15,000 acres and Lake Oconee with 18,000 acres attract visitors with recreational activities such as fishing, swimming and water sport recreation. Along the shoreline are hiking trails, championship golf courses, patio-side dining, and the Oconee National Forest Recreation area of 37,443 acres. The County operates a family campground on Lake Sinclair which offers cabins, RV hookups and a public beach. Putnam County is adorned with a beautiful countryside dotted with dairy farms, hay fields and horse pastures providing a scenic drive for exploring the rich history of Putnam. You can step back in time by visiting numerous historical homes and churches, or the Uncle Remus Museum which is dedicated to the work of a Putnam native, Joel Chandler Harris, creator of the world-famous "Uncle Remus" folklore tales. Two unique Native American sites are Rock Eagle Mound and Rock Hawk Effigy Mound, built by Native Americans more than 1,000 years ago and the only two effigy mounds in the United States.

The Rock Eagle 4-H Center is located in the northern side of the County, adjacent to the Oconee National Forest. With nearly 1,500 acres of forested land, including a 110-acre lake, Rock Eagle is a natural meeting site away from everyday life. Opened in 1955, Rock Eagle is the largest of five centers operated by the University of Georgia as support for the state's 4-H Program. The 4-H center hosts approximately 60,000 young people annually who participate in the Georgia 4-H Environmental Education Program, as well as the Summer Camping Program; made available through Georgia's County Extension Offices. Many 4-H'ers from around the state attend competitive events, leadership conferences and rallies at Rock Eagle. Civic, religious and business groups utilize Rock Eagle 4-H Center for their conferences and meetings as well.

According to 2011 data from the Georgia Department of Labor, 73 percent of the area's employment is in the service sector with retail trade, accommodation and food services, and healthcare and social assistance topping the list. Major industries located within the County's boundaries include Cuscowilla Management & Administration, Eatonton Health & Rehabilitation, Georgia Power Company, Horton Homes, Rose Acre Farms, Inc. and Wal-Mart. The data also reveals that 56 percent of the employed residents work in Putnam County.

The Putnam Development Authority is currently developing a 130-acre technology park "Rock Eagle Science and Technology Park" on U.S. Highway 441 near Putnam County High School. This will bring many higher paying jobs to the community and will help spur more development in the northern section of the County.

The County is also undertaking the interior demolition of the 105-year-old, 3-story Hotel Eatonton (formerly the old County annex) and rehabilitation of the structure in order to provide new commercial real estate to the downtown market. Furthermore, the County is involved in the demolition of a dilapidated and County-owned property (known as the old hospital) in order to provide additional green space to the downtown area. Both of these projects were approved by the voters under the SPLOST #7 project list. Putnam County maintains an active and positive interest in the success of the downtown area.

The City of Eatonton, the only incorporated area of Putnam, was awarded "Better Hometown" status by Georgia; this has enabled the City to receive funds to revitalize the downtown area. Projects underway by the City should increase sales tax revenue. One project will provide ample parking downtown for shoppers. Recently, the City received a grant for a park; plans are to include biking and walking trails, benches and a pavilion on the 15-acre site.

### ***Financial Policies and Planning***

The financial policy adopted by the Board in November 2010 continues to guide the County in providing sound conservative management. The policy addresses budgeting, accounting, maintenance of adequate reserves, cash and investing, auditing procedures, official travel, purchasing guidelines and maintenance of capital assets.

Putnam County's capital improvement program continues strong due to the seventh Special Purpose Local Option Sales Tax (SPLOST) effective October 2011 with a budget of \$16.5 million allocated to the County and \$6 million to the City. One of the projects started with the last SPLOST was the purchase of a 73,000 square-foot manufacturing plant to be renovated into a government center. The County acquired the building for \$10 a square foot and 26 acres of land for approximately \$750,000. The new center currently houses general administration departments, state of the art meeting rooms, a visitor's center, planning and development, and code enforcement. Phase II plans, under SPLOST #7, are to relocate most of the government's services to this location for a one-stop service area to reduce cost and streamline services. Proceeds of SPLOST #7 will finance many capital projects for various departments over the next several years with roads receiving a bulk of the proceeds at \$9.7 million.

### ***Fund Balance Policy***

In considering annual budgets, the Board of Commissioners maintains an unrestricted fund balance in the General Fund for the purpose of covering expenditures caused by unforeseen emergencies, shortages resulting from unforeseen revenue declines, or to eliminate the practice of short-term borrowing for cash flow purposes. The County has a fund balance retention policy equal to three months of average operational expenditures in the General Fund. Conservative budgeting has enabled the County to adhere to this policy. It is the policy of the Board of Commissioners not to use the unrestricted fund balance to balance the annual operating budget in lieu of reducing expenditures or levying applicable taxes unless the fund balance is greater than three months of average operational expenses.

### ***Pension Fund***

To ensure the provision of benefits for retirees, the County funds the employee defined benefit pension plan, which is administered by the Association County Commissioners Georgia. The latest report shows a funding ratio of 76 percent. Annually the County budgets and makes payments to the plan to maintain the plan's actuarial soundness in accordance with the actuary's recommendations.

### ***Economic Outlook***

There were dramatic changes taking place this year regarding the fiscal year 2013 budget. The downturn in the economy necessitated these changes. The outsourcing of EMS billings will generate approximately \$400,000 more revenue compared to fiscal year 13 budget of \$770,000. The Board of Commissioners levied a 2 mil tax increase this year. The economic impact of the Plant Harley Branch decommissioning is impacting the short- and long-term Special Purpose and Local Option Sales Taxes revenues of the County. The Board of Commissioners and Putnam Development Authority are working together and recently hired a full time Economic Developer. Putnam County is in a sound position moving forward, in large part due to the visionary leadership of the Putnam County Board of Commissioners.

The active involvement and professional support of McNair, McLemore, Middlebrooks & Co., LLC has been instrumental to the prompt completion and audit of this report. We thank the elected officials, management, and finance department for their cooperation and contribution to the preparation of this report.

Respectfully submitted,



Paul Van Haute  
County Manager



Linda A. Cook  
Finance Director

**PUTNAM COUNTY, GEORGIA**

September 30, 2013

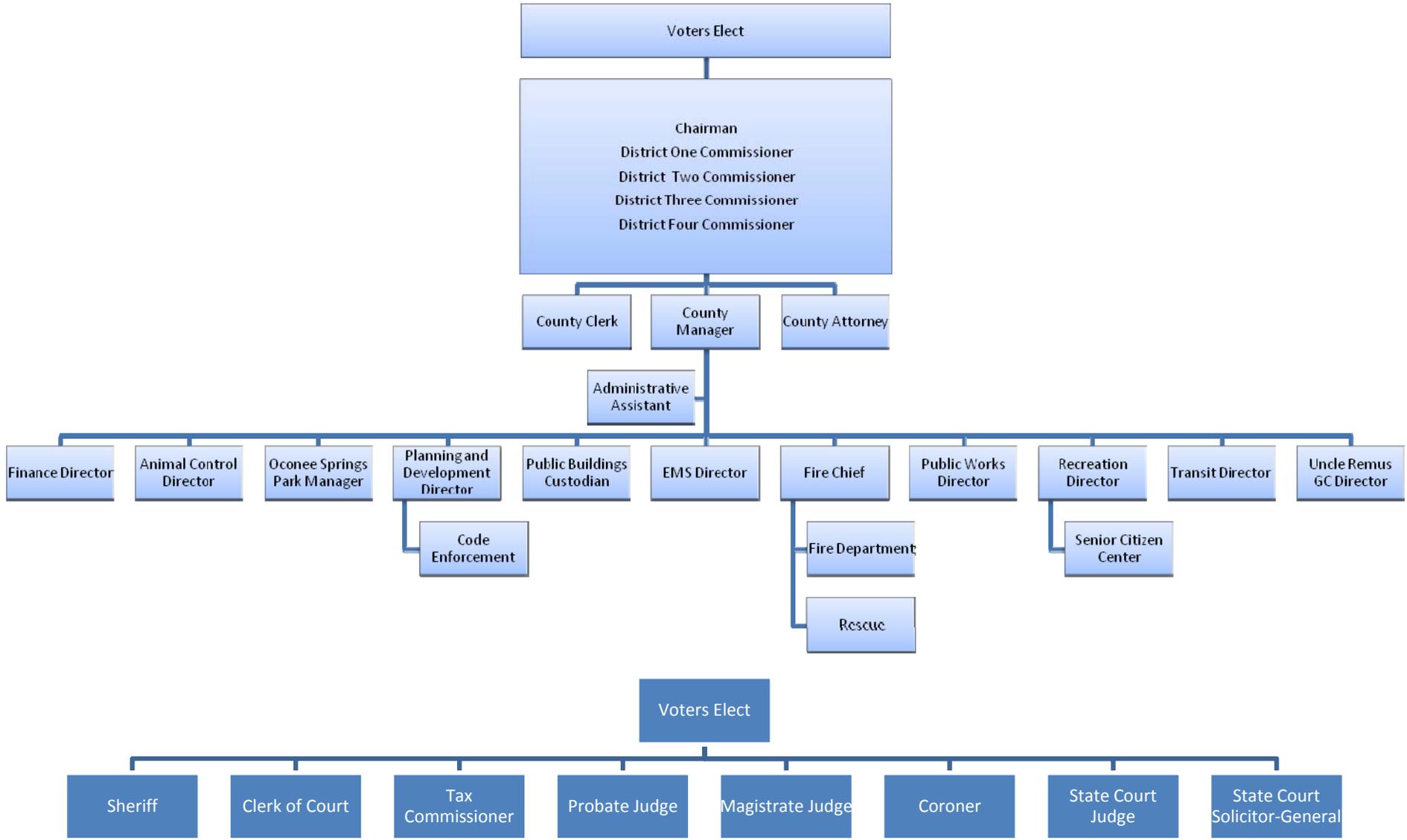
**BOARD OF COMMISSIONERS**

County Commission Chairman	Stephen J. Hersey
District One Commissioner	Frederick Ward
District Two Commissioner	Janie B. Reid
District Three Commissioner	Alan Foster
District Four Commissioner	Billy Webster
County Manager	Paul Van Haute
County Attorney / General Counsel	Barry A. Fleming

**DEPARTMENT OF FINANCE**

Finance Director	Linda A. Cook
Senior Accountant	Linda Sadler
Human Resource Specialist	Melissia Rusk
Accounting Technician	Cynthia Miller
Accounting Technician	Jennifer Smith

# PUTNAM COUNTY, GEORGIA ORGANIZATIONAL CHART



MCNAIR, MCLEMORE, MIDDLEBROOKS & Co., LLC

CERTIFIED PUBLIC ACCOUNTANTS

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March 4, 2014

**REPORT OF INDEPENDENT ACCOUNTANTS**

Board of Commissioners  
Putnam County, Georgia

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of **Putnam County, Georgia** (the County), as of and for the fiscal year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

**Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Putnam County Health Department, which represents 1 percent, 1 percent, and 4 percent, respectively, of the assets, net position and revenues of the governmental activities. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it related to the amounts included for Putnam County Health Department, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

## **Auditors' Responsibility (Continued)**

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the County's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that our audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of Putnam County, Georgia as of September 30, 2013, and the respective changes in financial position and, where applicable, cash flows, thereof and the respective budgetary comparisons for the general fund for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (on pages 10 through 17), and the Schedule of Funding Progress (on page 48) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Government Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with the management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with the sufficient evidence to express an opinion or provide any assurance.

## **Other Matters (Continued)**

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Putnam County, Georgia's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and the statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedules of expenditures of special purpose local option sales tax proceeds (on pages 74 and 75) are presented for purposes of additional analysis as required by the Official Code of Georgia 48-8-21, and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and the schedules of expenditures of special purpose local option sales tax proceeds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, based on our audit and the procedures performed as described above, the combining, individual nonmajor fund financial statements, and the schedule of expenditures of special purpose sales tax proceeds are fairly stated in all material respects in relation to the financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion or provide any assurance on them.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 4, 2014, on our consideration of Putnam County, Georgia's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Putnam County, Georgia's internal control over financial reporting and compliance.

*McNair, McLemore, Middlebrooks & Co., LLC*  
McNAIR, McLEMORE, MIDDLEBROOKS & CO., LLC

**PUTNAM COUNTY, GEORGIA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**SEPTEMBER 30, 2013**

Putnam County's management is pleased to provide this narrative discussion and analysis of the financial activities of the County for the fiscal year ended September 30, 2013. The County's financial activities and performance are discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

**Financial Highlights**

Putnam County's assets exceeded its liabilities by \$40,081,975 (net position) as of September 30, 2013. The change, from September 30, 2012, in total net position is a decrease of \$3,459,946 or 7.9 percent. Capital assets of \$29,528,553 are presented net of related accumulated depreciation. Capital assets include property; infrastructure; buildings and improvements; and furniture, fixtures, machinery and equipment. Net position of \$7,270,453 is restricted by constraints imposed from outside the County such as grant agreements, laws or regulations. Unrestricted net position of \$3,282,971 may be used to maintain the County's continuing obligations to citizens and creditors.

At September 30, 2013, the County's total fund balances for all governmental fund types were \$39,649,572, a decrease of \$3,490,666 or 8.1 percent from the 2012 fiscal year.

At September 30, 2013, the County's general fund total fund balance was \$12,596,706, an increase of \$713,908 or 6.0 percent.

**Overview of the Financial Statements**

This discussion and analysis introduces the County's basic financial statements. The basic financial statements include (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements.

**Government-Wide Financial Statements**

This annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the County's overall financial status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in accrual accounting and elimination of activities between funds.

The first of these government-wide statements is the statement of net position. This reports the government-wide financial position, including all of the County's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether financial position, as a whole, is improving or deteriorating.

The second government-wide statement is the statement of activities, which reports how the County's net position changed during the current fiscal year. All current year revenues and expenses are included, regardless of when cash is received or paid. The statement of activities is designed to show the financing sources for the County's distinct activities and functions.

## **Government-Wide Financial Statements (Continued)**

Both government-wide financial statements distinguish between governmental activities, which are primarily supported by taxes and business-type activities, which are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include general government, judiciary, public safety, public works, health and welfare, culture and recreation, housing and development, and economic development. Business-type activities include the solid waste, the golf course and the Oconee Springs Park recreational facility.

The government-wide financial statements are presented on pages 18 and 19 of this report.

## **Fund Financial Statements**

A fund is a separate accounting entity used to maintain control over resources which are segregated for specific activities or objectives. The County uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, the fund financial statements focus on the County's most significant funds, or major funds, rather than on the government as a whole. The designation "major fund" is determined based on proportional relationships of individual funds with the entity. Major funds are separately reported while all others are aggregated into a single presentation. Individual fund data for nonmajor funds is provided in latter sections of this report.

The County has three kinds of funds:

### *Governmental Funds*

Governmental funds, as reported in the fund financial statements, encompass the same functions reported as governmental activities in the government-wide financial statements. However, the focus of the fund financial statements is very different from that of the government-wide statements. Fund statements report short-term fiscal accountability, focusing on the balances and uses of spendable resources. Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide a more complete picture of financial activity and financial position. Both the governmental fund balance sheet and the governmental fund statement of activities provide a reconciliation to assist in understanding the differences between these two perspectives.

Governmental funds include the general fund, special revenue funds and capital projects funds. A budget comparison statement for the general fund is presented as a basic financial statement. The basic governmental fund financial statements are presented on pages 20 through 25 of this report.

### *Proprietary Funds*

Proprietary funds are used to account for the operations for which customers are charged a fee for services provided. These funds essentially encompass the same functions reported as business-type activities in the government-wide statements. At both the government-wide and fund reporting levels, proprietary funds present changes in total net assets. Proprietary funds include the Solid Waste Fund, the Uncle Remus Golf Course Fund and the Oconee Springs Park Fund. The basic proprietary fund financial statements are presented on pages 26 through 28 of this report.

### *Fiduciary Funds*

Fiduciary funds are used to account for assets held in a custodial capacity for individuals, organizations or other governments. The County's fiduciary funds are all agency funds.

## Notes to the Basic Financial Statements

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements begin on page 30 of this report.

### Other Supplementary Information

In addition to the basic financial statements and accompanying notes, this report also presents individual and combining nonmajor fund financial statements. These may be found beginning on page 53. Budgetary comparison schedules for the nonmajor funds are found in this section of the report. These schedules demonstrate compliance with the County's budget.

### Financial Analysis of the County as a Whole

From year to year, changes in net position may be compared and used to analyze the changing financial position of the County as a whole. The table below summarizes the components of net position.

The County reported positive balances in net position for governmental and business-type activities. During this year, net position decreased by \$3,490,666 for governmental activities and increased by \$30,720 for business-type activities. This resulted in a total decrease of \$3,459,946, an overall 7.9 percent decrease.

As the summary of net position shows, approximately 73.7 percent of County's net position is invested in capital assets (e.g., land, buildings, infrastructure, furniture, vehicles, machinery and equipment). The County uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending.

Following the summary of net position, a summary of revenues, expenses and changes in net position may be found on page 13.

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
Current and Other Assets	\$ 17,050,961	\$ 17,132,784	\$ 987,190	\$ 968,997	\$ 18,038,151	\$ 18,101,781
Capital Assets	29,265,515	27,543,888	263,038	276,689	29,528,553	27,820,577
Total Assets	46,316,476	44,676,672	1,250,228	1,245,686	47,566,704	45,922,358
Other Liabilities	4,745,578	1,137,052	38,022	38,243	4,783,600	1,175,295
Long-Term Liabilities Outstanding	1,921,325	399,382	779,803	805,760	2,701,128	1,205,142
Total Liabilities	6,666,903	1,536,434	817,825	844,003	7,484,728	2,380,437
Net Position						
Investment in Capital Assets	29,265,515	27,495,863	263,037	276,689	29,528,552	27,772,552
Restricted	7,270,453	12,704,309	-	-	7,270,453	12,704,309
Unrestricted	3,113,605	2,940,066	169,366	124,994	3,282,971	3,065,060
Total Net Position	\$ 39,649,573	\$ 43,140,238	\$ 432,403	\$ 401,683	\$ 40,081,976	\$ 43,541,921

## Financial Analysis of the County as a Whole (Continued)

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
<b>Revenues</b>						
Program Revenues						
Charges for Services	\$ 2,625,523	\$ 2,578,993	\$ 500,119	\$ 507,674	\$ 3,125,642	\$ 3,086,667
Operating Grants and Contributions	390,863	418,211	-	-	390,863	418,211
Capital Grants and Contributions	558,366	-	12,808	-	571,174	-
General Revenues						
Taxes	13,224,169	15,036,549	-	-	13,224,169	15,036,549
Other	519,272	161,505	3,175	7,457	522,447	168,962
<b>Total Revenues</b>	<b>17,318,193</b>	<b>18,195,258</b>	<b>516,102</b>	<b>515,131</b>	<b>17,834,295</b>	<b>18,710,389</b>
<b>Expenses</b>						
General Government	4,127,459	3,992,804	-	-	4,127,459	3,992,804
Judicial	1,785,917	1,719,569	-	-	1,785,917	1,719,569
Public Safety	8,262,541	8,381,565	-	-	8,262,541	8,381,565
Public Works	3,791,312	3,724,564	-	-	3,791,312	3,724,564
Health and Welfare	1,505,213	1,229,965	-	-	1,505,213	1,229,965
Culture and Recreation	787,250	812,620	-	-	787,250	812,620
Housing and Development	511,713	486,043	-	-	511,713	486,043
Interest	565	381	-	-	565	381
Uncle Remus Golf Course	-	-	185,204	201,543	185,204	201,543
Oconee Springs Park	-	-	324,337	332,030	324,337	332,030
Solid Waste	-	-	12,729	73,757	12,729	73,757
<b>Total Expenses</b>	<b>20,771,970</b>	<b>20,347,511</b>	<b>522,270</b>	<b>607,330</b>	<b>21,294,240</b>	<b>20,954,841</b>
<b>Change in Net Assets Before Transfers</b>	<b>(3,453,777)</b>	<b>(2,152,253)</b>	<b>(6,168)</b>	<b>(92,199)</b>	<b>(3,459,945)</b>	<b>(2,244,452)</b>
<b>Transfers</b>	<b>(36,888)</b>	<b>(58,051)</b>	<b>36,888</b>	<b>58,051</b>	<b>-</b>	<b>-</b>
<b>Increase (Decrease) in Net Position</b>	<b>(3,490,665)</b>	<b>(2,210,304)</b>	<b>30,720</b>	<b>(34,148)</b>	<b>(3,459,945)</b>	<b>(2,244,452)</b>
<b>Net Position, Beginning</b>	<b>43,140,238</b>	<b>45,350,542</b>	<b>401,683</b>	<b>435,831</b>	<b>43,541,921</b>	<b>45,786,373</b>
<b>Net Position, Ending</b>	<b>\$ 39,649,573</b>	<b>\$ 43,140,238</b>	<b>\$ 432,403</b>	<b>\$ 401,683</b>	<b>\$ 40,081,976</b>	<b>\$ 43,541,921</b>

## Financial Analysis of Individual County Funds

In regarding the County as a financial entity, the greatest influence which can be exercised by elected officials and their administrators (management) is on the operations of the general fund and the enterprise funds. Special revenue funds and capital project funds may be influenced to a lesser degree because they must adhere to specific mandates regarding their sources of revenues and purposes of expenditures.

## **Governmental Funds**

As noted previously, governmental funds (the general fund, special revenue funds and capital projects funds) are reported in the fund statements with a short-term inflow and outflow of spendable resources focus. This focus is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements.

Governmental funds reported ending fund balances of \$14,200,712. Nonspendable fund balances (not available for current expenditures) include \$155,034 for prepaid items. Restricted fund balances include \$836,869 for capital projects, \$956,759 relates to program purposes of special revenue funds, and \$5,476,825 for ad valorem tax relief. Committed fund balances include \$2,615,464 for contingencies.

**Governmental Revenues** - With total revenues of \$17,769,951, taxes of \$9,219,396 provide the County's greatest source of revenues at 51.9 percent. These taxes are derived from a variety of sources including taxes on real estate and personal property, real estate transfers, insurance premiums, utility franchises, recording intangibles, excise taxes on alcoholic beverages and sales taxes. Sales taxes are the second largest revenue source for 2013, generating \$3,964,891, or 22.3 percent of total governmental revenues.

The County collects sales tax through two individual, voter-approved referendums.

- A local option sales tax provides proceeds for both the County and the City of Eatonton. These revenues are accounted for in the general fund and are used to fund general operations.
- A special local option sales tax funds specific capital projects. These revenues are accounted for in the Special Local Option Sales Tax #7 Fund, a capital projects fund.

**Governmental Expenditures** - Consistent with the trends of previous years, the function of public safety led County expenditures. The 2013 total was \$7,795,688. As in previous years, approximately 34.6 percent of governmental expenditures support public safety. The function of general government followed public safety with \$3,174,346, or 14.1 percent of the total. Capital outlay of \$4,581,421 (20.3 percent of total governmental expenditures) served all functions of County government providing a range of assets including roads, heavy equipment, vehicles and office equipment.

**General Fund** - The general fund is the County's primary operating fund and the largest source of day-to-day service delivery. Financial statements of the general fund may be found beginning on page 20. With total general fund revenues of \$13,774,746, taxes of \$9,098,666 provided the greatest source of revenues at 66.1 percent. Total general fund expenditures were \$16,613,950. As with the government as a whole, expenditures for the functions of public safety of \$7,378,441, general government of \$3,174,346 and public works of \$2,154,662 comprised 76.5 percent of total expenditures.

The general fund reported an ending fund balance of \$12,596,706. Legally restricted fund balances include \$5,476,825 transferred from the SPLOST #6 fund for ad valorem tax relief. Committed fund balances include \$2,615,464 for contingencies. Unassigned fund balances totaled \$4,349,384 as of September 30, 2013.

Through a series of amendments, the final general fund expenditure budget increased by 0.02 percent in 2013, reflecting changes in expenditures occurring during the year.

## **Special Revenue Funds**

Special revenue funds are used to account for the proceeds of specific revenue sources that are committed to expenditures for specified purposes. The County utilizes ten special revenue funds. All are nonmajor funds. Summary explanations of the funding source and purpose of each fund may be found on page 52; combining and individual fund statements may be found on pages 53 through 64.

The combined fund balance of these ten funds, \$956,759, comprises 8.9 percent of total governmental fund balances of \$10,700,713.

The County complies with all applicable laws in administering these flows of financial resources.

## **Capital Projects Funds**

Capital projects funds are used to account for financial resources which are dedicated to the acquisition or construction of capital facilities (other than those financed by proprietary funds). During 2013, Putnam County used three capital project funds.

These funds were used to account for the proceeds of special sales tax collections and proceeds from the Georgia Department of Transportation's Local Maintenance and Improvement Grant (LMIG).

Sales tax proceeds are expended in accordance with referendums approved by County voters. The referendums provide project budgets (as opposed to annual budgets). The fund balances are reserved in accordance with the referendums. Within these limits, projects are prioritized by commissioners, based on community needs.

## **Proprietary Funds**

Proprietary funds are used to account for operations which are significantly funded with user fees. Three County operations utilize proprietary fund accounting.

The Solid Waste Fund is the only major proprietary fund. This fund incurs limited activity, as it is used to account for the costs of postclosure (environmental monitoring) of a now-closed public landfill. More information about the anticipated costs of long-term monitoring and the resources available to meet these costs may be found in Note 7.

The Uncle Remus Golf Course Fund incurred an operating loss of \$35,227. Subsidies in the form of transfers, totaling \$29,655, from the general fund helped support golf course operations.

The Oconee Springs Park Fund produced an operating profit of \$25,805. A transfer was not required from the general fund to support park operations.

## Capital Assets

The schedule below summarizes capital assets used in both governmental and business activities at years-end 2013 and 2012. In addition, more detailed information on changes in capital assets is presented in Note 6.

As may be seen in this schedule, assets used in governmental activities comprise the bulk of County capital assets. Currently, and for many prior years, Special Local Option Sales Tax proceeds have funded most of these acquisitions.

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
Land	\$ 1,150,170	\$ 1,098,231	\$ 116,395	\$ 116,395	\$ 1,266,565	\$ 1,214,626
Buildings and Improvements	16,305,273	16,211,639	417,330	424,230	16,722,603	16,635,869
Machinery and Equipment	9,033,382	9,201,081	339,529	352,861	9,372,911	9,553,942
Infrastructure	27,890,890	26,170,240	-	-	27,890,890	26,170,240
Construction in Progress	889,665	33,000	-	-	889,665	33,000
	<u>\$ 55,269,380</u>	<u>\$ 52,714,191</u>	<u>\$ 873,254</u>	<u>\$ 893,486</u>	<u>\$ 56,142,634</u>	<u>\$ 53,607,677</u>

## Long-Term Debt

During 2013, the County obtained a note payable from a local bank in the amount of \$3,500,000 to finance certain capital projects. The note payable matures in 2015 and will be repaid with collections of the special sales tax.

The County reported compensated absences and net pension obligation as long-term liabilities for governmental activities. Business activities reported two categories of long-term liabilities. In addition to compensated absences payable for golf course and park employees, the Solid Waste Fund carries obligations for landfill postclosure care. This obligation is secured by a certificate of deposit, which is restricted for this use. For more information regarding long-term debt, see Note 7.

## Economic Conditions Affecting the County

The County continues a successful transition from dependence on the manufacturing industry to a broader employment base. A new high-tech industry has planned to relocate to Putnam County. This new industry will bring 200 new jobs into the area. In recent years, growth and increased demands for services have occurred throughout the County, particularly in the area around Lake Oconee.

The County is looking to take advantage of the most aggressive Georgia Department of Transportation road improvement project ever undertaken in the County. The County will be the recipient of over \$80,000,000 of highway improvements. At the end of this construction project, the state highway system will provide unprecedented benefits to the County. This will facilitate new opportunities around the area. The proposed closing of Georgia Power's Plant Branch is problematic for the County for several reasons. The first reason is that Georgia Power is the single largest taxpayer in the County and the loss of this revenue could adversely affect County services or precipitate increases in revenue from other sources. Secondly, the Local Option Sales Tax (LOST) and the Special Purpose Local Option Sales Tax (SPLOST) would be adversely impacted because the sales tax generated from the coal purchases by Georgia Power for power generation would reduce the LOST and SPLOST generated by nearly half.

## **Economic Conditions Affecting the County (Continued)**

There were dramatic changes taking place this year regarding the fiscal year 2013 budget. The downturn in the economy necessitated these changes. The cost cutting measures and new methods of conducting business has allowed Putnam County to have a fiscal year 2013 budget that is lower than the fiscal year 2008 budget, in spite of increased fuel costs, medical costs and utility costs, along with other expenses. Putnam County is in a sound position moving forward, in large part due to the visionary leadership of the Putnam County Board of Commissioners.

## **Requests for Information**

This financial report is designed to provide a general overview of Putnam County's finances, comply with finance-related laws and regulations, and demonstrate the County's commitment to public accountability. If you have questions about this report or would like to request additional information, contact the Putnam County Finance Director at 108 South Madison Avenue, Suite 301, Eatonton, Georgia 31024, or call (706) 485-5826.

## **BASIC FINANCIAL STATEMENTS**

**PUTNAM COUNTY, GEORGIA**  
**STATEMENT OF NET POSITION**  
**SEPTEMBER 30, 2013**

	<u>Primary Government</u>			<u>Component</u>
	<u>Governmental</u>	<u>Business-Type</u>	<u>Total</u>	<u>Unit</u>
	<u>Activities</u>	<u>Activities</u>		<u>Health</u>
				<u>Department</u>
<b>Assets</b>				
Cash and Cash Equivalents	\$ 3,264,718	\$ 158,330	\$ 3,423,048	\$ 483,416
Investments	12,119,443	155,296	12,274,739	-
Receivables				
Accounts	410,220	164	410,384	46,337
Property Taxes	261,157	-	261,157	-
Due from Other Governments	736,812	-	736,812	2,492
Internal Balances	103,577	(103,577)	-	-
Prepaid Items	155,034	-	155,034	-
Inventory	-	26,977	26,977	-
Restricted Assets				
Investments	-	750,000	750,000	-
Capital Assets				
Nondepreciable	9,044,087	116,395	9,160,482	-
Depreciable, Net of				
Accumulated Depreciation	20,221,428	146,643	20,368,071	4,266
Total Assets	<u>46,316,476</u>	<u>1,250,228</u>	<u>47,566,704</u>	<u>536,511</u>
<b>Liabilities</b>				
Accounts Payable	2,173,843	-	2,173,843	-
Accrued Liabilities	296,779	755	297,534	-
Due to Other Governments	147,301	-	147,301	-
Other Current Liabilities	-	1,586	1,586	-
Long-Term Liabilities				
Due Within One Year	2,017,969	35,681	2,053,650	8,491
Due in More Than One Year	1,921,325	779,803	2,701,128	18,871
Net Pension Obligation	109,687	-	109,687	-
Total Liabilities	<u>6,666,904</u>	<u>817,825</u>	<u>7,484,729</u>	<u>27,362</u>
<b>Net Position</b>				
Investment in Capital Assets	29,265,515	263,037	29,528,552	4,266
Restricted for				
Capital Projects	836,869	-	836,869	-
Ad Valorem Tax Abatement	5,476,824	-	5,476,824	-
Other Purposes	956,759	-	956,759	-
Unrestricted	<u>3,113,605</u>	<u>169,366</u>	<u>3,282,971</u>	<u>504,883</u>
<b>Total Net Position</b>	<u>\$ 39,649,572</u>	<u>\$ 432,403</u>	<u>\$ 40,081,975</u>	<u>\$ 509,149</u>

See accompanying notes which are an integral part of these financial statements.

**PUTNAM COUNTY, GEORGIA  
STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Assets			Component Unit
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government			Health Department
					Governmental Activities	Business-Type Activities	Total	
<b>Primary Government</b>								
Governmental Activities								
General Government	\$ 4,127,459	\$ 37,780	\$ 218,534	\$ -	\$ (3,871,145)	\$ -	\$ (3,871,145)	\$ -
Judicial	1,785,917	518,318	158,844	-	(1,108,755)	-	(1,108,755)	-
Public Safety	8,262,541	1,893,349	13,485	-	(6,355,707)	-	(6,355,707)	-
Public Works	3,791,312	27,161	-	558,366	(3,205,785)	-	(3,205,785)	-
Health and Welfare	1,505,213	31,188	-	-	(1,474,025)	-	(1,474,025)	-
Culture and Recreation	787,250	30,839	-	-	(756,411)	-	(756,411)	-
Housing and Development	511,713	86,888	-	-	(424,825)	-	(424,825)	-
Interest	565	-	-	-	(565)	-	(565)	-
Total Governmental Activities	<u>20,771,970</u>	<u>2,625,523</u>	<u>390,863</u>	<u>558,366</u>	<u>(17,197,218)</u>	<u>-</u>	<u>(17,197,218)</u>	<u>-</u>
Business-Type Activities								
Uncle Remus Golf Course	185,204	149,977	-	12,808	-	(22,419)	(22,419)	-
Oconee Springs Park	324,337	350,142	-	-	-	25,805	25,805	-
Solid Waste	12,729	-	-	-	-	(12,729)	(12,729)	-
Total Business-Type Activities	<u>522,270</u>	<u>500,119</u>	<u>-</u>	<u>12,808</u>	<u>-</u>	<u>(9,343)</u>	<u>(9,343)</u>	<u>-</u>
<b>Total - Primary Government</b>	<u>\$ 21,294,240</u>	<u>\$ 3,125,642</u>	<u>\$ 390,863</u>	<u>\$ 571,174</u>	<u>(17,197,218)</u>	<u>(9,343)</u>	<u>(17,206,561)</u>	<u>-</u>
<b>Component Unit</b>								
Health Department	<u>\$ 613,707</u>	<u>\$ 236,290</u>	<u>\$ 444,900</u>	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>67,483</u>
General Revenues								
Property Taxes Levied for General Government					8,330,622	-	8,330,622	-
Sales Taxes					3,964,890	-	3,964,890	-
Insurance Premium Tax					658,554	-	658,554	-
Alcohol Beverage Taxes					149,373	-	149,373	-
Other Taxes					120,730	-	120,730	-
Unrestricted Investment Earnings					66,392	5,130	71,522	1,412
Other					452,879	(1,955)	450,924	-
Transfers					(36,888)	36,888	-	-
Total General Revenues and Transfers					<u>13,706,552</u>	<u>40,063</u>	<u>13,746,615</u>	<u>1,412</u>
Change in Net Position					(3,490,666)	30,720	(3,459,946)	68,895
Net Position at Beginning of Year					43,140,238	401,683	43,541,921	440,254
Net Position at End of Year					<u>\$ 39,649,572</u>	<u>\$ 432,403</u>	<u>\$ 40,081,975</u>	<u>\$ 509,149</u>

See accompanying notes which are an integral part of these financial statements.

**PUTNAM COUNTY, GEORGIA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2013**

	<u>General Fund</u>	<u>SPLOST #7 Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Assets</b>				
Cash and Cash Equivalents	\$ 1,236,265	\$ 1,229,368	\$ 799,085	\$ 3,264,718
Investments	11,500,082	-	619,361	12,119,443
Receivables				
Accounts	401,877	-	8,343	410,220
Property Taxes	261,157	-	-	261,157
Due from Other Governments	305,135	392,056	39,621	736,812
Due from Other Funds	1,483,691	-	399,366	1,883,057
Prepaid Items	155,034	-	-	155,034
	<u>\$ 15,343,241</u>	<u>\$ 1,621,424</u>	<u>\$ 1,865,776</u>	<u>\$ 18,830,441</u>
<b>Liabilities, Deferred Inflows of Resources and Fund Balances</b>				
<b>Liabilities</b>				
Accounts Payable	\$ 1,815,488	\$ 344,715	\$ 13,640	\$ 2,173,843
Accrued Liabilities	294,702	-	2,077	296,779
Due to Other Funds	404,019	1,319,030	56,431	1,779,480
Due to Other Governments	-	147,301	-	147,301
	<u>2,514,209</u>	<u>1,811,046</u>	<u>72,148</u>	<u>4,397,403</u>
Total Liabilities				
Deferred Inflows of Resources	232,326	-	-	232,326
	<u>2,746,535</u>	<u>1,811,046</u>	<u>72,148</u>	<u>4,629,729</u>
Total Liabilities and Deferred Inflows of Resources				
<b>Fund Balances</b>				
Nonspendable	155,034	-	-	155,034
Restricted for				
Capital Projects	-	-	836,869	836,869
Ad Valorem Tax Abatement	5,476,824	-	-	5,476,824
Other Purposes	-	-	956,759	956,759
Committed for				
Contingency	2,615,464	-	-	2,615,464
Unassigned	4,349,384	(189,622)	-	4,159,762
	<u>12,596,706</u>	<u>(189,622)</u>	<u>1,793,628</u>	<u>14,200,712</u>
Total Fund Balances				
<b>Total Liabilities Deferred Inflows of Resources and Fund Balances</b>	<u>\$ 15,343,241</u>	<u>\$ 1,621,424</u>	<u>\$ 1,865,776</u>	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	29,265,515
Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.	232,326
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.	(3,939,294)
Net pension liabilities are not due and payable in the current period and, therefore, are not reported in the funds.	(109,687)

Net Position of Governmental Activities

\$ 39,649,572

See accompanying notes which are an integral part of these financial statements.

**PUTNAM COUNTY, GEORGIA**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>General Fund</b>	<b>SPLOST #7 Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Revenues</b>				
Taxes	\$ 9,098,666	\$ -	\$ 120,730	\$ 9,219,396
Sales Taxes	1,373,717	2,591,174	-	3,964,891
Licenses and Permits	119,638	-	-	119,638
Intergovernmental	354,320	-	715,264	1,069,584
Charges for Services	1,738,443	-	388,909	2,127,352
Fines and Forfeitures	531,907	-	161,852	693,759
Interest	62,135	11,645	5,631	79,411
Other	495,920	-	-	495,920
	<u>13,774,746</u>	<u>2,602,819</u>	<u>1,392,386</u>	<u>17,769,951</u>
<b>Expenditures</b>				
Current				
General Government	3,174,346	-	-	3,174,346
Judicial	1,579,998	-	185,466	1,765,464
Public Safety	7,378,441	-	417,247	7,795,688
Public Works	2,154,662	-	-	2,154,662
Health and Welfare	1,158,856	-	7,038	1,165,894
Culture and Recreation	705,998	-	-	705,998
Housing and Development	413,059	-	97,422	510,481
Intergovernmental	-	642,611	-	642,611
Debt Service	48,590	-	-	48,590
Capital Outlay	-	4,565,838	15,583	4,581,421
	<u>16,613,950</u>	<u>5,208,449</u>	<u>722,756</u>	<u>22,545,155</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(2,839,204)</u>	<u>(2,605,630)</u>	<u>669,630</u>	<u>(4,775,204)</u>
<b>Other Financing Sources (Uses)</b>				
Issuance of Debt	3,500,000	-	-	3,500,000
Transfers In	90,000	-	(90,000)	-
Transfers Out	(36,888)	-	-	(36,888)
	<u>3,553,112</u>	<u>-</u>	<u>(90,000)</u>	<u>3,463,112</u>
Net Change in Fund Balances	713,908	(2,605,630)	579,630	(1,312,092)
<b>Fund Balances, Beginning</b>	<u>11,882,798</u>	<u>2,416,008</u>	<u>1,213,998</u>	<u>15,512,804</u>
<b>Fund Balances, Ending</b>	<u>\$ 12,596,706</u>	<u>\$ (189,622)</u>	<u>\$ 1,793,628</u>	<u>\$ 14,200,712</u>

See accompanying notes which are an integral part of these financial statements.

**PUTNAM COUNTY, GEORGIA**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

Amounts reported for governmental activities in the statement of activities are different because:

<b>Net Change in Fund Balances - Total Governmental Funds</b>	<b>\$ (1,312,092)</b>
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.	1,764,272
The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins and donations) is to decrease net assets.	(43,210)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	(408,716)
Governmental funds report debt proceeds as current financial resources. In contrast, the statement of activities treats such issuance of debt as a liability. Governmental funds report repayment of debt principal as an expenditure. In contrast, the statement of activities treats such repayments as a reduction in long-term liabilities. This is the amount by which proceeds exceeded payments.	(3,451,410)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	<u>(39,510)</u>
<b>Change in Net Position of Governmental Activities</b>	<b><u><u>\$ (3,490,666)</u></u></b>

See accompanying notes which are an integral part of these financial statements.

**PUTNAM COUNTY, GEORGIA**  
**GENERAL FUND**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**BUDGET AND ACTUAL**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Over (Under) Budget</b>
<b>Revenues</b>				
Taxes	\$ 8,464,159	\$ 8,979,159	\$ 9,098,666	\$ 119,507
Sales Taxes	2,046,000	1,231,000	1,373,717	142,717
Licenses and Permits	135,000	135,000	119,638	(15,362)
Intergovernmental	549,073	948,439	354,320	(594,119)
Charges for Services	1,509,463	1,530,363	1,738,443	208,080
Fines and Forfeitures	521,200	521,200	531,907	10,707
Interest	70,000	70,000	62,135	(7,865)
Other	7,900	481,815	495,920	14,105
<b>Total Revenues</b>	<b>13,302,795</b>	<b>13,896,976</b>	<b>13,774,746</b>	<b>(122,230)</b>
<b>Expenditures</b>				
<b>Current</b>				
<b>General Government</b>				
District Commissioners	199,557	190,227	180,524	(9,703)
Executive Officers	243,624	217,085	197,846	(19,239)
Board of Elections and Registration	230,666	235,810	224,200	(11,610)
Financial Administration	286,759	286,759	280,831	(5,928)
General Administration	272,092	173,571	171,217	(2,354)
Legal Services	71,690	87,960	86,894	(1,066)
Tax Commissioner	431,125	437,689	423,486	(14,203)
Tax Assessor	583,995	586,162	571,359	(14,803)
Board of Equalization	12,211	12,211	6,331	(5,880)
Risk Management	225,000	213,310	210,978	(2,332)
Public Buildings	369,342	816,466	805,947	(10,519)
Regional Development Fees	16,184	16,184	14,733	(1,451)
<b>Total General Government</b>	<b>2,942,245</b>	<b>3,273,434</b>	<b>3,174,346</b>	<b>(99,088)</b>
<b>Judicial</b>				
Superior Court	112,583	96,443	96,412	(31)
Clerk of Superior Court	381,644	417,638	417,555	(83)
District Attorney	64,688	69,924	67,156	(2,768)
State Court	205,431	216,280	215,751	(529)
Solicitor's Office	132,443	132,646	120,435	(12,211)
Magistrate Court	222,713	233,177	233,071	(106)
Probate Court	215,925	217,338	217,268	(70)
Juvenile Court	101,951	117,356	116,274	(1,082)
Juvenile Prosecutor's Office	18,000	18,000	18,000	-
Public Defender	80,131	80,131	78,076	(2,055)
<b>Total Judicial</b>	<b>\$ 1,535,509</b>	<b>\$ 1,598,933</b>	<b>\$ 1,579,998</b>	<b>\$ (18,935)</b>

See accompanying notes which are an integral part of these financial statements.

**PUTNAM COUNTY, GEORGIA  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL (CONTINUED)  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
<b>Public Safety</b>				
Sheriff Operations	\$ 2,939,533	\$ 2,945,664	\$ 2,789,547	\$ (156,117)
Jail Operations	1,629,883	1,630,703	1,442,501	(188,202)
Fire Stations	1,145,101	1,136,172	1,097,658	(38,514)
Sugar Creek Fire Station	5,535	5,535	854	(4,681)
Fire Station Timber Tax Funds	13,468	46,279	46,279	-
Ambulance Service	1,712,562	1,699,116	1,669,670	(29,446)
Rescue	117,249	117,746	98,245	(19,501)
Coroner	54,917	54,917	52,667	(2,250)
Animal Control	195,022	199,077	174,916	(24,161)
Emergency Management	6,365	6,365	6,104	(261)
 Total Public Safety	 <u>7,819,635</u>	 <u>7,841,574</u>	 <u>7,378,441</u>	 <u>(463,133)</u>
<b>Public Works</b>				
Public Works Administration	177,445	179,910	140,743	(39,167)
Highways and Streets	710,191	629,817	550,205	(79,612)
Solid Waste Collection	425,000	426,200	426,117	(83)
Recycle Operations	776,420	789,920	788,531	(1,389)
Maintenance and Shop	245,536	262,786	249,066	(13,720)
 Total Public Works	 <u>2,334,592</u>	 <u>2,288,633</u>	 <u>2,154,662</u>	 <u>(133,971)</u>
<b>Health and Welfare</b>				
Health Department	285,217	285,217	284,677	(540)
Putnam General Hospital	500,000	500,000	500,000	-
Putnam Jasper Service Center	16,000	16,000	16,000	-
Family and Children Services	18,000	30,000	30,000	-
Indigent Burial	-	1,800	1,800	-
Senior Citizens Center	153,271	90,411	85,143	(5,268)
Public Transit System	235,130	243,128	241,236	(1,892)
 Total Health and Welfare	 <u>1,207,618</u>	 <u>1,166,556</u>	 <u>1,158,856</u>	 <u>(7,700)</u>
<b>Culture and Recreation</b>				
Recreation	547,002	562,446	561,394	(1,052)
Eatonton Public Library	144,604	144,604	144,604	-
 Total Culture and Recreation	 <u>\$ 691,606</u>	 <u>\$ 707,050</u>	 <u>\$ 705,998</u>	 <u>\$ (1,052)</u>

See accompanying notes which are an integral part of these financial statements.

**PUTNAM COUNTY, GEORGIA  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL (CONTINUED)  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Over (Under) Budget</b>
<b>Housing and Development</b>				
County Extension Service	\$ 41,845	\$ 41,845	\$ 40,892	\$ (953)
Planning and Development	219,759	231,512	230,428	(1,084)
Planning and Development Commission	7,374	11,354	11,186	(168)
Code Enforcement	106,086	93,652	92,042	(1,610)
Chamber of Commerce	5,400	16,649	15,566	(1,083)
Rock Hawk Timber Tax Funds	17,132	17,132	17,131	(1)
Putnam Development Authority	-	815	814	(1)
Putnam Welcome Center	14,000	-	-	-
Eatonton Main Street	5,000	5,000	5,000	-
<b>Total Housing and Development</b>	<b>416,596</b>	<b>417,959</b>	<b>413,059</b>	<b>(4,900)</b>
<b>Debt Service</b>				
Principal	-	48,026	48,025	(1)
Interest	-	566	565	(1)
<b>Total Debt Service</b>	<b>-</b>	<b>48,592</b>	<b>48,590</b>	<b>(2)</b>
<b>Total Expenditures</b>	<b>16,947,801</b>	<b>17,342,731</b>	<b>16,613,950</b>	<b>(728,781)</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>(3,645,006)</b>	<b>(3,445,755)</b>	<b>(2,839,204)</b>	<b>606,551</b>
<b>Other Financing Sources (Uses)</b>				
Issuance of Debt	-	-	3,500,000	3,500,000
Transfers In	90,000	90,000	90,000	-
Transfers Out	(29,655)	(36,895)	(36,888)	7
<b>Total Other Financing Sources (Uses)</b>	<b>60,345</b>	<b>53,105</b>	<b>3,553,112</b>	<b>3,500,007</b>
<b>Net Change in Fund Balance</b>	<b>(3,584,661)</b>	<b>(3,392,650)</b>	<b>713,908</b>	<b>4,106,558</b>
<b>Fund Balance, Beginning</b>	<b>11,882,798</b>	<b>11,882,798</b>	<b>11,882,798</b>	<b>-</b>
<b>Fund Balance, Ending</b>	<b>\$ 8,298,137</b>	<b>\$ 8,490,148</b>	<b>\$ 12,596,706</b>	<b>\$ 4,106,558</b>

See accompanying notes which are an integral part of these financial statements.

**PUTNAM COUNTY, GEORGIA  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
SEPTEMBER 30, 2013**

	<b>Business-Type Activities</b>		
	<b>Enterprise Funds</b>		
	<b>Solid Waste Fund</b>	<b>Combined Nonmajor Funds</b>	<b>Total</b>
<b>Assets</b>			
Current Assets			
Cash and Cash Equivalents	\$ 58,505	\$ 99,825	\$ 158,330
Investments	-	155,296	155,296
Due from Other Funds	4,653	-	4,653
Accounts Receivable	-	164	164
Inventory	-	26,977	26,977
Restricted Assets			
Investments	750,000	-	750,000
Total Current Assets	<u>813,158</u>	<u>282,262</u>	<u>1,095,420</u>
Capital Assets			
Nondepreciable	116,395	-	116,395
Depreciable, Net of Accumulated Depreciation	<u>-</u>	<u>146,643</u>	<u>146,643</u>
Total Capital Assets	<u>116,395</u>	<u>146,643</u>	<u>263,038</u>
Total Assets	<u>929,553</u>	<u>428,905</u>	<u>1,358,458</u>
<b>Liabilities</b>			
Current Liabilities			
Due to Other Funds	-	108,230	108,230
Accrued Liabilities	-	755	755
Other Liabilities	-	1,586	1,586
Compensated Absences	-	326	326
Landfill Postclosure Care	<u>35,355</u>	<u>-</u>	<u>35,355</u>
Total Current Liabilities	<u>35,355</u>	<u>110,897</u>	<u>146,252</u>
Long-Term Liabilities			
Landfill Postclosure Care	777,803	-	777,803
Compensated Absences	<u>-</u>	<u>2,000</u>	<u>2,000</u>
Total Long-Term Liabilities	<u>777,803</u>	<u>2,000</u>	<u>779,803</u>
Total Liabilities	<u>813,158</u>	<u>112,897</u>	<u>926,055</u>
<b>Net Position</b>			
Investment in Capital Assets	116,395	146,642	263,037
Unrestricted	<u>-</u>	<u>169,366</u>	<u>169,366</u>
<b>Total Net Position</b>	<u>\$ 116,395</u>	<u>\$ 316,008</u>	<u>\$ 432,403</u>

See accompanying notes which are an integral part of these financial statements.

**PUTNAM COUNTY, GEORGIA**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**PROPRIETARY FUNDS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Business-Type Activities</b>		
	<b>Enterprise Funds</b>		
	<b>Solid Waste Fund</b>	<b>Combined Nonmajor Funds</b>	<b>Total</b>
<b>Operating Revenues</b>			
Charges for Services	\$ -	\$ 498,779	\$ 498,779
Other	-	1,340	1,340
Total Operating Revenues	-	500,119	500,119
<b>Operating Expenses</b>			
Personnel Services and Employee Benefits	-	165,510	165,510
Purchased/Contracted Services	-	29,740	29,740
Supplies	-	289,768	289,768
Depreciation	-	24,505	24,505
Other Costs	-	18	18
Postclosure Monitoring Costs	12,729	-	12,729
Total Operating Expenses	12,729	509,541	522,270
Operating Loss	(12,729)	(9,422)	(22,151)
<b>Nonoperating Revenues</b>			
Loss on Disposal of Capital Assets	-	(1,955)	(1,955)
Interest	4,205	925	5,130
	4,205	(1,030)	3,175
<b>Loss Before Transfers and Contributions</b>	(8,524)	(10,452)	(18,976)
<b>Transfers In</b>	7,233	29,655	36,888
<b>Capital Contributions</b>	-	12,808	12,808
<b>Change in Net Position</b>	(1,291)	32,011	30,720
<b>Net Position, Beginning</b>	117,686	283,997	401,683
<b>Net Position, Ending</b>	\$ 116,395	\$ 316,008	\$ 432,403

See accompanying notes which are an integral part of these financial statements.

**PUTNAM COUNTY, GEORGIA  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Business-Type Activities - Enterprise Funds</b>		
	<b>Solid Waste</b>	<b>Combined</b>	
	<b>Fund</b>	<b>Nonmajor Funds</b>	<b>Total</b>
<b>Cash Flows from Operating Activities</b>			
Cash Received from Customers	\$ -	\$ 502,700	\$ 502,700
Cash Payments for Personnel Services	-	(170,819)	(170,819)
Cash Payments for Goods and Services	(41,744)	(267,298)	(309,042)
Net Cash Provided (Used) by Operating Activities	(41,744)	64,583	22,839
<b>Cash Flows from Noncapital Financing Activities</b>			
Transfers In	7,233	29,655	36,888
<b>Cash Flows from Investing Activities</b>			
Proceeds from Maturity of Investments	25,000	-	25,000
Purchase of Investments	-	(155,296)	(155,296)
Interest on Cash and Investments	4,205	925	5,130
Net Cash Provided (Used) by Investing Activities	29,205	(154,371)	(125,166)
Net Increase (Decrease) in Cash and Cash Equivalents	(5,306)	(60,133)	(65,439)
<b>Cash and Cash Equivalents, Beginning</b>	63,811	159,958	223,769
<b>Cash and Cash Equivalents, Ending</b>	\$ 58,505	\$ 99,825	\$ 158,330
<b>Reconciliation of Operating Loss to Net Cash Provided (Used) by Operating Activities</b>			
Operating Loss	\$ (12,729)	\$ (9,422)	\$ (22,151)
Adjustments			
Depreciation	-	24,505	24,505
Increase in Due from Other Funds	(7,153)	-	(7,153)
Increase in Accounts Receivable	-	(21)	(21)
Decrease in Inventory	-	6,303	6,303
Decrease in Due to Other Funds	-	47,534	47,534
Increase in Other	(1,510)	503	(1,007)
Decrease in Compensated Absences	-	(4,819)	(4,819)
Increase in Landfill Postclosure Care	(20,352)	-	(20,352)
<b>Net Cash Provided (Used) by Operating Activities</b>	\$ (41,744)	\$ 64,583	\$ 22,839
<b>Noncash Investing, Capital and Financing Activities</b>			
Capital Assets Transferred from Other Funds	\$ -	\$ 12,808	\$ 12,808

See accompanying notes which are an integral part of these financial statements.

**PUTNAM COUNTY, GEORGIA**  
**STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES**  
**FIDUCIARY FUNDS**  
**SEPTEMBER 30, 2013**

	<u>Agency Funds</u>
<b>Assets</b>	
Cash and Cash Equivalents	\$ 604,220
Due from Other Governments	<u>10,400</u>
	<u>\$ 614,620</u>
<b>Liabilities</b>	
Due to Others	<u>\$ 614,620</u>

See accompanying notes which are an integral part of these financial statements.

**PUTNAM COUNTY, GEORGIA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2013**

**(1) Summary of Significant Accounting Policies**

**A. Reporting Entity**

Putnam County was established under the provisions of an act of the General Assembly of Georgia on December 10, 1807. The County operates under a County Commission form of government (four commissioners are elected by district with the chairman elected at large from the County), and provides the following services as authorized by state law: public safety, highways and streets, sanitation, health and social services, culture and recreation, public improvements, planning and zoning, and general administrative services.

As required by accounting principles generally accepted in the United States of America, the financial statements of the reporting entity include those of Putnam County, Georgia (the primary government) and its component unit. The component unit discussed below is included in the County's reporting entity because of the significance of its operational or financial relationship with the County. In conformity with accounting principles generally accepted in the United States of America, as set forth in Governmental Accounting Standards Board Statement No. 61, the financial statements of the component unit are discretely presented in the government-wide financial statements.

**Putnam County Health Department**

The Putnam County Health Department (Health Department), a component unit, has a governing board consisting of six members. Four of the members are either County officials or members appointed by the County. Although the County does not have the authority to approve or modify the budget of the Health Department, the County is obligated to provide financial support to the Health Department. The Health Department has a June 30<sup>th</sup> year-end. The Health Department's financial statements may be obtained by writing to the Putnam County Health Department, P.O. Box 3776, Eatonton, Georgia 31024.

**B. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the government and its component unit. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which are normally supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate component units for which the primary government is financially accountable.

## **(1) Summary of Significant Accounting Policies (Continued)**

### **B. Government-Wide and Fund Financial Statements (Continued)**

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include (1) charges to those who purchase, use or directly benefits from goods, services or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

### **C. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, any debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, sales taxes, intergovernmental grants and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the County.

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

The County reports the following major governmental funds:

The *General Fund* is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *SPLOST #7 Fund* accounts for the acquisition and construction of approved projects within the County from resources provided by the 2011 special County one percent sales and use tax.

## **(1) Summary of Significant Accounting Policies (Continued)**

### **C. Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)**

The County reports the following major proprietary fund:

The *Solid Waste Fund* accounts for the cost of postclosure and environmental monitoring related to the County's closed landfill.

Additionally, the County reports the following fund types:

The *special revenue funds* account for specific revenues that are legally restricted to expenditures for particular purposes.

The *capital projects fund* accounts for financial resources to be used for the acquisition and construction of major capital facilities.

The *agency funds* are used to account for the collection and disbursement of monies by the County on behalf of other governments and individuals, such as cash bonds, traffic fines, support payments, and ad valorem and property taxes.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges for services provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges for goods and services provided. Operating expenses of the enterprise funds include the cost of these goods and services, administrative expenses and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the County's policy to use restricted resources first, then unrestricted resources as they are needed. Additionally, the County would then use committed, assigned and lastly unassigned amounts from the unrestricted fund balance when expending funds.

### **D. Cash, Cash Equivalents and Investments**

The County's and its discretely presented component unit's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Statutes authorize the County to invest in obligations of the United States and of its agencies and instrumentalities, bonds of the State of Georgia and its agencies, instrumentalities and political subdivisions, certificates of deposit of national or state banks that are fully insured or collateralized by United States obligations, and Georgia Fund 1, the Local Government Investment Pool.

## (1) Summary of Significant Accounting Policies (Continued)

### E. Interfund Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year as well as all other outstanding balances between funds are reported as "Due to/from Other Funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as internal balances.

### F. Inventories

Inventories are valued at cost, which approximates market, using the first-in, first-out (FIFO) method. Inventories are expensed when consumed.

### G. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. The consumption method is used by recording an asset for the prepaid amount and by recording the expenditure/expense in the period in which services are consumed. At the fund reporting level, an equal amount of fund balance is reserved, as this amount is not available for general appropriation.

### H. Restricted Assets

Certain assets of the Solid Waste Fund are classified as restricted assets on the balance sheet because their use is limited to landfill postclosure and monitoring costs in compliance with legal regulations.

### I. Capital Assets

Capital assets, which include property, plant, equipment and the infrastructure assets (e.g., roads, bridges, sidewalks and similar items) are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the County as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. The County has retroactively reported major general infrastructure assets. In this case, the County chose to include all items regardless of their acquisition date. The County was able to estimate the historical cost for the initial reporting of these assets through backtrending.

The costs of normal maintenance and repairs that do not add value to the value of the assets or materially extend the asset lives are not capitalized.

Capital assets of the primary government are depreciated using the straight-line method over the following useful lives:

<u>Asset Category</u>	<u>Years</u>
Buildings and Improvements	10 - 30
Infrastructure	10 - 50
Machinery and Equipment	3 - 12

## **(1) Summary of Significant Accounting Policies (Continued)**

### **J. Deferred Outflows/Inflows of Resources**

Effective October 1, 2012, the County implemented Governmental Accounting Standards Board Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. This statement defines deferred outflows and deferred inflows of resources and where they are to be reported in the financial statements and redefine and provide new calculations for the classifications of net position.

In addition to assets, the statement of financial position may report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. As of September 30, 2013, the County reported no deferred outflows of resources.

In addition to liabilities, the statement of financial position reports a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The County has only one type of item which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet and relates to property taxes which are deferred and recognized as an inflow of resources in the period that the amounts become available.

### **K. Compensated Absences**

It is the County's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. There is no liability for unpaid accumulated sick leave since the County does not have a policy to pay any amount when employees separate from service with the County. All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employees' resignations or retirements. Compensated absences are paid from the fund in which the employee works, primarily the General Fund.

### **L. Long-Term Obligations**

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net position.

### **M. Government-Wide and Proprietary Fund Net Position**

Government-wide and proprietary fund net position are divided into three components:

*Invested in capital assets* - consists of historical cost of capital assets less accumulated depreciation;

*Restricted* - consists of net position that are restricted by the state enabling legislation, by grantors (both federal and state), and by other contributors; and

*Unrestricted* - all other net position are reported in this category.

**(1) Summary of Significant Accounting Policies (Continued)**

**N. Governmental Fund Balances**

In the governmental fund financial statements, fund balances are classified as follows:

*Nonspendable* - amounts that cannot be spent either because they are not in a spendable form (such as prepaid items) or because they are legally or contractually required to be maintained intact;

*Restricted fund balance* - amounts that can be spent only for specific purposes because of local, state or federal laws, or externally imposed conditions by grantors or creditors;

*Committed* - amounts that can be used only for specific purposes determined by a formal action before the end of the fiscal year by the board of commissioners' ordinance or resolution;

*Assigned* - amounts that are designated by the County manager for a particular purpose but are not spendable until a budget ordinance is passed or there is a majority vote by the board of commissioners; and

*Unassigned* - all amounts not included in other spendable classifications.

When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the County's policy to use restricted amounts first then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, the County's policy is to use fund balance in the following order: committed, assigned, unassigned.

**O. Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**(2) Reconciliation of Government-Wide and Fund Financial Statements**

**A. Explanation of Certain Differences Between the Governmental Fund Balance Sheet and the Government-Wide Statement of Net Position**

The governmental fund balance sheet includes reconciliation between fund balance-total governmental funds and net position-governmental activities as reported in the government-wide statement of net position. One element of that reconciliation explains that "long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds."

Compensated Absences	\$ 439,294
Note Payable	<u>3,500,000</u>
	<u>\$ 3,939,294</u>

**(2) Reconciliation of Government-Wide and Fund Financial Statements (Continued)**

**B. Explanation of Certain Differences Between the Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balances and the Government-Wide Statement of Activities**

The government fund statement of revenues, expenditures and changes in fund balances includes reconciliation between net changes in fund balances-total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation explains that “Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.” The details of this \$(1,764,272) difference are as follows:

Capital Outlay	\$ 4,248,088
Depreciation Expense	<u>(2,483,816)</u>
	<u>\$ 1,764,272</u>

Another element of the reconciliation states that “the net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins and donations) is to increase net position.” The detail of this \$(43,210) difference is as follows:

In the statement of activities, only the gain on the sale of capital assets is reported. However, in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net assets differs from the change in fund balance by the net book value of the capital assets sold.

\$ (43,210)

Another element of that reconciliation states that “Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.” The details of this \$(39,510) difference are as follows:

Compensated Absences	\$ (39,912)
Net Pension Obligation	<u>402</u>
	<u>\$ (39,510)</u>

### **(3) Legal Compliance - Budgets**

**Budgetary Information.** The annual budget document is the financial plan for the operation of the County. The budget process exists for the purpose of providing a professional management approach to the establishment of priorities and the implementation of work programs while providing an orderly means for control and evaluation of the financial posture of the County. All budgets are adopted on a basis consistent with generally accepted accounting principles. An annual operation budget is prepared for all governmental funds except capital projects funds. Capital projects funds use project-length budgets.

Department heads submit to the County clerk a proposed operating budget for the fiscal year commencing the following October 1. The proposed budgets are then submitted to the board of commissioners by the county clerk for study. Public hearings are conducted to obtain taxpayer comments. Prior to October 1, the budget is legally adopted by the board of commissioners.

The legal level of control for each legally adopted annual budget is the department level for the general fund and fund level for special revenue funds. Supplemental appropriations out of the County's general fund contingency account may be made by the board of commissioners to fund unforeseen expenditures within the County's governmental funds at any time during the year. The board of commissioners must approve any department or fund level changes to a previously adopted budget. Management may amend the budget without seeking the approval of the board of commissioners at any level below the department level.

All final budget amounts presented in the accompanying financial statements have been adjusted for legally authorized revisions of the annual budget during the year. All unexpended appropriations provided in the annual budget lapse at year-end.

**Excess of Expenditures Over Appropriations.** For the fiscal year ended September 30, 2013, expenditures for transfers out exceeded budget in the General Fund by \$7. Expenditures for capital outlay in the Drug Confiscation Fund and expenditures for economic development in the Hotel/Motel Tax Fund exceeded budget by \$1,943 and \$36,295, respectively, for the fiscal year ended September 30, 2013. The available fund balances were sufficient to provide for the excess expenditures.

**Fund Deficit.** The SPLOST #7 Fund reported a net position deficit of \$189,622. As sales taxes are collected in future periods, this deficit will be eliminated.

### **(4) Deposits and Investments**

As of September 30, 2013, the County's investments consisted of certificates of deposit totaling \$13,024,739.

**Custodial Credit Risk - Deposits.** Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. State statutes require all deposits to be collateralized by depository insurance, obligations of the U.S. government, or bonds of public authorities, counties or municipalities. The County has no custodial credit risk policies requiring additional collateral. As of September 30, 2013, all of the deposits of the County and the Health Department were properly insured and collateralized as required by the Official Code of Georgia Annotated (OCA) Section 45-8-12(c) and as defined by GASB pronouncements.

**(5) Receivables**

Receivables for the government's individual major and nonmajor funds in the aggregate, including the applicable allowance for uncollectible accounts, are as follows at September 30, 2013:

	<u>General Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Nonmajor Enterprise Funds</u>	<u>Total</u>
Receivables				
Accounts	\$ 401,877	\$ 8,343	\$ 164	\$ 410,384
Property Taxes	319,802	-	-	319,802
	<u>721,679</u>	<u>8,343</u>	<u>164</u>	<u>730,186</u>
Allowance for Uncollectibles	<u>(58,645)</u>	<u>-</u>	<u>-</u>	<u>(58,645)</u>
	<u>\$ 663,034</u>	<u>\$ 8,343</u>	<u>\$ 164</u>	<u>\$ 671,541</u>

Property taxes were levied on September 7, 2012. Bills were payable on or before December 31, 2012, after which the applicable property is subject to lien, and penalties and interest are assessed. The County bills and collects its own property taxes. Property taxes levied for 2012 are recorded as receivables, net of estimated uncollectibles. The net receivables collected during the fiscal year ended September 30, 2013 and collected by November 30, 2013 are recognized as revenues in the fiscal year ended September 30, 2013. Net receivables estimated to be collected subsequent to November 30, 2013 are deferred as of September 30, 2013 and recorded as revenue when received. Prior year levies were recorded using substantially the same principles, and remaining receivables are reevaluated annually.

## (6) Capital Assets

Capital asset activity for the period ended September 30, 2013 is as follows:

### Primary Government

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental Activities</b>				
Capital Assets, Not Being Depreciated				
Land	\$ 1,098,231	\$ 51,939	\$ -	\$ 1,150,170
Infrastructure, Land Under Roads	7,004,252	-	-	7,004,252
Construction in Process	33,000	856,665	-	889,665
	<u>8,135,483</u>	<u>908,604</u>	<u>-</u>	<u>9,044,087</u>
Capital Assets, Depreciable				
Buildings and Improvements	16,211,639	140,434	(46,800)	16,305,273
Machinery and Equipment	3,215,301	186,389	(160,049)	3,241,641
Vehicles	5,985,780	-	(194,039)	5,791,741
Infrastructure	19,165,988	3,017,297	(1,296,647)	20,886,638
	<u>44,578,708</u>	<u>3,344,120</u>	<u>(1,697,535)</u>	<u>46,225,293</u>
Accumulated Depreciation for				
Buildings and Improvements	5,919,139	543,475	(46,800)	6,415,814
Machinery and Equipment	2,648,850	149,785	(117,460)	2,681,175
Vehicles	5,305,385	263,783	(189,346)	5,379,822
Infrastructure	11,296,929	1,526,772	(1,296,647)	11,527,054
	<u>25,170,303</u>	<u>2,483,815</u>	<u>(1,650,253)</u>	<u>26,003,865</u>
Total Capital Assets, Depreciable, Net	<u>19,408,405</u>	<u>860,305</u>	<u>(47,282)</u>	<u>20,221,428</u>
<b>Governmental Activities</b>				
<b>Capital Assets, Net</b>	<u>\$ 27,543,888</u>	<u>\$ 1,768,909</u>	<u>\$ (47,282)</u>	<u>\$ 29,265,515</u>

**(6) Capital Assets (Continued)**

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Business-Type Activities</b>				
Capital Assets, Not Being Depreciated				
Land	\$ 116,395	\$ -	\$ -	\$ 116,395
Capital Assets, Depreciable				
Buildings	424,230	-	(6,900)	417,330
Machinery and Equipment	352,861	12,808	(26,140)	339,529
	<u>777,091</u>	<u>12,808</u>	<u>(33,040)</u>	<u>756,859</u>
Accumulated Depreciation for				
Buildings	286,532	15,945	(4,945)	297,532
Machinery and Equipment	330,265	8,560	(26,141)	312,684
	<u>616,797</u>	<u>24,505</u>	<u>(31,086)</u>	<u>610,216</u>
Total Capital Assets, Depreciable, Net	<u>160,294</u>	<u>(11,697)</u>	<u>(1,954)</u>	<u>146,643</u>
<b>Business-Type Activities Capital Assets, Net</b>	<u>\$ 276,689</u>	<u>\$ (11,697)</u>	<u>\$ (1,954)</u>	<u>\$ 263,038</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

**Governmental Activities**

General Government	\$ 304,279
Judicial	15,554
Public Safety	444,263
Public Works	1,634,278
Health and Welfare	5,261
Culture and Recreation	80,181
	<u>\$ 2,483,816</u>

**Business-Type Activities**

Oconee Springs Park	\$ 11,129
Uncle Remus Golf Course	13,376
	<u>\$ 24,505</u>

**(6) Capital Assets (Continued)**

**Discretely Presented Component Unit**

Activity for the Health Department for the fiscal year ended June 30, 2013 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital Assets, Depreciable				
Equipment	\$ 31,438	\$ 1,172	\$ -	\$ 32,610
Accumulated Depreciation	<u>(27,079)</u>	<u>(1,265)</u>	<u>-</u>	<u>(28,344)</u>
	<u>\$ 4,359</u>	<u>\$ (93)</u>	<u>\$ -</u>	<u>\$ 4,266</u>

## (7) Long-Term Debt

### Primary Government

The following is a summary of long-term debt activity for the primary government for the year ended September 30, 2013:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
<b>Governmental Activities</b>					
Capital Leases	\$ 48,025	\$ (48,025)	\$ -	\$ -	\$ -
Note Payable	-	3,500,000	-	3,500,000	1,750,000
Compensated Absences	399,382	290,791	(250,879)	439,294	267,969
	<u>\$ 447,407</u>	<u>\$ 3,742,766</u>	<u>\$ (250,879)</u>	<u>\$ 3,939,294</u>	<u>\$ 2,017,969</u>
<b>Business-Type Activities</b>					
Compensated Absences	\$ -	2,815	\$ (489)	\$ 2,326	\$ 326
Landfill Postclosure Care	833,510	12,729	(33,081)	813,158	35,355
	<u>\$ 833,510</u>	<u>\$ 15,544</u>	<u>\$ (33,570)</u>	<u>\$ 815,484</u>	<u>\$ 35,681</u>

*Note Payable.* The General Fund borrowed \$3,500,000 from a local financial institution at an interest rate of 1.50 percent. The note is to be repaid in two annual installments of \$1,750,000 beginning on August 8, 2014. The note is unsecured. Proceeds from the note were loaned to the SPLOST #7 Fund for capital projects.

*Landfill Postclosure Care.* State and federal laws and regulations require the County to perform certain maintenance and monitoring functions at its closed landfill. The estimated cost of postclosure care is based on the amount that would be paid if all equipment, facilities and services required to monitor and maintain the landfill were acquired as of September 30, 2013. Actual costs may be higher due to inflation, changes in technology or changes in regulations. Should any problems occur during the postclosure period, the costs and time period required for the maintenance and monitoring functions may substantially increase. The current estimate of the cost of postclosure care for the next 25 years is \$813,158. These costs are to be funded with cash and a certificate deposit in the Solid Waste Fund. The certificate of deposit is restricted for use for postclosure care and has a value of \$750,000 as of September 30, 2013.

**(7) Long-Term Debt (Continued)**

**Discretely Presented Component Unit**

The following is a summary of long-term debt activity for the Health Department for the year ended June 30, 2013:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Compensated Absences	<u>\$ 36,957</u>	<u>\$ 26,930</u>	<u>\$ (36,525)</u>	<u>\$ 27,362</u>	<u>\$ 8,491</u>

**(8) Interfund Receivables, Payables and Transfers**

The composition of interfund balances as of September 30, 2013 is as follows:

**Due From/To Other Funds**

<u>Receivable Fund</u>	<u>Payable Fund</u>				<u>Total</u>
	<u>General Fund</u>	<u>SPLOST #7 Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Nonmajor Business-Type Funds</u>	
General Fund	\$ -	\$ 1,319,030	\$ 56,431	\$ 108,230	\$ 1,483,691
LMIG Fund	399,366	-	-	-	399,366
Solid Waste Fund	4,653	-	-	-	4,653
	<u>\$ 404,019</u>	<u>\$ 1,319,030</u>	<u>\$ 56,431</u>	<u>\$ 108,230</u>	<u>\$ 1,887,710</u>

The outstanding balances between funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

**(8) Interfund Receivables, Payables and Transfers (Continued)**

**Interfund Transfers**

	<u>Transfers Out</u>		
	<u>General Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
<u>Transfers In</u>			
General Fund	\$ -	\$ 90,000	\$ 90,000
Solid Waste Fund	7,233	-	7,233
Nonmajor Business-Type Funds	29,655	-	29,655
	<u>\$ 36,888</u>	<u>\$ 90,000</u>	<u>\$ 126,888</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, and (2) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

**(9) Joint Venture**

Under Georgia law, the County is a participating member of the Middle Georgia Regional Commission (RC) and is required to pay annual dues thereto. During the fiscal year ended September 30, 2013, the County paid \$14,733 in such dues. Membership in an RC is required by OCGA Section 50-8-34 which provides for the organizational structure of the RC in Georgia. The RC board membership includes the chief elected official of each county and municipality of the area. OCGA 50-8-39.1 provides that the member governments are liable for any debts and obligations of an RC. Separate financial statements may be obtained from: Middle Georgia Regional Commission, 175C Emery Highway, Macon, Georgia 31217.

**(10) Defined Benefit Pension Plan**

The County sponsors the Association County Commissioners of Georgia Restated Pension Plan for Putnam County Employees (the Plan), which is a defined pension plan.

The Plan provides retirement, disability and death benefits to Plan participants and beneficiaries. The Plan, through execution of the adoption agreement, is affiliated with the Association County Commissioners of Georgia Third Restated Defined Benefit Plan (the ACCG Plan), an agent multiple-employer pension plan, administered by GEBCorp. The ACCG, in its role as the Plan Sponsor, has the sole authority to amend the provisions of the ACCG Plan, as provided in Section 19.03 of the ACCG Plan document. The County has the authority to amend the adoption agreement, which defines the specific benefit provisions of the Plan, as provided in Section 19.02 of the ACCG Plan document. Complete financial statements for the ACCG Plan can be obtained from Pension Service Company, 1100 Circle 75 Parkway, Suite 300, Atlanta, Georgia 30339.

**(10) Defined Benefit Pension Plan (Continued)**

Funding Policy: The County is required to contribute an actuarially determined amount annually to the Plan's trust. The contribution amount is determined using actuarial methods and assumptions approved by the ACCG Plan trustees and must satisfy the minimum contribution requirement contained in the State of Georgia statutes.

Annual Pension Cost: The County's annual pension cost and net pension obligation for the pension plan for the current year were determined as follows:

**Derivation of Net Pension Obligation**

	<u>2013</u>	<u>2012</u>
Net Pension Obligation (Asset) as of Beginning of Prior Year	<u>\$ 110,089</u>	<u>\$ 85,499</u>
Annual Pension Cost for Prior Year	<u>754,935</u>	687,464
Actual Contributions to Plan for Prior Year	<u>755,337</u>	<u>662,874</u>
Increase in Net Pension Obligation (Asset)	<u>(402)</u>	<u>24,590</u>
Net Pension Obligation (Asset) as of Beginning of the Year	<u><u>\$ 109,687</u></u>	<u><u>\$ 110,089</u></u>

**Derivation of Annual Pension Cost**

Annual Required Contribution	<u>\$ 889,009</u>	<u>\$ 755,532</u>
Interest on Net Pension Obligation	<u>8,501</u>	<u>8,532</u>
Amortization of Net Pension Obligation (Asset)	<u>(9,096)</u>	<u>(9,129)</u>
Annual Pension Cost	<u><u>\$ 888,414</u></u>	<u><u>\$ 754,935</u></u>

**Basis of Valuation**

Current Valuation Date	January 1, 2013
Annual Return on Invested Plan Assets	7.75%
Projected Annual Salary Increases	4.50%-7.00% Based on Age
Expected Annual Inflation	3.00%
Actuarial Value of Assets	Market Value
Actuarial Funding Method	Projected Unit Credit
Amortization Method	Level Percent of Pay (Closed)
Remaining Amortization Period	15 Years

**(10) Defined Benefit Pension Plan (Continued)**

**Trend Information for the Plan (Per Actuarial Report)**

<b>Fiscal Year Beginning</b>	<b>Annual Pension Cost (APC)</b>	<b>Actual County Contribution</b>	<b>Percentage of APC Contributed</b>	<b>Net Pension Obligation (Asset)</b>
January 1, 2013	\$ 888,414	N/A	N/A	\$ 109,687
January 1, 2012	754,935	\$ 755,337	100%	110,089
January 1, 2011	687,464	662,874	96%	85,499
January 1, 2010	706,756	500,000	71%	(121,257)
January 1, 2009	666,790	560,000	84%	(228,047)
January 1, 2008	550,394	558,131	101%	(220,310)

As of the most recent valuation date, January 1, 2013, the funded status of the Plan was as follows:

<b>Fiscal Year Ending</b>	<b>Actuarial Value of Assets</b>	<b>Actuarial Accrued Liability</b>	<b>Unfunded Actuarial Accrued Liability</b>	<b>Funded Ratio</b>	<b>Annual Covered Payroll</b>	<b>Unfunded Actuarial Accrued Liability as a Percentage of Covered Payroll</b>
December 31, 2012	\$8,241,002 *	\$ 10,968,218	\$ 2,727,216	75.1%	\$5,641,993	48.3%

\* Reflects change to asset smoothing adopted by the ACCG Pension Plan and Trust Board of Trustees.

The required schedule of funding progress immediately following the notes to the financial statements presents multi-year trend information about whether the actuarial value of Plan net assets is increasing or decreasing over time relative to the actuarial liability. Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and actuarially determined amounts are subject to continual revision as results are compared to past expectations and new estimates are made about the future. Actuarial calculations reflect long-term perspective. Calculations are based on the substantive plan in effect as of January 1, 2013.

**(11) Risk Management**

The County is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which, except as described in the following paragraph, the County carries commercial insurance in amounts deemed prudent by County management.

The County participates in the Association of County Commissioners Interlocal Risk Management Agency Property and Liability Insurance Fund and the Association of County Commissioners of Georgia Group Self-Insurance Workers' Compensation Fund, public entity risk pools currently operating as common risk management and insurance programs for member local governments.

## (11) Risk Management (Continued)

As part of these risk pools, the County is obligated to pay all contributions and assessments as prescribed by the pools, to cooperate with the pools' agents and attorneys, to follow loss reduction procedures established by the funds, and to report as promptly as possible, and in accordance with any coverage descriptions issued, all incidents which could result in the funds being required to pay any claim of loss. The County is also to allow the pools' agents and attorneys to represent the County in investigation, settlement discussions and all levels of litigation arising out of any claim made against the County within the scope of loss protection furnished by the funds.

The funds are to defend and protect the members of the funds against liability or loss as prescribed in the member government contract and in accordance with the Workers' Compensation law of Georgia. The funds are to pay all costs taxed against members in any legal proceeding defended by the members, all interest accruing after entry of judgment and all expenses incurred for investigation, negotiation or defense.

There have been no significant reductions of insurance coverage from coverage in the prior year, and settlement amounts have not exceeded insurance coverage for the current year or three prior years.

## (12) Contingencies and Commitments

### *Construction Commitments*

As of September 30, 2013, the County has made the following construction commitments:

<u>Contractor</u>	<u>Total Contract</u>	<u>Project To-Date Expenditures</u>	<u>Remaining Commitments</u>
Pittman Construction Company	\$ 3,523,574	\$ 2,847,571	\$ 676,003
Renfroe Construction Company	1,020,567	641,539	379,028

### *Grant Contingencies*

The County has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies or their representatives. Such audits could lead to disallowance of certain expenditures previously reimbursed by those agencies. Based upon prior experience, County management believes such disallowances, if any, will not be significant.

### *Litigation*

The County is involved in several pending lawsuits. Liability, if any, which might result from these proceedings, would not, in the opinion of management and legal counsel, have a material adverse effect on the financial position of the County.

**REQUIRED SUPPLEMENTARY INFORMATION**

**PUTNAM COUNTY, GEORGIA  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF FUNDING PROGRESS**

<u>Fiscal Year Ending</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability</u>	<u>Unfunded Actuarial Accrued Liability</u>	<u>Funded Ratio</u>	<u>Annual Covered Payroll</u>	<u>Unfunded Actuarial Accrued Liability as a Percentage of Covered Payroll</u>
December 31, 2012	\$ 8,241,002 *	\$ 10,968,218	\$ 2,727,216	75.1 %	\$ 5,641,993	48.3 %
December 31, 2011	7,562,231 *	9,945,757	2,383,526	76.0	5,175,180	46.1
December 31, 2010	7,002,872 *	9,367,994	2,365,122	74.8	5,486,768	43.1
December 31, 2009	6,517,582 *	8,567,197	2,049,615	76.1	5,339,738	38.4
December 31, 2008	5,912,305	7,533,747	1,621,442	78.5	4,819,404	33.6
December 31, 2007	5,746,515	6,663,640	917,125	86.2	4,653,360	19.7

\* Reflects change to asset smoothing adopted by the ACCG Pension Plan and Trust Board of Trustees.

**PUTNAM COUNTY, GEORGIA**

**NONMAJOR GOVERNMENTAL FUNDS**

Funds generally used to account for tax supported activities which include the nonmajor special revenue and the capital projects funds of the County.

Special Revenue Funds

Capital Projects Funds

**PUTNAM COUNTY, GEORGIA  
ALL NONMAJOR GOVERNMENTAL FUNDS  
COMBINING BALANCE SHEET  
SEPTEMBER 30, 2013**

	<b>Total Nonmajor Special Revenue Funds</b>	<b>Total Nonmajor Capital Projects Funds</b>	<b>Total Nonmajor Governmental Funds</b>
<b>Assets</b>			
Cash and Cash Equivalents	\$ 347,942	\$ 451,143	\$ 799,085
Investments	619,361	-	619,361
Accounts Receivable	8,343	-	8,343
Due from Other Funds	-	399,366	399,366
Due from Other Governments	39,621	-	39,621
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Assets	<u>\$ 1,015,267</u>	<u>\$ 850,509</u>	<u>\$ 1,865,776</u>
 <b>Liabilities and Fund Balances</b>			
<b>Liabilities</b>			
Accounts Payable	\$ -	\$ 13,640	\$ 13,640
Accrued Liabilities	2,077	-	2,077
Due to Other Funds	56,431	-	56,431
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Liabilities	58,508	13,640	72,148
 <b>Fund Balance</b>			
Restricted	<u>956,759</u>	<u>836,869</u>	<u>1,793,628</u>
	<u>\$ 1,015,267</u>	<u>\$ 850,509</u>	<u>\$ 1,865,776</u>

**PUTNAM COUNTY, GEORGIA**  
**ALL NONMAJOR GOVERNMENTAL FUNDS**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Total Nonmajor Special Revenue Funds</b>	<b>Total Nonmajor Capital Projects Funds</b>	<b>Total Nonmajor Governmental Funds</b>
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>Revenues</b>			
Taxes	\$ 120,730	\$ -	\$ 120,730
Intergovernmental	156,898	558,366	715,264
Charges for Services	388,909	-	388,909
Fines and Forfeitures	161,852	-	161,852
Interest	4,137	1,494	5,631
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Revenue	832,526	559,860	1,392,386
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>Expenditures</b>			
Current			
Judicial	185,466	-	185,466
Public Safety	417,247	-	417,247
Housing and Development	97,422	-	97,422
Health and Welfare	7,038	-	7,038
Capital Outlay	1,943	13,640	15,583
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Expenditures	709,116	13,640	722,756
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	123,410	546,220	669,630
<b>Other Financing Sources (Uses)</b>			
Transfer Out	(90,000)	-	(90,000)
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>Net Change in Fund Balance</b>	33,410	546,220	579,630
<b>Fund Balance, Beginning</b>	923,349	290,649	1,213,998
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>Fund Balance, Ending</b>	<u>\$ 956,759</u>	<u>\$ 836,869</u>	<u>\$ 1,793,628</u>

## PUTNAM COUNTY, GEORGIA

### NONMAJOR GOVERNMENTAL FUNDS

#### SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes.

**County Jail Fund** - To account for the additional 10 percent penalty charged on all court fines imposed within Putnam County. Money collected by this fund is to be expended solely and exclusively for the constructing, operating and staffing of Putnam County jails.

**Law Library Fund** - To account for the purchase of County Law Library materials, from revenue generated for that purpose, based on a portion of court fines and forfeitures.

**Juvenile Services Fund** - To account for proceeds of state-mandated supervision fees, which may be expended by the Juvenile Court for community-based services for juveniles, under the court's supervision.

**Juvenile Prosecutors Fund** - Administered by Putnam County for the Ocmulgee Judicial Circuit, to account for the receipt and disbursement of funds used for office operations.

**Drug Education Fund** - To account for proceeds from a state-mandated addendum to fines, which may be expended for drug and alcohol abuse treatment and education programs.

**Drug Confiscation Fund** - To account for the net proceeds of property deemed by the courts to be forfeited, in cases related to illegal drug activity. Expenditures are legally restricted to purchases of law enforcement materials and equipment.

**Federal Forfeiture Fund** - To account for revenues which are derived from assets forfeited under federal law. Expenditures are restricted to permissible law enforcement purposes.

**Victim and Witness Assistance Fund** - To account for proceeds from a state-mandated addendum to fines, which may be expended for health and welfare services for crime victims and witnesses.

**Emergency 911 Fund** - To account for revenues collected from telephone system subscribers, which are used to operate and maintain a countywide emergency response telephone system.

**Hotel/Motel Tax Fund** - To account for taxes collected on overnight lodging rentals. In accordance with Georgia law, a portion of these revenues are used to promote tourism.

**PUTNAM COUNTY, GEORGIA  
NONMAJOR GOVERNMENTAL FUNDS  
SPECIAL REVENUE FUNDS  
COMBINING BALANCE SHEET  
SEPTEMBER 30, 2013**

	<u>County Jail Fund</u>	<u>Law Library Fund</u>	<u>Juvenile Services Fund</u>	<u>Juvenile Prosecutors Fund</u>	<u>Drug Education Fund</u>	<u>Drug Confiscation Fund</u>	<u>Federal Forfeiture Fund</u>	<u>Victim and Witness Assistance Fund</u>	<u>Emergency 911 Fund</u>	<u>Hotel/Motel Tax Fund</u>	<u>Total Nonmajor Special Revenue Funds</u>
<b>Assets</b>											
Cash and Cash Equivalents	\$ 13,049	\$ 4,976	\$ 1,740	\$ 29,409	\$ 7,870	\$ 83,729	\$ 90,899	\$ 27,899	\$ 61,498	\$ 26,873	\$ 347,942
Investments	47,000	16,270	16,715	40,474	108,054	-	-	75,278	305,570	10,000	619,361
Accounts Receivable	4,824	-	90	-	1,048	-	-	2,381	-	-	8,343
Due from Other Governments	-	-	-	-	-	-	-	-	39,621	-	39,621
Total Assets	<u>\$ 64,873</u>	<u>\$ 21,246</u>	<u>\$ 18,545</u>	<u>\$ 69,883</u>	<u>\$ 116,972</u>	<u>\$ 83,729</u>	<u>\$ 90,899</u>	<u>\$ 105,558</u>	<u>\$ 406,689</u>	<u>\$ 36,873</u>	<u>\$ 1,015,267</u>
<b>Liabilities and Fund Balances</b>											
<b>Liabilities</b>											
Accrued Liabilities	\$ -	\$ -	\$ -	\$ 1,087	\$ -	\$ -	\$ -	\$ -	\$ 990	\$ -	\$ 2,077
Due to Other Funds	-	-	-	12,100	-	-	-	-	30,855	13,476	56,431
Total Liabilities	-	-	-	13,187	-	-	-	-	31,845	13,476	58,508
<b>Fund Balance</b>											
Restricted	<u>64,873</u>	<u>21,246</u>	<u>18,545</u>	<u>56,696</u>	<u>116,972</u>	<u>83,729</u>	<u>90,899</u>	<u>105,558</u>	<u>374,844</u>	<u>23,397</u>	<u>956,759</u>
	<u>\$ 64,873</u>	<u>\$ 21,246</u>	<u>\$ 18,545</u>	<u>\$ 69,883</u>	<u>\$ 116,972</u>	<u>\$ 83,729</u>	<u>\$ 90,899</u>	<u>\$ 105,558</u>	<u>\$ 406,689</u>	<u>\$ 36,873</u>	<u>\$ 1,015,267</u>

**PUTNAM COUNTY, GEORGIA  
NONMAJOR GOVERNMENTAL FUNDS  
SPECIAL REVENUE FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>County Jail Fund</b>	<b>Law Library Fund</b>	<b>Juvenile Services Fund</b>	<b>Juvenile Prosecutors Fund</b>	<b>Drug Education Fund</b>	<b>Drug Confiscation Fund</b>	<b>Federal Forfeiture Fund</b>	<b>Victim and Witness Assistance Fund</b>	<b>Emergency 911 Fund</b>	<b>Hotel/Motel Tax Fund</b>	<b>Total Nonmajor Special Revenue Funds</b>
<b>Revenues</b>											
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,730	\$ 120,730
Intergovernmental	-	-	-	156,898	-	-	-	-	-	-	156,898
Charges for Services	-	-	-	-	-	-	-	388,909	-	-	388,909
Fines and Forfeitures	77,824	16,284	1,150	-	35,494	4,493	-	26,607	-	-	161,852
Interest	238	88	106	369	524	-	-	428	2,295	89	4,137
<b>Total Revenue</b>	<b>78,062</b>	<b>16,372</b>	<b>1,256</b>	<b>157,267</b>	<b>36,018</b>	<b>4,493</b>	<b>-</b>	<b>27,035</b>	<b>391,204</b>	<b>120,819</b>	<b>832,526</b>
<b>Expenditures</b>											
Current											
Judicial	-	24,648	-	160,818	-	-	-	-	-	-	185,466
Public Safety	-	-	-	-	-	6,004	17,570	-	393,673	-	417,247
Housing and Development	-	-	-	-	-	-	-	-	-	97,422	97,422
Health and Welfare	-	-	675	-	-	-	-	6,363	-	-	7,038
Capital Outlay	-	-	-	-	-	1,943	-	-	-	-	1,943
<b>Total Expenditures</b>	<b>-</b>	<b>24,648</b>	<b>675</b>	<b>160,818</b>	<b>-</b>	<b>7,947</b>	<b>17,570</b>	<b>6,363</b>	<b>393,673</b>	<b>97,422</b>	<b>709,116</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	78,062	(8,276)	581	(3,551)	36,018	(3,454)	(17,570)	20,672	(2,469)	23,397	123,410
<b>Other Financing Sources (Uses)</b>											
Transfer Out	(90,000)	-	-	-	-	-	-	-	-	-	(90,000)
<b>Net Change in Fund Balance</b>	<b>(11,938)</b>	<b>(8,276)</b>	<b>581</b>	<b>(3,551)</b>	<b>36,018</b>	<b>(3,454)</b>	<b>(17,570)</b>	<b>20,672</b>	<b>(2,469)</b>	<b>23,397</b>	<b>33,410</b>
<b>Fund Balance, Beginning</b>	<b>76,811</b>	<b>29,522</b>	<b>17,964</b>	<b>60,247</b>	<b>80,954</b>	<b>87,183</b>	<b>108,469</b>	<b>84,886</b>	<b>377,313</b>	<b>-</b>	<b>923,349</b>
<b>Fund Balance, Ending</b>	<b>\$ 64,873</b>	<b>\$ 21,246</b>	<b>\$ 18,545</b>	<b>\$ 56,696</b>	<b>\$ 116,972</b>	<b>\$ 83,729</b>	<b>\$ 90,899</b>	<b>\$ 105,558</b>	<b>\$ 374,844</b>	<b>\$ 23,397</b>	<b>\$ 956,759</b>

**PUTNAM COUNTY, GEORGIA  
COUNTY JAIL FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Over (Under) Budget</b>
<b>Revenues</b>				
Fines and Forfeitures				
Superior Court	\$ 15,000	\$ 19,000	\$ 18,671	\$ (329)
State Court	48,000	45,000	44,746	(254)
Municipal Court	16,000	15,000	14,407	(593)
Interest	400	400	238	(162)
	79,400	79,400	78,062	(1,338)
<b>Other Financing Uses</b>				
Transfers Out	(90,000)	(90,000)	(90,000)	-
<b>Net Change in Fund Balance</b>	<b>\$ (10,600)</b>	<b>\$ (10,600)</b>	(11,938)	<b>\$ (1,338)</b>
<b>Fund Balance, Beginning</b>			76,811	
<b>Fund Balance, Ending</b>			<b>\$ 64,873</b>	

**PUTNAM COUNTY, GEORGIA  
LAW LIBRARY FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Over (Under) Budget</b>
<b>Revenues</b>				
Fines and Forfeitures				
Probate Court	\$ 800	\$ 800	\$ 675	\$ (125)
State Court	12,800	12,800	8,017	(4,783)
Superior Court	4,000	4,000	2,737	(1,263)
Magistrate Court	5,500	5,500	4,855	(645)
Interest	1,120	1,120	88	(1,032)
	24,220	24,220	16,372	(7,848)
<b>Expenditures</b>				
Current				
Judicial	31,850	62,600	24,648	(37,952)
	\$ (7,630)	\$ (38,380)	(8,276)	\$ 30,104
<b>Net Change in Fund Balance</b>				
<b>Fund Balance, Beginning</b>			29,522	
<b>Fund Balance, Ending</b>			\$ 21,246	

**PUTNAM COUNTY, GEORGIA  
 JUVENILE SERVICES FUND  
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
<b>Revenues</b>				
Fines and Forfeitures	\$ 700	\$ 1,050	\$ 1,150	\$ 100
Interest	125	125	106	(19)
	<u>825</u>	<u>1,175</u>	<u>1,256</u>	<u>81</u>
<b>Expenditures</b>				
Current				
Health and Welfare	<u>1,200</u>	<u>1,200</u>	<u>675</u>	<u>(525)</u>
<b>Net Change in Fund Balance</b>	<u><u>\$ (375)</u></u>	<u><u>\$ (25)</u></u>	581	<u><u>\$ 606</u></u>
<b>Fund Balance, Beginning</b>			<u>17,964</u>	
<b>Fund Balance, Ending</b>			<u><u>\$ 18,545</u></u>	

**PUTNAM COUNTY, GEORGIA  
 JUVENILE PROSECUTORS FUND  
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Over (Under) Budget</b>
<b>Revenues</b>				
Intergovernmental	\$ 150,044	\$ 158,144	\$ 156,898	\$ (1,246)
Interest	-	500	369	(131)
	150,044	158,644	157,267	(1,377)
<b>Expenditures</b>				
Current				
Judicial	153,073	161,673	160,818	(855)
<b>Net Change in Fund Balance</b>	<b>\$ (3,029)</b>	<b>\$ (3,029)</b>	<b>(3,551)</b>	<b>\$ (522)</b>
<b>Fund Balance, Beginning</b>			60,247	
<b>Fund Balance, Ending</b>			<b>\$ 56,696</b>	

**PUTNAM COUNTY, GEORGIA  
 DRUG EDUCATION FUND  
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
<b>Revenues</b>				
Fines and Forfeitures				
Superior Court	\$ 12,500	\$ 9,500	\$ 8,225	\$ (1,275)
State Court	10,500	13,500	12,876	(624)
Municipal Court	2,000	2,000	14,393	12,393
Interest	550	550	524	(26)
	<u>25,550</u>	<u>25,550</u>	<u>36,018</u>	<u>10,468</u>
<b>Expenditures</b>				
Current				
Public Safety	<u>13,050</u>	<u>13,050</u>	<u>-</u>	<u>(13,050)</u>
<b>Net Change in Fund Balance</b>	<u>\$ 12,500</u>	<u>\$ 12,500</u>	36,018	<u>\$ 23,518</u>
<b>Fund Balance, Beginning</b>			<u>80,954</u>	
<b>Fund Balance, Ending</b>			<u>\$ 116,972</u>	

**PUTNAM COUNTY, GEORGIA  
DRUG CONFISCATION FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
<b>Revenues</b>				
Fines and Forfeitures	\$ 40,000	\$ 40,000	\$ 4,493	\$ (35,507)
<b>Expenditures</b>				
Current				
Public Safety	40,000	40,000	6,004	(33,996)
Capital Outlay	-	-	1,943	1,943
	<u>40,000</u>	<u>40,000</u>	<u>7,947</u>	<u>(32,053)</u>
<b>Net Change in Fund Balance</b>	<u>\$ -</u>	<u>\$ -</u>	(3,454)	<u>\$ (3,454)</u>
<b>Fund Balance, Beginning</b>			<u>87,183</u>	
<b>Fund Balance, Ending</b>			<u>\$ 83,729</u>	

**PUTNAM COUNTY, GEORGIA  
FEDERAL FORFEITURE FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Over (Under) Budget</b>
<b>Revenues</b>	\$ -	\$ 5,000	\$ -	\$ (5,000)
<b>Expenditures</b>				
Current				
Public Safety	50,000	63,000	17,570	(45,430)
Capital Outlay	-	-	-	-
	50,000	63,000	17,570	(45,430)
<b>Net Change in Fund Balance</b>	<b>\$ (50,000)</b>	<b>\$ (58,000)</b>	<b>(17,570)</b>	<b>\$ 40,430</b>
<b>Fund Balance, Beginning</b>			108,469	
<b>Fund Balance, Ending</b>			<b>\$ 90,899</b>	

**PUTNAM COUNTY, GEORGIA**  
**VICTIM AND WITNESS ASSISTANCE FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**BUDGET AND ACTUAL**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Over (Under) Budget</b>
<b>Revenues</b>				
Fines and Forfeitures	\$ 28,000	\$ 27,850	\$ 26,607	\$ (1,243)
Interest	300	450	428	(22)
	28,300	28,300	27,035	(1,265)
<b>Expenditures</b>				
Current				
Health and Welfare	4,550	6,600	6,363	(237)
<b>Net Change in Fund Balance</b>	<b>\$ 23,750</b>	<b>\$ 21,700</b>	20,672	<b>\$ (1,028)</b>
<b>Fund Balance, Beginning</b>			84,886	
<b>Fund Balance, Ending</b>			<b>\$ 105,558</b>	

**PUTNAM COUNTY, GEORGIA  
EMERGENCY 911 FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Over (Under) Budget</b>
<b>Revenues</b>				
Charges for Services	\$ 432,051	\$ 432,051	\$ 388,909	\$ (43,142)
Investment Earnings	4,098	4,098	2,295	(1,803)
	436,149	436,149	391,204	(44,945)
<b>Expenditures</b>				
Current				
Public Safety	475,356	475,356	393,673	(81,683)
<b>Net Change in Fund Balance</b>	<b>\$ (39,207)</b>	<b>\$ (39,207)</b>	(2,469)	<b>\$ 36,738</b>
<b>Fund Balance, Beginning</b>			377,313	
<b>Fund Balance, Ending</b>			<b>\$ 374,844</b>	

**PUTNAM COUNTY, GEORGIA  
HOTEL/MOTEL TAX FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Over (Under) Budget</b>
<b>Revenues</b>				
Taxes	\$ 105,000	\$ 105,000	\$ 120,730	\$ 15,730
Interest	-	-	89	89
	105,000	105,000	120,819	15,819
<b>Expenditures</b>				
Current				
Economic Development	105,000	61,127	97,422	36,295
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ 43,873</b>	<b>23,397</b>	<b>\$ (20,476)</b>
<b>Fund Balance, Beginning</b>			-	
<b>Fund Balance, Ending</b>			<b>\$ 23,397</b>	

**PUTNAM COUNTY, GEORGIA**

**NONMAJOR GOVERNMENTAL FUNDS**

**CAPITAL PROJECTS FUNDS**

The Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

**SPLOST #6 Fund** - The SPLOST #6 Fund accounts for expenditures relating to renovation of various County buildings, construction of roads, recreation projects, and public safety projects. Funding is provided by a one percent special purpose sales tax.

**LMIG Fund** - The LMIG (Local Maintenance Improvement Grant) Fund accounts for expenditures for improvements in the County's roadway network. Funding is provided by a grant from the State of Georgia Department of Transportation.

**PUTNAM COUNTY, GEORGIA  
NONMAJOR GOVERNMENTAL FUNDS  
CAPITAL PROJECTS FUNDS  
COMBINING BALANCE SHEET  
SEPTEMBER 30, 2013**

	<u>SPLOST #6 Fund</u>	<u>LMIG Fund</u>	<u>Total Nonmajor Capital Projects Funds</u>
<b>Assets</b>			
Cash and Cash Equivalents	\$ 292,023	\$ 159,120	\$ 451,143
Due from Other Funds	-	399,366	399,366
	<u>\$ 292,023</u>	<u>\$ 558,486</u>	<u>\$ 850,509</u>
 <b>Liabilities and Fund Balances</b>			
<b>Liabilities</b>			
Accounts Payable	\$ 13,640	\$ -	\$ 13,640
 <b>Fund Balance</b>			
Restricted	<u>278,383</u>	<u>558,486</u>	<u>836,869</u>
	<u>\$ 292,023</u>	<u>\$ 558,486</u>	<u>\$ 850,509</u>

**PUTNAM COUNTY, GEORGIA  
NONMAJOR GOVERNMENTAL FUNDS  
CAPITAL PROJECTS FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>SPLOST #6 Fund</b>	<b>LMIG Fund</b>	<b>Total Nonmajor Capital Projects Funds</b>
<b>Revenues</b>			
Intergovernmental	\$ -	\$ 558,366	\$ 558,366
Interest	1,374	120	1,494
Total Revenue	<u>1,374</u>	<u>558,486</u>	<u>559,860</u>
<b>Expenditures</b>			
Current			
Capital Outlay	<u>13,640</u>	<u>-</u>	<u>13,640</u>
<b>Net Change in Fund Balance</b>	(12,266)	558,486	546,220
<b>Fund Balance, Beginning</b>	<u>290,649</u>	<u>-</u>	<u>290,649</u>
<b>Fund Balance, Ending</b>	<u><u>\$ 278,383</u></u>	<u><u>\$ 558,486</u></u>	<u><u>\$ 836,869</u></u>

**PUTNAM COUNTY, GEORGIA  
NONMAJOR ENTERPRISE FUNDS**

**Uncle Remus Golf Course Fund** - To account for the operations of the County's public golf course.

**Oconee Springs Park Fund** - To account for the operations of the County's public recreation facility.

**PUTNAM COUNTY, GEORGIA  
NONMAJOR ENTERPRISE FUNDS  
COMBINING STATEMENT OF NET POSITION  
SEPTEMBER 30, 2013**

	<b>Uncle Remus Golf Course Fund</b>	<b>Oconee Springs Park Fund</b>	<b>Total Nonmajor Enterprise Funds</b>
<b>Assets</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	\$ 51,756	\$ 48,069	\$ 99,825
Investments	-	155,296	155,296
Accounts Receivable	18	146	164
Inventory	784	26,193	26,977
Total Current Assets	52,558	229,704	282,262
<b>Capital Assets</b>			
Depreciable, Net of Accumulated Depreciation	64,291	82,352	146,643
Total Assets	116,849	312,056	428,905
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Due to Other Funds	65,042	43,188	108,230
Accrued Liabilities	225	530	755
Compensated Absences	326	-	326
Other Liabilities	840	746	1,586
Total Current Liabilities	66,433	44,464	110,897
<b>Noncurrent Liabilities</b>			
Compensated Absences	2,000	-	2,000
Total Liabilities	68,433	44,464	112,897
<b>Net Position</b>			
Investment in Capital Assets	64,290	82,352	146,642
Unrestricted	(15,874)	185,240	169,366
Total Net Position	\$ 48,416	\$ 267,592	\$ 316,008

**PUTNAM COUNTY, GEORGIA  
NONMAJOR ENTERPRISE FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENSES AND  
CHANGES IN FUND NET POSITION  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<b>Uncle Remus Golf Course Fund</b>	<b>Oconee Springs Park Fund</b>	<b>Total Nonmajor Enterprise Funds</b>
<b>Operating Revenues</b>			
Charges for Services	\$ 149,199	\$ 349,580	\$ 498,779
Other	778	562	1,340
<b>Total Operating Revenues</b>	<b>149,977</b>	<b>350,142</b>	<b>500,119</b>
<b>Operating Expenses</b>			
Personnel Services and Employee Benefits	102,604	62,906	165,510
Purchased/Contracted Services	6,214	23,526	29,740
Supplies	62,992	226,776	289,768
Depreciation	13,376	11,129	24,505
Other Costs	18	-	18
<b>Total Operating Expenses</b>	<b>185,204</b>	<b>324,337</b>	<b>509,541</b>
<b>Operating Income (Loss)</b>	<b>(35,227)</b>	<b>25,805</b>	<b>(9,422)</b>
<b>Nonoperating Revenues (Expenses)</b>			
Loss on Disposal of Capital Assets	(1,955)	-	(1,955)
Interest	204	721	925
	<b>(1,751)</b>	<b>721</b>	<b>(1,030)</b>
<b>Income (Loss) Before Transfers</b>	<b>(36,978)</b>	<b>26,526</b>	<b>(10,452)</b>
<b>Transfers In</b>	<b>29,655</b>	<b>-</b>	<b>29,655</b>
<b>Capital Contributions</b>	<b>12,808</b>	<b>-</b>	<b>12,808</b>
<b>Change in Net Position</b>	<b>5,485</b>	<b>26,526</b>	<b>32,011</b>
<b>Net Position, Beginning</b>	<b>42,931</b>	<b>241,066</b>	<b>283,997</b>
<b>Net Position, Ending</b>	<b>\$ 48,416</b>	<b>\$ 267,592</b>	<b>\$ 316,008</b>

**PUTNAM COUNTY, GEORGIA  
NONMAJOR ENTERPRISE FUNDS  
COMBINING STATEMENT OF CASH FLOWS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

	<u>Uncle Remus Golf Course Fund</u>	<u>Oconee Springs Park Fund</u>	<u>Nonmajor Enterprise Funds</u>
<b>Cash Flows from Operating Activities</b>			
Cash Received from Customers	\$ 152,558	\$ 350,142	\$ 502,700
Cash Payments for Personnel Services	(102,604)	(68,215)	(170,819)
Cash Payments for Goods and Services	(42,069)	(225,229)	(267,298)
	<u>7,885</u>	<u>56,698</u>	<u>64,583</u>
<b>Net Cash Provided by Operating Activities</b>			
<b>Cash Flows from Noncapital Financing Activities</b>			
Transfers In	29,655	-	29,655
	<u>29,655</u>	<u>-</u>	<u>29,655</u>
<b>Cash Flows from Investing Activities</b>			
Purchase of Investments	-	(155,296)	(155,296)
Interest Received	204	721	925
	<u>204</u>	<u>(154,575)</u>	<u>(154,371)</u>
<b>Net Cash Provided (Used) by Investing Activities</b>			
	<u>204</u>	<u>(154,575)</u>	<u>(154,371)</u>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>			
	37,744	(97,877)	(60,133)
<b>Cash and Cash Equivalents, Beginning</b>			
	<u>14,012</u>	<u>145,946</u>	<u>159,958</u>
<b>Cash and Cash Equivalents, Ending</b>			
	<u>\$ 51,756</u>	<u>\$ 48,069</u>	<u>\$ 99,825</u>
<b>Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities</b>			
Operating Income (Loss) Adjustments	\$ (35,227)	\$ 25,805	\$ (9,422)
Depreciation	13,376	11,129	24,505
(Increase) Decrease in Assets			
Accounts Receivable	-	(21)	(21)
Inventory	1,054	5,249	6,303
Increase (Decrease) in Liabilities			
Due to Other Funds	27,980	19,554	47,534
Other	211	292	503
Compensated Absences Payable	491	(5,310)	(4,819)
	<u>7,885</u>	<u>56,698</u>	<u>64,583</u>
<b>Net Cash Provided (Used) by Operating Activities</b>			
<b>Noncash Investing, Capital and Financing Activities</b>			
Capital Assets Transferred from Other Funds	<u>\$ 12,808</u>	<u>\$ -</u>	<u>\$ 12,808</u>

**PUTNAM COUNTY, GEORGIA  
AGENCY FUNDS**

**Tax Commissioner** - To account for the collection and payment to Putnam County and other taxing units of the property taxes levied, billed and collected by the tax commissioner on behalf of Putnam County and other taxing units.

**Sheriff** - To account for all monies received by the Sheriff's Department on behalf of individuals, private organizations, other governmental units and other funds.

**Clerk of Superior Court** - To account for all monies received by the Clerk of Superior Court on behalf of individuals, private organizations, other governmental units and other funds.

**State Court** - To account for all monies received by the State Court on behalf of individuals, private organizations, other governmental units and other funds.

**Juvenile Court** - To account for all monies received by the Juvenile Court on behalf of individuals, private organizations, other governmental units and other funds.

**Magistrate Court** - To account for all monies received by the Magistrate Court on behalf of individuals, private organizations, other governmental units and other funds.

**Probate Court** - To account for all monies received by the Probate Court on behalf of individuals, private organizations, other governmental units and other funds.

**PUTNAM COUNTY, GEORGIA  
COMBINING BALANCE SHEET  
AGENCY FUNDS  
SEPTEMBER 30, 2013**

	<u>Tax Commissioner</u>	<u>Sheriff</u>	<u>Clerk of Superior Court</u>	<u>State Court</u>	<u>Juvenile Court</u>	<u>Magistrate Court</u>	<u>Probate Court</u>	<u>Total</u>
<b>Assets</b>								
Cash and Cash Equivalents	\$ 12,042	\$ 10,868	\$ 550,489	\$ 24,582	\$ 183	\$ 5,573	\$ 483	\$ 604,220
Due from Other Governments	10,400	-	-	-	-	-	-	10,400
	<u>\$ 22,442</u>	<u>\$ 10,868</u>	<u>\$ 550,489</u>	<u>\$ 24,582</u>	<u>\$ 183</u>	<u>\$ 5,573</u>	<u>\$ 483</u>	<u>\$ 614,620</u>
<b>Liabilities</b>								
Due to Others	<u>\$ 22,442</u>	<u>\$ 10,868</u>	<u>\$ 550,489</u>	<u>\$ 24,582</u>	<u>\$ 183</u>	<u>\$ 5,573</u>	<u>\$ 483</u>	<u>\$ 614,620</u>

**PUTNAM COUNTY, GEORGIA  
SCHEDULE OF EXPENDITURES OF  
SPECIAL PURPOSE LOCAL OPTION SALES TAX PROCEEDS - 2011 ISSUE  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

<u>Project</u>	<u>Original Estimated Cost</u>	<u>Expenditures</u>		
		<u>Prior Years</u>	<u>Current Year</u>	<u>Total</u>
Sheriff's Office	\$ 700,000	\$ 128,167	\$ 7,998	\$ 136,165
Emergency Medical Services	500,000	-	-	-
Fire	800,000	-	-	-
Animal Control	100,000	-	-	-
County Services Phase 2	900,000	100,301	152,952	253,253
Old Annex	400,000	-	126,794	126,794
Old School Board Building	100,000	1,850	51,939	53,789
Recreation	400,000	-	50,387	50,387
Roads	9,770,000	222,731	3,173,797	3,396,528
Health Department	300,000	-	655,830	655,830
Putnam General Hospital	2,500,000	-	333,333	333,333
Golf Course	30,000	-	12,808	12,808
Intergovernmental Agreement - City of Eatonton	6,000,000	944,508	642,611	1,587,119
	<u>\$ 22,500,000</u>	<u>\$ 1,397,557</u>	<u>\$ 5,208,449</u>	<u>\$ 6,606,006</u>

**PUTNAM COUNTY, GEORGIA  
SCHEDULE OF EXPENDITURES OF  
SPECIAL PURPOSE LOCAL OPTION SALES TAX PROCEEDS - 2006 ISSUE  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

<u>Project</u>	<u>Original Estimated Cost</u>	<u>Expenditures</u>		
		<u>Prior Years</u>	<u>Current Year</u>	<u>Total</u>
Road Projects	\$ 4,582,000	\$ 4,590,259	\$ -	\$ 4,590,259
Administrative Building/Courthouse	900,000	2,631,774	-	2,631,774
Public Safety				
Sheriff and Jail Vehicles and Equipment	300,000	298,753	-	298,753
Fire Fighting Vehicles and Equipment	450,000	477,490	-	477,490
Ambulance and Rescue Vehicles and Equipment	415,000	417,834	-	417,834
Hospital Projects	3,500,000	3,500,000	-	3,500,000
Cultural and Recreational Projects	720,000	740,064	13,640	753,704
Water and Sewer Projects	3,000,000	3,000,000	-	3,000,000
Intergovernmental Agreement - City of Eatonton	2,583,000	2,588,713	-	2,588,713
	<u>\$ 16,450,000</u>	<u>\$ 18,244,887</u>	<u>\$ 13,640</u>	<u>\$ 18,258,527</u>

## **STATISTICAL SECTION**

The statistical section of Putnam County’s comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, required supplementary information, and supplementary information says about the County’s overall financial health.

<b><u>Contents</u></b>	<b><u>Page</u></b>
<b>Financial Trends</b> .....	<b>77</b>
<p>These schedules contain trend information to help the reader understand how the County’s financial performance and well-being have changed over time.</p>	
<b>Revenue Capacity</b> .....	<b>83</b>
<p>These schedules contain information to help the reader assess the County’s most significant local revenue sources.</p>	
<b>Debt Capacity</b> .....	<b>87</b>
<p>These schedules present information to help the reader assess the affordability of the County’s current levels of outstanding debt and the County’s ability to issue additional debt in the future.</p>	
<b>Demographic and Economic Information</b> .....	<b>89</b>
<p>These schedules offer demographic and economic indicators to help the reader understand the environment within which the County’s financial activities take place.</p>	
<b>Operating Information</b> .....	<b>91</b>
<p>These schedules contain service and infrastructure data to help the reader understand how the information in the County’s financial report relates to the services the County provides and the activities it performs.</p>	

**Sources:** Unless otherwise noted, the information in these schedules is derived from the County’s financial reports for the relevant year.

**Note:** Unless otherwise noted, the financial information in these schedules does not include the County’s discretely presented component unit.

Effective, January 1, 2010, the County changed its fiscal year-end from December 31 to September 30. Financial information in these schedules for 2010 reflects nine months of activity.

**PUTNAM COUNTY, GEORGIA  
NET POSITION BY COMPONENT  
LAST TEN FISCAL YEARS**

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Governmental Activities										
Investment in Capital Assets	\$ 22,781,468	\$ 26,557,892	\$ 27,295,868	\$ 28,195,591	\$ 30,627,877	\$ 29,660,341	\$ 28,993,921	\$ 28,278,772	\$ 27,495,863	\$ 29,265,515
Restricted	9,479,531	6,751,485	7,224,728	6,992,285	6,845,124	9,937,431	9,653,195	13,783,374	12,704,309	7,270,453
Unrestricted	6,819,250	10,501,516	13,831,194	15,454,922	12,700,788	11,527,035	5,379,112	3,288,396	2,940,066	3,113,605
Total Governmental Activities Net Position	<u>\$ 39,080,249</u>	<u>\$ 43,810,893</u>	<u>\$ 48,351,790</u>	<u>\$ 50,642,798</u>	<u>\$ 50,173,789</u>	<u>\$ 51,124,807</u>	<u>\$ 44,026,228</u>	<u>\$ 45,350,542</u>	<u>\$ 43,140,238</u>	<u>\$ 39,649,573</u>
Business-Type Activities										
Investment in Capital Assets	\$ 1,066,751	\$ 1,129,954	\$ 1,599,141	\$ 321,002	\$ 293,572	\$ 260,164	\$ 295,538	\$ 295,953	\$ 276,689	\$ 263,037
Restricted	-	-	-	-	-	-	-	-	-	-
Unrestricted	(912,199)	(878,060)	(1,186,178)	178,309	252,541	271,009	163,494	139,878	124,994	169,366
Total Business-Type Activities Net Position	<u>\$ 154,552</u>	<u>\$ 251,894</u>	<u>\$ 412,963</u>	<u>\$ 499,311</u>	<u>\$ 546,113</u>	<u>\$ 531,173</u>	<u>\$ 459,032</u>	<u>\$ 435,831</u>	<u>\$ 401,683</u>	<u>\$ 432,403</u>
Primary Government										
Investment in Capital Assets	\$ 23,848,219	\$ 27,687,846	\$ 28,895,009	\$ 28,516,593	\$ 30,921,449	\$ 29,920,505	\$ 29,289,459	\$ 28,574,725	\$ 27,772,552	\$ 29,528,552
Restricted	9,479,531	6,751,485	7,224,728	6,992,285	6,845,124	9,937,431	9,653,195	13,783,374	12,704,309	7,270,453
Unrestricted	5,907,051	9,623,456	12,645,016	15,633,231	12,953,329	11,798,044	5,542,606	3,428,274	3,065,060	3,282,971
Total Primary Government Net Position	<u>\$ 39,234,801</u>	<u>\$ 44,062,787</u>	<u>\$ 48,764,753</u>	<u>\$ 51,142,109</u>	<u>\$ 50,719,902</u>	<u>\$ 51,655,980</u>	<u>\$ 44,485,260</u>	<u>\$ 45,786,373</u>	<u>\$ 43,541,921</u>	<u>\$ 40,081,976</u>

NOTES:

Amounts presented for fiscal years 2003 - 2010 have not been adjusted for the effects of prior period adjustments recorded in fiscal years 2010 and 2011.

The County retroactively reported its major general infrastructure assets in fiscal year 2004.

**PUTNAM COUNTY, GEORGIA  
CHANGES IN NET POSITION  
LAST TEN FISCAL YEARS**

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>EXPENSES</b>										
Governmental Activities										
General Government	\$ 2,465,646	\$ 2,403,287	\$ 2,615,660	\$ 2,837,808	\$ 2,959,969	\$ 2,845,434	\$ 2,139,729	\$ 3,005,766	\$ 3,992,804	\$ 4,127,459
Judicial	1,099,855	1,180,960	1,409,886	1,460,073	1,559,994	1,641,398	1,223,882	1,645,107	1,719,569	1,785,917
Public Safety	6,318,897	6,082,102	6,226,018	6,743,130	7,396,260	7,681,744	5,788,502	8,019,212	8,381,565	8,262,541
Public Works	3,689,039	4,061,971	4,571,339	6,350,551	5,334,896	4,428,593	3,240,244	3,961,841	3,724,564	3,791,312
Health and Welfare	2,323,341	1,242,511	1,811,363	2,015,792	2,064,234	2,062,530	2,275,109	1,483,980	1,229,965	1,505,213
Culture and Recreation	605,105	655,145	714,708	797,788	907,570	845,602	645,841	703,780	812,620	787,250
Intergovernmental	-	-	-	952,060	1,139,106	-	-	-	-	-
Housing and Development	583,546	826,827	904,423	1,107,070	1,331,829	717,969	465,252	473,883	486,043	511,713
Interest	-	-	-	-	-	-	-	-	381	565
Total Governmental Activities	<u>17,085,429</u>	<u>16,452,803</u>	<u>18,253,397</u>	<u>22,264,272</u>	<u>22,693,858</u>	<u>20,223,270</u>	<u>15,778,559</u>	<u>19,293,569</u>	<u>20,347,511</u>	<u>20,771,970</u>
Business-Type Activities										
Uncle Remus Golf Course	218,546	250,898	242,847	229,456	223,907	228,144	144,440	191,684	201,544	185,204
Oconee Springs Park	195,286	206,786	277,600	286,309	301,082	286,508	235,159	323,963	332,030	324,337
Solid Waste	2,550	-	-	-	-	5,564	132,722	24,037	73,757	12,729
Water Resources	162,458	131,780	186,189	88,017	-	-	-	-	-	-
Total Business-Type Activities	<u>578,840</u>	<u>589,464</u>	<u>706,636</u>	<u>603,782</u>	<u>524,989</u>	<u>520,216</u>	<u>512,321</u>	<u>539,684</u>	<u>607,331</u>	<u>522,270</u>
Total Primary Government	<u>\$ 17,664,269</u>	<u>\$ 17,042,267</u>	<u>\$ 18,960,033</u>	<u>\$ 22,868,054</u>	<u>\$ 23,218,847</u>	<u>\$ 20,743,486</u>	<u>\$ 16,290,880</u>	<u>\$ 19,833,253</u>	<u>\$ 20,954,842</u>	<u>\$ 21,294,240</u>
<b>PROGRAM REVENUES</b>										
Governmental Activities										
Charges for Services										
General Government	\$ 494,681	\$ 376,296	\$ 661,441	\$ 740,643	\$ 717,951	\$ 565,863	\$ 20,616	\$ 64,659	\$ 47,266	\$ 37,780
Judicial	284,965	263,414	253,157	258,684	244,667	241,049	315,212	427,175	561,210	518,318
Public Safety	1,781,733	2,190,234	1,644,829	2,026,974	1,792,204	2,037,962	1,478,900	2,491,714	1,816,456	1,893,349
Public Works	27,069	28,902	31,726	5,838	5,082	309,972	2,387	9,631	3,292	27,161
Health and Welfare	28,125	29,193	44,061	36,944	34,296	34,075	22,888	40,894	32,842	31,188
Culture and Recreation	30,482	34,027	37,059	34,386	29,402	23,898	24,543	32,463	32,949	30,839
Housing and Development	325,565	402,519	530,284	358,125	226,338	142,136	67,141	102,679	84,978	86,888
Operating Grants and Contributions	846,882	542,733	428,179	375,825	537,165	514,015	369,782	438,992	418,211	390,863
Capital Grants and Contributions	43,106	14,726	-	227,400	2,162,376	199,406	-	-	-	558,366
Total Governmental Activities	<u>3,862,608</u>	<u>3,882,044</u>	<u>3,630,736</u>	<u>4,064,819</u>	<u>5,749,481</u>	<u>4,068,376</u>	<u>2,301,469</u>	<u>3,608,207</u>	<u>2,997,204</u>	<u>3,574,752</u>
Business-Type Activities										
Charges for Services	386,158	557,896	690,792	536,159	474,074	422,499	347,165	467,822	507,675	500,119
Capital Grants and Contributions	-	-	-	-	-	-	41,175	29,350	-	12,808
Total Business-Type Activities	<u>386,158</u>	<u>557,896</u>	<u>690,792</u>	<u>536,159</u>	<u>474,074</u>	<u>422,499</u>	<u>388,340</u>	<u>497,172</u>	<u>507,675</u>	<u>512,927</u>
Total Primary Government	<u>\$ 4,248,766</u>	<u>\$ 4,439,940</u>	<u>\$ 4,321,528</u>	<u>\$ 4,600,978</u>	<u>\$ 6,223,555</u>	<u>\$ 4,490,875</u>	<u>\$ 2,689,809</u>	<u>\$ 4,105,379</u>	<u>\$ 3,504,879</u>	<u>\$ 4,087,679</u>

**PUTNAM COUNTY, GEORGIA  
CHANGES IN NET POSITION  
LAST TEN FISCAL YEARS (CONTINUED)**

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>NET PROGRAM (EXPENSE) REVENUE</b>										
Governmental Activities	\$ (13,222,821)	\$ (12,570,759)	\$ (14,622,661)	\$ (18,199,453)	\$ (16,944,377)	\$ (16,154,894)	\$ (13,477,090)	\$ (15,685,362)	\$ (17,350,307)	\$ (17,197,218)
Business-Type Activities	(192,682)	(31,568)	(15,844)	(67,623)	(50,915)	(97,717)	(123,981)	(42,512)	(99,656)	(9,343)
Total Primary Government Net Expense	<u>\$ (13,415,503)</u>	<u>\$ (12,602,327)</u>	<u>\$ (14,638,505)</u>	<u>\$ (18,267,076)</u>	<u>\$ (16,995,292)</u>	<u>\$ (16,252,611)</u>	<u>\$ (13,601,071)</u>	<u>\$ (15,727,874)</u>	<u>\$ (17,449,963)</u>	<u>\$ (17,206,561)</u>
<b>GENERAL REVENUES AND OTHER CHANGES IN NET POSITION</b>										
Governmental Activities										
Property Taxes	\$ 6,840,341	\$ 9,523,111	\$ 10,120,979	\$ 10,165,884	\$ 6,684,497	\$ 8,130,485	\$ 1,022,526	\$ 8,791,418	\$ 8,325,085	\$ 8,330,622
Sales Taxes	5,063,030	6,273,159	7,128,595	8,151,733	7,847,897	7,530,604	4,944,258	6,825,060	5,827,043	3,964,890
Alcohol Beverage Taxes	-						125,313	152,007	152,783	149,373
Insurance Premium Taxes	496,962	530,694	556,152	584,800	599,055	590,465		574,270	616,441	658,554
Recording Intangibles	236,962	330,035	390,571	423,678	-	-		-	-	-
Other Taxes	479,345	551,014	731,075	690,058	826,257	700,299	70,829	88,356	115,197	120,730
Investment Earnings	173,031	187,875	318,670	549,758	560,558	188,956	165,161	112,647	114,426	66,392
Miscellaneous/Other	14,577	5,517	60,536	30,504	15,413	20,103	57,962	82,499	47,079	452,880
Transfers	(25,991)	(106,362)	(143,020)	(105,954)	(58,309)	(55,000)	(36,578)	(10,000)	(58,051)	(36,888)
Total Governmental Activities	<u>13,278,257</u>	<u>17,295,043</u>	<u>19,163,558</u>	<u>20,490,461</u>	<u>16,475,368</u>	<u>17,105,912</u>	<u>6,349,471</u>	<u>16,616,257</u>	<u>15,140,003</u>	<u>13,706,553</u>
Business-Type Activities										
Investment Earnings	19,572	26,539	32,527	46,771	38,345	27,126	15,262	9,311	7,457	5,130
Miscellaneous/Other	1,824	2,369	1,366	1,246	1,063	651	-	-	-	(1,955)
Transfers	25,991	106,362	143,020	105,954	58,309	55,000	36,578	10,000	58,051	36,888
Total Business-Type Activities	<u>47,387</u>	<u>135,270</u>	<u>176,913</u>	<u>153,971</u>	<u>97,717</u>	<u>82,777</u>	<u>51,840</u>	<u>19,311</u>	<u>65,508</u>	<u>40,063</u>
Total Primary Government	<u>\$ 13,325,644</u>	<u>\$ 17,430,313</u>	<u>\$ 19,340,471</u>	<u>\$ 20,644,432</u>	<u>\$ 16,573,085</u>	<u>\$ 17,188,689</u>	<u>\$ 6,401,311</u>	<u>\$ 16,635,568</u>	<u>\$ 15,205,511</u>	<u>\$ 13,746,616</u>
<b>CHANGE IN NET POSITION</b>										
Governmental Activities	\$ 55,436	\$ 4,724,284	\$ 4,540,897	\$ 2,291,008	\$ (469,009)	\$ 951,018	\$ (7,127,619)	\$ 930,895	\$ (2,210,304)	\$ (3,490,665)
Business-Type Activities	(145,295)	103,702	161,069	86,348	46,802	(14,940)	(72,141)	(23,201)	(34,148)	30,720
Total Primary Government	<u>\$ (89,859)</u>	<u>\$ 4,827,986</u>	<u>\$ 4,701,966</u>	<u>\$ 2,377,356</u>	<u>\$ (422,207)</u>	<u>\$ 936,078</u>	<u>\$ (7,199,760)</u>	<u>\$ 907,694</u>	<u>\$ (2,244,452)</u>	<u>\$ (3,459,945)</u>

**PUTNAM COUNTY, GEORGIA  
FUND BALANCES OF GOVERNMENTAL FUNDS  
LAST TEN FISCAL YEARS**

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
General Fund								
Reserved	\$ 2,470,816	\$ 2,427,003	\$ 361,363	\$ 2,451,617	\$ 3,029,131	\$ 2,797,989	\$ 3,060,133	\$ 369,723
Unreserved	<u>7,014,691</u>	<u>6,363,453</u>	<u>10,129,612</u>	<u>11,135,350</u>	<u>12,165,957</u>	<u>9,841,618</u>	<u>8,230,279</u>	<u>3,999,920</u>
Total General Fund	<u>9,485,507</u>	<u>8,790,456</u>	<u>10,490,975</u>	<u>13,586,967</u>	<u>15,195,088</u>	<u>12,639,607</u>	<u>11,290,412</u>	<u>4,369,643</u>
All Other Governmental Funds								
Reserved	6,951,756	7,365,178	6,704,141	7,141,981	6,921,777	6,780,547	9,823,819	-
Unreserved, reported in								
Special Revenue Funds	-	-	-	-	-	-	-	1,050,122
Capital Projects Funds	<u>-</u>	<u>9,653,195</u>						
Total All Other Governmental Funds	<u>6,951,756</u>	<u>7,365,178</u>	<u>6,704,141</u>	<u>7,141,981</u>	<u>6,921,777</u>	<u>6,780,547</u>	<u>9,823,819</u>	<u>10,703,317</u>
Total Governmental Funds								
Reserved	9,422,572	9,792,181	7,065,504	9,593,598	9,950,908	9,578,536	12,883,952	369,723
Unreserved	<u>7,014,691</u>	<u>6,363,453</u>	<u>10,129,612</u>	<u>11,135,350</u>	<u>12,165,957</u>	<u>9,841,618</u>	<u>8,230,279</u>	<u>14,703,237</u>
Total Governmental Funds	<u>\$ 16,437,263</u>	<u>\$ 16,155,634</u>	<u>\$ 17,195,116</u>	<u>\$ 20,728,948</u>	<u>\$ 22,116,865</u>	<u>\$ 19,420,154</u>	<u>\$ 21,114,231</u>	<u>\$ 15,072,960</u>

Notes:

The County implemented GASB Statement No. 54 in fiscal year 2011; therefore, the fund balances for 2011 and subsequent periods are presented in the subsequent table.

**PUTNAM COUNTY, GEORGIA**  
**FUND BALANCES OF GOVERNMENTAL FUNDS (CONTINUED)**  
**LAST TEN FISCAL YEARS**

	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>General Fund</b>			
Nonspendable	\$ 162,350	\$ 162,432	\$ 155,034
Restricted	10,978,876	9,074,304	5,476,824
Committed	2,668,720	2,646,063	2,615,464
Unassigned	91,731	2,940,066	4,349,384
	<u>13,901,677</u>	<u>14,822,865</u>	<u>12,596,706</u>
<b>All Other Governmental Funds</b>			
Restricted			
Special Revenue Funds	1,795,099	1,213,997	1,793,628
Capital Projects Funds	1,009,399	2,416,008	-
Unassigned			
Capital Projects Funds	-	-	(189,622)
	<u>2,804,498</u>	<u>3,630,005</u>	<u>1,604,006</u>
<b>Total Governmental Funds</b>			
Nonspendable	162,350	162,432	155,034
Restricted	13,783,374	12,704,309	7,270,452
Committed	2,668,720	2,646,063	2,615,464
Unassigned	91,731	2,940,066	4,159,762
	<u>\$ 16,706,175</u>	<u>\$ 18,452,870</u>	<u>\$ 14,200,712</u>

Notes:

The County implemented GASB Statement No. 54 in fiscal year 2011.

**PUTNAM COUNTY, GEORGIA**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**LAST TEN FISCAL YEARS**

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>REVENUES</b>										
Taxes	\$ 13,148,699	\$ 16,406,990	\$ 18,639,538	\$ 19,977,197	\$ 16,122,187	\$ 16,837,784	\$ 6,296,372	\$ 16,134,924	\$ 14,916,013	\$ 13,184,287
Licenses and Permits	359,897	446,618	573,013	402,046	264,676	192,032	81,992	145,219	121,025	119,638
Intergovernmental	1,238,804	1,668,053	737,617	768,654	1,978,081	873,196	648,477	682,503	532,163	1,069,584
Charges for Services	1,330,564	1,488,437	1,708,372	1,935,081	1,943,899	2,112,334	1,237,540	1,896,674	1,933,464	2,127,352
Fines and Forfeitures	929,243	1,144,834	606,649	861,873	567,367	728,873	604,097	810,603	718,099	693,759
Investment Earnings	173,031	187,875	318,670	549,758	560,558	346,502	165,161	147,030	124,380	79,411
Miscellaneous	18,677	9,994	65,621	35,004	19,733	6,166	57,963	53,434	65,658	495,920
Total Revenues	<u>17,198,915</u>	<u>21,352,801</u>	<u>22,649,480</u>	<u>24,529,613</u>	<u>21,456,501</u>	<u>21,096,887</u>	<u>9,091,602</u>	<u>19,870,387</u>	<u>18,410,802</u>	<u>17,769,951</u>
<b>EXPENDITURES</b>										
General Government	2,434,016	4,556,797	2,342,405	2,624,444	2,731,481	2,640,208	1,951,419	2,828,519	2,892,621	3,174,346
Judicial	1,095,891	1,172,157	1,414,009	1,481,036	1,548,619	1,639,893	1,192,455	1,597,934	1,681,245	1,765,464
Public Safety	6,130,875	5,934,193	5,835,606	6,718,730	7,205,682	7,202,238	5,252,810	7,780,691	7,863,689	7,795,688
Public Works	2,467,891	2,604,013	2,778,928	2,879,408	2,830,059	2,718,014	1,982,489	2,356,944	2,272,969	2,154,662
Health and Welfare	1,205,557	1,208,635	1,208,965	1,406,571	1,454,851	1,423,364	2,258,417	1,253,240	1,231,945	1,165,894
Culture and Recreation	559,212	587,435	598,480	690,890	828,454	762,091	574,635	693,298	718,352	705,998
Housing and Development	564,701	600,342	803,523	1,080,361	839,806	676,084	451,075	475,337	487,760	510,481
Intergovernmental	-	-	-	100,000	400,000	-	-	-	944,508	642,611
Debt Service	-	-	-	-	-	-	-	-	4,554	48,590
Capital Outlay	2,996,410	3,543,385	3,990,712	6,054,302	6,257,260	2,285,918	1,355,246	1,385,169	1,500,678	4,581,421
Total Expenditures	<u>17,454,553</u>	<u>20,206,957</u>	<u>18,972,628</u>	<u>23,035,742</u>	<u>24,096,212</u>	<u>19,347,810</u>	<u>15,018,546</u>	<u>18,371,132</u>	<u>19,598,321</u>	<u>22,545,155</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(255,638)</u>	<u>1,145,844</u>	<u>3,676,852</u>	<u>1,493,871</u>	<u>(2,639,711)</u>	<u>1,749,077</u>	<u>(5,926,944)</u>	<u>1,499,255</u>	<u>(1,187,519)</u>	<u>(4,775,204)</u>
<b>OTHER FINANCING SOURCES (USES)</b>										
Capital Leases	-	-	-	-	-	-	-	-	52,198	-
Transfers In	128,073	1,778,772	167,543	145,099	90,586	278,180	-	-	-	-
Transfers Out	(154,064)	(1,885,134)	(310,563)	(251,053)	(147,586)	(333,180)	(36,578)	(10,000)	(58,051)	(36,888)
Total Other Financing Sources (Uses)	<u>(25,991)</u>	<u>(106,362)</u>	<u>(143,020)</u>	<u>(105,954)</u>	<u>(57,000)</u>	<u>(55,000)</u>	<u>(36,578)</u>	<u>(10,000)</u>	<u>(5,853)</u>	<u>(36,888)</u>
Net Change in Fund Balances	<u>\$ (281,629)</u>	<u>\$ 1,039,482</u>	<u>\$ 3,533,832</u>	<u>\$ 1,387,917</u>	<u>\$ (2,696,711)</u>	<u>\$ 1,694,077</u>	<u>\$ (5,963,522)</u>	<u>\$ 1,489,255</u>	<u>\$ (1,193,372)</u>	<u>\$ (4,812,092)</u>
Debt Service as a Percentage of Noncapital Expenditures	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.03%</u>	<u>0.27%</u>

**PUTNAM COUNTY, GEORGIA**  
**ASSESSED AND ACTUAL VALUE OF TAXABLE PROPERTY**  
**(IN THOUSANDS)**  
**LAST TEN FISCAL YEARS**

Tax Digest Year	Real Property			Motor Vehicle	Motor Homes	Other Personal Property <sup>(a)</sup>	Less: Exempt Real Property	Total Taxable Assessed Value	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value	Total Direct Tax Rate
	Residential	Industrial and Commercial	Agricultural								
2004	639,035	213,611	76,580	58,181	7,657	3,759	89,362	909,461	2,273,652	40%	7.60
2005	763,148	237,512	136,107	58,578	7,182	5,030	157,824	1,049,733	2,624,333	40%	9.08
2006	915,442	300,214	141,641	57,131	6,260	4,959	205,510	1,220,137	3,050,340	40%	8.35
2007	1,113,739	313,432	149,776	62,047	5,939	6,271	257,270	1,393,934	3,484,833	40%	6.91
2008	1,213,771	317,684	154,967	65,472	5,506	4,471	256,001	1,505,870	3,764,675	40%	4.30
2009	1,235,126	316,000	154,554	68,116	5,212	2,263	246,124	1,535,147	3,837,870	40%	5.40
2010	1,167,099	319,458	155,860	59,702	4,743	2,036	235,944	1,472,954	3,682,387	40%	5.40
2011	1,099,777	326,910	161,654	60,363	4,536	4,508	223,487	1,434,261	3,585,653	40%	5.40
2012	1,015,189	332,421	160,730	65,075	4,799	1,808	208,994	1,371,028	3,427,570	40%	5.40
2013	1,012,994	345,746	159,590	62,549	4,899	2,389	200,261	1,387,906	3,469,765	40%	7.40

Source: Tax Commissioner's Office

Notes:

Property in the County is reassessed annually. In accordance with Georgia law, property, other than timber, is assessed at approximately 40 percent of actual value. Estimated actual taxable value is calculated by dividing assessed value by 40 percent. Tax rates are per \$1,000 of taxable assessed value. Taxes levied are based on a calendar year which does not coincide with the County's fiscal year beginning in 2010.

(a) Includes timber at 100 percent.

**PUTNAM COUNTY, GEORGIA  
PROPERTY TAX RATES  
DIRECT AND OVERLAPPING GOVERNMENTS  
LAST TEN TAX DIGEST YEARS**

<b>Tax Digest Year</b>	<b>Putnam County General Fund (Maintenance and Operations)</b>		<b>Overlapping</b>			<b>Total Millage Rate County</b>	<b>Total Millage Rate County</b>
	<b>County Incorporated</b>	<b>County Unincorporated</b>	<b>Board of Education</b>	<b>City of Eatonton</b>	<b>State of Georgia</b>	<b>Incorporated</b>	<b>Unincorporated</b>
2004	7.598	7.598	11.562	0.000	0.250	19.410	19.410
2005	9.075	9.075	11.029	0.000	0.250	20.354	20.354
2006	8.346	8.346	10.143	0.000	0.250	18.739	18.739
2007	6.914	6.914	9.850	0.000	0.250	17.014	17.014
2008	4.300	4.300	9.850	0.000	0.250	14.400	14.400
2009	5.400	5.400	10.250	0.000	0.250	15.900	15.900
2010	5.400	5.400	11.150	0.000	0.250	16.800	16.800
2011	5.400	5.400	11.750	0.000	0.250	17.400	17.400
2012	5.400	5.400	11.750	4.390	0.200	21.740	21.740
2013	7.920	7.400	14.385	7.500	0.015	29.820	29.300

Source: Tax Commissioner's Office

Notes:

Overlapping rates are those of local, county and state governments that apply to property owners within Putnam County, Georgia. Not all overlapping rates apply to County property owners; for example, the city tax rates apply only to County property owners whose property is located with the city's geographic boundaries.

Property tax levies are based on a calendar year which does not coincide with the County's fiscal year beginning in 2010.

**PUTNAM COUNTY, GEORGIA  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS**

<b>Tax Digest Year</b>	<b>Total Tax Levy</b>	<b>Collected within the Fiscal Year of the Levy</b>		<b>Collections in Subsequent Years</b>	<b>Total Collections to Date</b>	
		<b>Amount</b>	<b>Percentage of Levy</b>		<b>Amount</b>	<b>Percentage of Levy</b>
2003	\$ 5,866,081	\$ 4,631,078	79%	\$ 1,235,003	\$ 5,866,081	100%
2004	6,161,037	5,717,259	93%	443,438	6,160,697	100%
2005	8,666,459	6,921,197	80%	1,741,327	8,662,524	100%
2006	9,332,758	7,565,400	81%	1,763,861	9,329,261	100%
2007	8,914,183	7,287,995	82%	1,620,608	8,908,603	100%
2008	5,977,734	4,803,338	80%	1,168,408	5,971,746	100%
2009	7,872,716	6,266,162	80%	1,587,992	7,854,154	100%
2010	7,707,233	1,723,199	22%	5,963,491	7,686,690	100%
2011	7,443,412	2,360,484	32%	5,005,427	7,365,911	99%
2012	7,114,083	2,973,158	42%	4,023,229	6,996,387	98%
2013	9,832,949	7,513,729	76%	-	-	0%

Source: Tax Commissioner's Office

Notes:

- (1) Property taxes are based on a calendar year which did not coincide with the County's fiscal year beginning in 2010.
- (2) Amounts include taxes levied and collected for the Putnam County Board of Commissioners: County Tax, County Fire Tax.
- (3) Total County tax collections are as of November 30, 2013.
- (4) The 2013 property tax due date was December 1, 2013.
- (5) Total County tax levy includes all adjustments made to original approved digest as of November 30, 2013.

**PUTNAM COUNTY, GEORGIA  
PRINCIPAL PROPERTY TAXPAYERS  
CURRENT YEAR AND NINE YEARS AGO**

<b>Taxpayer</b>	<b>2013</b>			<b>2004</b>		
	<b>Taxable Assessed Value</b>	<b>Rank</b>	<b>Percentage of Total Taxable Assessed Value</b>	<b>Taxable Assessed Value</b>	<b>Rank</b>	<b>Percentage of Total Taxable Assessed Value</b>
Georgia Power Company	\$ 171,477,805	1	11.5%	\$ 90,902,837	1	6.1%
Haband Operations, LLC	12,223,491	2	0.8%	11,046,735	2	0.7%
Gro-Tec, Inc.	11,022,068	3	0.7%	4,283,984	7	0.3%
Tri County EMC	9,276,831	4	0.6%	5,367,632	4	0.4%
Rose Acre Farms, Inc.	7,315,106	5	0.5%	-	-	0.0%
Horton Homes, Inc.	6,611,188	6	0.4%	8,625,018	3	0.6%
Res-Ga Oconee, LLC	6,394,569	7	0.4%	-	-	0.0%
Plum Creek Timberlands, LP	6,046,494	8	0.4%	-	-	0.0%
Georgia Transmission Corp.	4,739,904	9	0.3%	-	-	0.0%
Felker Investment Properties	3,738,051	10	0.3%	-	-	0.0%
Seed Orchard, LLC	-	-	0.0%	5,022,515	5	0.3%
American Testing Laboratories	-	-	0.0%	4,491,139	6	0.3%
Weherhaeuser Company	-	-	0.0%	4,283,447	8	0.3%
Linger Longer Development Co.	-	-	0.0%	4,170,147	10	0.3%
	<u>\$ 238,845,507</u>		<u>16.1%</u>	<u>\$ 138,193,454</u>		<u>16.1%</u>
<b>Total Taxable Assessed Value</b>	<u><u>\$ 1,488,340,856</u></u>			<u><u>\$ 856,958,000</u></u>		

Source: Tax Commissioner's Office

**PUTNAM COUNTY, GEORGIA  
RATIOS OF OUTSTANDING DEBT BY TYPE  
LAST TEN FISCAL YEARS**

<u>Year</u>	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total Primary Government</u>	<u>Percentage of Personal Income</u>
	<u>Note Payable</u>	<u>Capital Leases</u>	<u>Capital Leases</u>	<u>Notes Payable</u>		
2004	\$ -	\$ -	\$ 44,692	\$ -	\$ 44,692	0.01%
2005	-	-	26,164	832,763	858,927	0.14%
2006	-	-	6,703	1,057,636	1,064,339	0.17%
2007	-	-	-	-	-	0.00%
2008	-	-	-	-	-	0.00%
2009	-	-	-	-	-	0.00%
2010	-	-	-	-	-	0.00%
2011	-	-	-	-	-	0.00%
2012	-	48,025	-	-	48,025	7.03%
2013	3,500,000	-	-	-	3,500,000	**

\*\* Information not yet available.

**PUTNAM COUNTY, GEORGIA  
LEGAL DEBT MARGIN INFORMATION  
LAST TEN FISCAL YEARS**

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>LEGAL DEBT MARGIN</b>										
Debt Limit	\$ 94,521	\$ 111,286	\$ 130,234	\$ 149,684	\$ 160,827	\$ 163,360	\$ 156,733	\$ 152,366	\$ 145,463	\$ 146,801
Total Net Debt Applicable	-	-	-	-	-	-	-	-	-	-
Legal Debt Margin	<u>\$ 94,521</u>	<u>\$ 111,286</u>	<u>\$ 130,234</u>	<u>\$ 149,684</u>	<u>\$ 160,827</u>	<u>\$ 163,360</u>	<u>\$ 156,733</u>	<u>\$ 152,366</u>	<u>\$ 145,463</u>	<u>\$ 146,801</u>
Total Net Debt Applicable to the Limit As a Percentage of Debt Limit										
<b>LEGAL DEBT MARGIN CALCULATION</b>										
Assessed Value	\$ 909,461	\$ 1,049,733	\$ 1,220,136	\$ 1,393,933	\$ 1,505,870	\$ 1,535,148	\$ 1,472,955	\$ 1,434,261	\$ 1,371,028	\$ 1,387,906
Add Back: Exempt Property	<u>35,745</u>	<u>63,129</u>	<u>82,204</u>	<u>102,908</u>	<u>102,400</u>	<u>98,449</u>	<u>94,378</u>	<u>89,395</u>	<u>83,598</u>	<u>80,104</u>
Total Assessed Value	<u>945,206</u>	<u>1,112,862</u>	<u>1,302,340</u>	<u>1,496,841</u>	<u>1,608,270</u>	<u>1,633,597</u>	<u>1,567,333</u>	<u>1,523,656</u>	<u>1,454,626</u>	<u>1,468,010</u>
Debt Limit (10% of Total Assessed Value)	94,521	111,286	130,234	149,684	160,827	163,360	156,733	152,366	145,463	146,801
Debt Applicable to Limit None	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Net Debt Applicable to Limit	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Legal Debt Margin	<u>\$ 94,521</u>	<u>\$ 111,286</u>	<u>\$ 130,234</u>	<u>\$ 149,684</u>	<u>\$ 160,827</u>	<u>\$ 163,360</u>	<u>\$ 156,733</u>	<u>\$ 152,366</u>	<u>\$ 145,463</u>	<u>\$ 146,801</u>

**PUTNAM COUNTY, GEORGIA  
DEMOGRAPHIC AND ECONOMIC STATISTICS  
LAST TEN FISCAL YEARS**

<b>Fiscal Year</b>	<b>Population</b>	<b>Personal Income (Thousands)</b>	<b>Per Capita Personal Income</b>	<b>Median Age</b>	<b>Unemployment Rate</b>	<b>School Enrollment</b>	
						<b>Private</b>	<b>Public</b>
2004	19,810	\$ 551,029	\$ 27,816	39.4	4.40%	354	2,576
2005	20,012	592,421	29,603	40.0	5.30%	402	2,602
2006	20,368	641,655	31,503	40.5	4.50%	435	2,661
2007	20,800	687,256	33,041	40.4	4.50%	481	2,664
2008	21,075	707,427	33,567	40.3	7.10%	501	2,719
2009	21,179	670,346	31,651	43.4	10.80%	487	2,654
2010	21,242	665,603	31,334	43.5	11.60%	440	2,649
2011	21,345	683,155	32,005	43.8	11.60%	415	2,676
2012	**	**	**	**	10.70%	395	2,715
2013	**	**	**	**	8.50%	465	2,775

Sources: Georgia County Guide, University of Georgia  
 Georgia Department of Labor  
 Putnam County Planning and Development Services Division  
 School enrollment provided by Putnam County Board of Education

\*\* Information not yet available.

**PUTNAM COUNTY, GEORGIA  
PRINCIPAL EMPLOYERS  
CURRENT YEAR AND NINE YEARS AGO**

<b>Employer</b>	<b>2013</b>			<b>2012 *</b>		
	<b>Number of Employees</b>	<b>Rank</b>	<b>Percentage of Total County Employment</b>	<b>Number of Employees</b>	<b>Rank</b>	<b>Percentage of Total County Employment</b>
Putnam County School System	510	1	6%	480	1	6%
Georgia Power Company	458	2	5%	258	3	3%
Haband Company	426	3	5%	250	4	3%
Horton Industries	310	4	3%	358	2	5%
Wal-Mart	144	5	2%	170	5	2%
Putnam General Hospital	137	6	2%	150	6	2%
Cuscowilla Gold Resort	90	7	1%	118	7	2%
Rayonier	80	8	1%	74	10	1%
Rock Eagle 4-H Center	63	9	1%	83	9	1%
Gro Tech, Inc.	58	10	1%	-	-	-
City of Eatonton	-	-	-	89	8	1%
	<u>2,276</u>		<u>27%</u>	<u>2,030</u>		<u>26%</u>

Sources: Development Authority of Putnam County  
Georgia Department of Labor

**PUTNAM COUNTY, GEORGIA**  
**FULL-TIME EQUIVALENT COUNTY GOVERNMENT EMPLOYEES BY FUNCTION**  
**LAST TEN FISCAL YEARS**

<b>Function</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
<b>General Government</b>										
District Commissioners	4	4	4	5	5	5	5	5	5	5
Executive Officers	3	3	3	2	3	3	3	5	4	3
Board of Elections and Registration	1	1	1	1	1	2	2	2	2	2
Finance Department	7	7	7	6	6	6	6	5	5	4
Tax Commissioner	8	8	8	8	8	7	7	5	5	6
Tax Assessor	10	10	10	11	11	1	11	9	9	9
Public Buildings	1	1	2	2	2	2	2	2	2	3
<b>Judicial</b>										
Clerk of Superior Court	7	7	7	7	7	5	5	5	5	5
District Attorney's Office	1	1	1	1	1	1	1	1	1	1
State Court	4	4	4	4	4	3	3	3	3	3
Solicitor's Office	-	-	-	-	-	1	1	1	1	2
Magistrate Court	2	3	3	3	3	3	3	3	3	3
Probate Court	3	3	3	3	3	3	3	3	3	3
Juvenile Court	1	1	1	1	1	1	1	1	1	1
<b>Public Safety</b>										
Sheriff Operations	36	39	39	43	44	46	45	46	46	46
Jail Operations	20	19	19	19	19	20	21	21	21	21
Fire Stations	13	15	13	13	13	13	13	13	14	14
Ambulance Service	23	24	24	24	24	25	25	25	24	21
Rescue	4	3	2	2	2	2	2	2	2	2
Coroner	2	2	2	2	2	2	2	2	2	2
Animal Control	2	2	2	2	2	3	3	3	3	3
Drug Education	1	1	1	1	-	-	-	-	-	-
Emergency 911	4	4	4	4	4	4	5	5	5	6

**PUTNAM COUNTY, GEORGIA**  
**FULL-TIME EQUIVALENT COUNTY GOVERNMENT EMPLOYEES BY FUNCTION**  
**LAST TEN FISCAL YEARS (CONTINUED)**

<b>Function</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Public Works										
Administration	2	2	2	2	2	2	2	2	2	2
Highways and Streets	23	19	18	20	19	18	18	10	10	10
Maintenance and Shop	6	6	6	6	6	7	7	4	4	4
Solid Waste Activities	16	19	23	-	-	-	-	-	-	-
Health and Welfare										
Senior Citizens Program	4	4	5	5	6	5	5	1	1	-
Transit System	6	6	5	5	5	5	5	5	4	4
Culture and Recreation										
Recreation	10	11	8	8	8	9	8	7	7	6
Golf Course	6	6	5	5	5	4	4	3	2	2
Oconee Springs Park	1	1	1	1	1	1	1	1	1	1
Development										
Planning and Development	6	6	6	8	8	8	6	4	4	4
Code Enforcement	2	1	2	2	2	2	2	2	2	2
	<u>239</u>	<u>243</u>	<u>241</u>	<u>226</u>	<u>227</u>	<u>219</u>	<u>227</u>	<u>206</u>	<u>203</u>	<u>200</u>

Source: Putnam County Finance Department

**PUTNAM COUNTY, GEORGIA  
OPERATING INDICATORS BY FUNCTION  
LAST TEN FISCAL YEARS**

<b>Function</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
<b>General Government</b>										
Tax Bills Generated	21,472	22,343	19,414	23,723	24,656	24,906	-	25,278	25,302	26,351
Building Permits Issued	2,095	2,001	2,696	2,526	1,662	1,032	558	779	475	798
<b>Judicial</b>										
State Court Cases Filed	**	**	**	2,944	2,803	3,238	3,351	3,064	2,815	**
Superior Court										
Criminal Cases Filed	**	**	**	**	**	**	**	**	402	**
Civil Cases Filed	**	**	**	**	**	**	**	**	700	**
Juvenile Court - Cases Filed	**	**	**	165	189	155	169	190	141	**
Magistrate Court										
Criminal Cases Filed	**	**	**	891	961	653	676	629	585	**
Civil Cases Filed	**	**	**	1,493	1,482	1,357	1,093	1,106	908	**
Probate Court										
Civil Cases Filed	**	**	**	321	258	242	311	315	367	**
Marriage Licenses	**	**	**	175	149	141	144	132	157	**
Firearms Licenses	**	**	**	200	395	322	286	275	300	**
<b>Public Safety</b>										
Sheriff										
Number of Arrests	**	1,059	1,060	1,033	675	593	559	738	**	**
Fire										
Emergency Responses	1,366	729	847	1,012	624	1,322	1,455	979	**	1112
<b>Public Works</b>										
Highways and Streets	495	495	495	495	495	495	498	498	498	498
<b>Culture and Recreation</b>										
Parks										
Number of Parks	2	3	3	3	3	3	3	3	3	3
Acreage Developed	44	44	44	44	44	44	44	44	44	44
Acreage Undeveloped	10	10	10	10	10	10	10	135	135	135
Miles of Trails	5	5	5	5	5	8	8	8	8	8

Source: Various County Departments

Judicial information obtained from the Georgia Administrative Office of the Courts

\*\* Information not yet available.

**PUTNAM COUNTY, GEORGIA  
CAPITAL ASSET STATISTICS BY FUNCTION  
LAST TEN FISCAL YEARS**

<b>Function</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
<b>Judicial</b>										
Courthouse	1	1	1	1	1	1	1	1	1	1
<b>Public Safety</b>										
Sheriff										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol Units and Vehicles	53	53	53	59	50	66	69	83	77	75
Jail	1	1	1	1	1	1	1	1	1	1
<b>Public Works</b>										
Highways and Streets	495	495	495	495	495	495	498	498	498	498
<b>Culture and Recreation</b>										
Number of County Parks	1	1	1	1	1	1	1	1	1	1
County Parks Acreage	138.72	138.72	138.72	138.72	138.72	138.72	138.72	138.72	138.72	138.72
Baseball/Softball Fields	4	4	4	4	4	4	4	4	4	4
Football/Soccer Fields	3	3	3	3	3	3	3	3	3	3
Swimming Pools	1	1	1	1	1	1	1	1	1	1
Tennis Courts	2	2	2	2	2	2	2	2	2	2
Community Centers	1	1	1	1	2	2	2	2	2	2

Source: Various County Departments

## **COMPLIANCE SECTION**

MCNAIR, MCLEMORE, MIDDLEBROOKS & Co., LLC

CERTIFIED PUBLIC ACCOUNTANTS

389 Mulberry Street • Post Office Box One • Macon, GA 31202

Telephone (478) 746-6277 • Facsimile (478) 743-6858

[www.mmmcpa.com](http://www.mmmcpa.com)

March 4, 2014

**REPORT OF INDEPENDENT ACCOUNTANTS ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Commissioners  
Putnam County, Georgia

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of Putnam County, Georgia as of and for the fiscal year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise Putnam County, Georgia's basic financial statements, and have issued our report thereon dated March 4, 2014. Our report includes a reference to other auditors who audited the financial statements of Putnam County Health Department, as described in our report on Putnam County, Georgia's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Putnam County, Georgia's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Putnam County, Georgia's internal control. Accordingly, we do not express an opinion on the effectiveness of Putnam County, Georgia's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, such that there is a reasonable possibility that a material misstatement of the County's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses as finding 2013-1 and 2013-2, that we consider to be significant deficiencies.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Putnam County, Georgia's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as item 2013-3.

### **Putnam County, Georgia's Response to Findings**

Putnam County, Georgia's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. Putnam County, Georgia's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*McNair, McLemore, Middlebrooks & Co., LLC*  
McNAIR, McLEMORE, MIDDLEBROOKS & CO., LLC

**PUTNAM COUNTY, GEORGIA  
SCHEDULE OF FINDINGS AND RESPONSES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

**SECTION I  
SUMMARY OF AUDIT RESULTS**

**Financial Statements**

Type of auditor's report issued	Unqualified
Internal control over financial reporting:	
Material weakness identified?	_____ Yes <u>  X  </u> No
Significant deficiencies identified not considered to be material weaknesses?	<u>  X  </u> Yes    _____ No
Noncompliance material to financial statements noted?	<u>  X  </u> Yes    _____ No

**Federal Awards**

There was not an audit of major federal award programs as of September 30, 2013. Federal funds expended were less than \$500,000.

**PUTNAM COUNTY, GEORGIA  
SCHEDULE OF FINDINGS AND RESPONSES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

**SECTION II  
FINANCIAL STATEMENT FINDINGS AND RESPONSES**

**2013-1. Constitutional Offices**

Condition: We noted bank reconciliations were not performed in a timely manner at the Magistrate Court.

Cash held in escrow by the Superior Court was not reported and included in prior year's financial statements.

Criteria: Internal controls should be in place which will provide reasonable assurance that an individual cannot misappropriate funds without such actions being detected during the normal course of business.

Effect: Failure to maintain proper internal controls subjects the County to risk of loss.

Recommendation: Bank reconciliations should be prepared on a monthly basis by someone who does not have access to cash and does not investigate discrepancies or issues related to cash.

Procedures should be in place to ensure all cash balances at constitutional offices are reflected in the financial statements.

Views of Responsible Officials and Planned Corrective Action:

We concur with the finding. We will work with the constitutional offices to ensure bank accounts are properly reconciled in a timely manner and cash balances are properly reflected in the financial statements.

**PUTNAM COUNTY, GEORGIA  
SCHEDULE OF FINDINGS AND RESPONSES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

**SECTION II  
FINANCIAL STATEMENT FINDINGS AND RESPONSES  
(CONTINUED)**

**2013-2. Segregation of Duties**

**Condition:** During our documentation of internal controls of the constitutional offices, we noted appropriate segregation of duties did not exist among custody, receipting, recording, distribution, and reconciliation of cash accounts within the State Court and Magistrate Court.

**Criteria:** Internal controls should be in place which will provide reasonable assurance that an individual cannot misappropriate funds without such actions being detected during the normal course of business.

**Effect:** Failure to properly segregate duties among custody, recording, distribution and reconciliation of accounts can lead to misappropriation of funds that is not detected in a timely manner by employees in the normal course of performing their assigned functions.

**Recommendation:** We recommend the constitutional offices segregate duties relative to custody, receipting, recording, distribution and reconciling of accounts. If segregation of duties cannot be achieved, consider having these offices audited during the year.

**Views of Responsible Officials and Planned Corrective Action:**

We concur with the finding. We will review our operations to determine the most efficient and effective solution to properly segregate duties.

**2013-3. Note Payable**

**Condition:** During 2013, the County obtained a temporary loan with a maturity date in 2015.

**Criteria:** State statute requires temporary loans to be payable on or before December 31 of the calendar year in which such loan is made.

**Effect:** Extension of the maturity date of a temporary loan outside the calendar year in which the loan is made contradicts state statute.

**Views of Responsible Officials and Planned Corrective Action:**

We concur with the finding. We will work with our local financial institution to change the maturity date of the loan to comply with the state statute.

**PUTNAM COUNTY, GEORGIA  
SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013**

**2012-1. Revenue Cycle Transactions**

Condition: We noted accounts receivables related to emergency medical services totaled \$1,937,031 as of November 30, 2012, of which \$1,487,477 or 74 percent was over 150 days old.

Criteria: Proper internal controls require charges be remitted to various third-party payors in a timely manner, contractual adjustments be recorded at time of service and cash collections be applied to the outstanding receivable balance.

Effect: Failure to maintain proper internal controls subjects the County to risk of loss.

Auditee Response/  
Status: Resolved. County administration hired a third party to administer billing and collections related to emergency medical services.